

Warner Elementary School Capital Improvements

Red Clay Consolidated School District



EDiS Company, Inc.



ABHA Architects



Bid Package "B"

Volume I

October 31, 2015

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SECTION 000115 LIST OF DRAWINGS

DRWG NO.	DRAWING NAME	BID PACK	ISSUE DATE	LATEST REV. DATE
G-001	COVER SHEET	B	11/12/15	
A-101	BASEMENT PLAN	B	11/12/15	
A-102	FIRST & SECOND FLOOR PLAN	B	11/12/15	
A-103	THIRD FLOOR & ROOF PLAN	B	11/12/15	
A-421	ENLARGED PLAN – ELEVATOR	B	11/12/15	
MP-100	BASEMENT FLOOR PLAN AREA A	B	11/12/15	
E-100	BASEMENT FLOOR PLANS AREAS A&B POWER ELECTRICAL	B	11/12/15	
E-110	FIRST & SECOND FLOOR PLANS AREAS A&B POWER ELECTRICAL	B	11/12/15	

END OF SECTION

SECTION 001113 ADVERTISEMENT FOR BID

Receipt of Bids

Public notice is hereby given that sealed bids for the following prime contracts will be received for the construction of Warner Elementary School Capital Improvements located at 801 West 18th Street, Wilmington, Delaware 19802. Bids will be received at the Red Clay Consolidated School District, 1798 Limestone Road, Wilmington, DE until 3:00 PM local time on February 19, 2016, at which time they will be publicly opened and read aloud. ***Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.*** The time and location of the bid opening may be extended with a minimum of 2 calendar days notice to the Bidders.

Contract A-02 Elevator

Bidding Document

Documents may be viewed and downloaded at EDiS' FTP site. Bidders requesting the log on information may obtain user name and password permission by contacting Cyndi Slothour with EDiS Company at cslothour@ediscompany.com or 302-421-2882. Each contractor will be required to provide the following information prior to receiving the log on information: company name, contact name, email address, phone number, fax number and postal mailing address.

It is the responsibility of each bidder to review and coordinate all Project Documents. This includes plans, specifications and addendums. Documents may be examined on the State of Delaware Online Bid Solicitation Directory, bids.delaware.gov, or at the office of the Construction Manager, EDIS Company, 110 S. Poplar Street, Suite 400, Wilmington, Delaware 19801; the Architect, ABHA Architects, 1621 North Lincoln Street, Wilmington, DE 19806; and the office of Delaware Contractors Association, 527 Christiana Stanton Road, Newark, Delaware 19713.

Bid Security

A bid security in the amount of 10% of the bid including all alternates, plus a consent of surety must accompany each bid. Bid Security shall specify the Owner as the obligee. Owner: Red Clay Consolidated School District, 1502 Spruce Avenue, Wilmington, Delaware 19805.

Pre-Bid Meeting

A pre-bid meeting will be held at the Warner Elementary School, 801 W. 18th Street, Wilmington, DE 19802, on Thursday, February 4, 2015 at 3:30 p.m. local time. A site visit will be conducted immediately following the pre-bid meeting. Attendance is highly suggested but not mandatory.

Questions

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Please contact EDiS Company, Jeffrey Isbert at jisbert@ediscompany.com or 302-421-2944 with questions.

Conformance to the Delaware Architectural Accessibility Act and the standards of the Architectural Accessibility Board is required on the Project.

Prevailing Wage Rates, as described by Delaware Law, must be adhered to where applicable.

The Red Clay Consolidated School District reserves the right to waive irregularities and to reject any and all bids.

Pursuant to the Office of Management and Budget (OMB) "4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects" requires that Contractors and Subcontractors who work on Large Public Works Contracts funded all or in part with public funds implement a Mandatory Drug Testing Program. The regulation can be downloaded from the following website:

<http://regulations.delaware.gov/AdminCode/title19/4000/4100/index.shtml#TopOfPage>

END OF SECTION

SECTION 002113 - INSTRUCTIONS TO BIDDERS

1. DEFINITIONS

- 1.1 Bidding Documents include the Contract Documents, Invitation to Bid, Instructions to Bidders, the Proposal Forms, Contract, General Conditions of the Contract, Supplementary Conditions, Specifications, Plans, and any Addenda issued prior to receipt of bids.
- 1.2 All definitions set forth in the General Conditions and the other Contract Documents are applicable to the Bidding Documents.
- 1.3 "Addenda" are written or graphic instruments issued by the Architect/Engineer prior to the receipt of bids which modify or interpret the Bidding Documents, by additions, deletions, clarifications or corrections. Addenda become part of the contract documents upon execution of the agreement.
- 1.4 The term Work is defined in 1.1.3 of the General Conditions.
- 1.5 A "Unit of Work" includes all Work covered by the one or more Sections of the specifications listed under that particular Unit of Work in Section 011100 - SUMMARY OF WORK. A Unit of Work is the smallest portion of the Project for which a separate Bid will be accepted by the Construction Manager. The word "Unit" means "Unit of Work" whenever the context clearly implies "Unit of Work".
- 1.6 A "Bid" is a complete and properly signed proposal to do one or more Units of Work for the sum stipulated therein.
- 1.7 A "Bidder" is one who submits a Bid to the Bidding Agency for the Unit or Units of Work indicated therein.
- 1.8 A substantial amount of specification language constitutes definitions for terms found in other Contract Documents, including drawings, which must be recognized as diagrammatic in nature and not completely descriptive of requirements indicated thereon. Certain terms used in Contract Documents are defined generally in this article. Definitions and explanations to this section are not necessarily either complete or exclusive, but are general for the work to the extent not stated more explicitly in another provision of Contract Documents.
- 1.9 General Requirements (or Conditions) apply to entire work of Contract and, where so indicated, to other elements which are included in the project.
- 1.10 The term "indicated" is a cross reference to details, notes or schedules on the

Drawings, to other similar means of recording requirements in the Contract Documents. Where terms such as “shown”, “noted”, “schedule” and “specified” are used in lieu of “indicate,” it is for purpose of helping to locate cross reference and no limitation of location is intended, except as specifically noted.

- 1.11 Where not otherwise explained, terms such as “directed”, “requested”, “authorized”, “selected”, “approved”, “required”, “accepted” and “permitted” mean “directed by Construction Manager or Architect”, “requested by Construction Manager or Architect”, etc.
- 1.12 Where used in conjunction with Construction Manager’s or Architect’s response to submittals, requests, applications, inquiries, reports and claims by Contractor, the meaning of the term “approved” will be held to limitations of Construction Manager’s and Architect’s responsibilities and duties as specified in General and Supplementary Conditions. In no case will “approval” by Construction Manager or Architect be interpreted as a release of Contractor from responsibilities to fulfill requirements of the Contract Documents.
- 1.13 The “Project Site” is the space available to Contractor for performance of the Work, either exclusively or in conjunction with others performing other work as part of the Project. The extent of project site is shown on the Drawings and may or may not be identical with description of the land upon which project is to be built. The Contractor shall visit the site to verify contract or construction limits.
- 1.14 Except as otherwise defined in greater detail, term “furnish” is used to mean supply and deliver to project site, ready for unloading, unpacking, assembly, installation, etc., as applicable in each instance.
- 1.15 Except as otherwise defined in greater detail, term “install” is used to describe operations at project site including unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning and similar operations as applicable in each instance.
- 1.16 Except as otherwise defined in greater detail, term “provide” means furnish and install, complete and ready for intended use, as applicable in each instance.
- 1.17 An “Installer” is the entity, person or firm, engaged by the Contractor or his subcontractor or sub-subcontractor for the performance of a particular unit of work at the project site, including installation, erection, application and similar required operation. It is a general requirement that such installers be expert in operations they are engaged to perform.
- 1.18 The duties and obligations of the Contract apply to this Contractor (as defined

herein) regardless of similar or identical duties or obligations of other Prime Contractors related to the Project. Therefore, even though other Prime Contractors may have similar, identical or overlapping duties and obligations, each and every duty and obligation set forth in this Contract is enforceable against this Contractor.

2. BIDDER'S REPRESENTATION

2.1 Each Bidder in submitting its bid represents that:

1. It has read and understands the Bidding Documents and its Bid is made in accordance therewith.
2. Contractor has visited the site; familiarized himself with the local conditions under which the work is to be performed; compared the site with drawings and specifications; satisfied himself of the conditions of delivery, handling and storage of materials and all other matters that may be incidental to the Work before submitting his Bid.
3. Its Bid is based upon the materials and equipment described within the Bidding Documents without exceptions.

2.2 EVIDENCE OF REPRESENTATION

1. Submission of a Bid will be considered as evidence of the bidder's representation. No allowance will subsequently be made to the successful contractor by reason of any error omission on his part, due to his neglect in complying with the requirements of this article.

3. BIDDING DOCUMENTS

3.1 ISSUANCE

1. The drawings and specifications of preceding bid packages may not be issued with the drawings and specifications of this bid package but are included by reference in the Table of Contents. Contractors bidding on work in this bid package are responsible for knowing what work has preceded this bid package and how it affects its work. In order to assist contractors in this effort, the contract documents from preceding or simultaneous bid packages will be available for review at the Construction Manager's FTP site; bids.ediscompany.com. Bidders requesting the log on information may obtain user name and password permission by contacting Cyndi Slothour with EDiS Company at **cslothour@ediscompany.com**. Bidding documents will be made available to qualified bidders only. Contractors are advised that no change

orders will be allowed that are based on ignorance of work assigned in preceding or simultaneous bid packages.

2. Bidding Documents will not be issued to subcontractors or other individuals or organizations who will not be contracting directly with the Owner.
3. The complete set of Bidding Documents shall be used in preparing bids; neither the Owner, the Architect nor the Construction Manager assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.
4. The Owner, Architect, and the Construction Manager, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining bids on the Work and do not confer a license or grant for any other use.

3.2 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

1. Bidders shall examine the Bidding Documents carefully and shall promptly notify the Construction Manager of any ambiguity, inconsistency or error which they may discover. No request for adjustment of Contract Time or Sum shall be permitted with regard to any purported ambiguity, inconsistency or error not promptly noticed to the Construction Manager.
2. Bidders requiring clarification or interpretation of the Bidding Documents shall make a written request to the Construction Manager to reach him at least seven days prior to the date of receipt of bids.
3. Any interpretation, correction or change of the Bidding Documents will be made by Addendum. Interpretations, corrections, or changes of the Bidding Documents made in any other manner will not be binding, and Bidders shall not rely upon such interpretations, corrections, and changes.

3.3 SUBSTITUTIONS

1. Refer to Specification Section 016200 - MATERIAL AND EQUIPMENT.
2. Substitution requests must be made at least seven (7) days prior to the receipt of bids.

3.4 ADDENDA

1. Addenda will be emailed to each person or firm recorded by the Construction Manager as having received a complete set of the Bidding Documents, and will be available for inspection on the EDiS FTP site and wherever the Bidding Documents are kept available for that purpose.
2. Addenda issued during the time of bidding shall be listed on Bid form in the space provided. Failure of a Bidder to receive any Addendum shall not release the Bidder from any obligations under his Bid, provided said addendum was sent by e-mail to the address furnished by the bidder for transmittal of mail.
3. No Addenda will be issued later than three (3) days prior to the date for receipt of Bids, except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of Bids.

4. BIDDING PROCEDURE

4.1 FORM AND STYLE OF BIDS

1. Bids shall be submitted in triplicate upon the proposal form included in these specifications, or upon an exact copy of it.
2. The Bidder shall complete all blank spaces on the Bid form.
3. Where indicated on the Bid form, sums shall be expressed in both words and figures. In case of discrepancy between the two, the written amount shall govern.
4. Any interlineation, alteration or erasure of an entry made in a blank space of the form must be initialed by the signer of the Bid. However, no interlineation, alteration or erasure shall be made in the wording printed on the bid form unless the Bidder is instructed by the Bidding Documents to do so. The Bidders shall add no stipulations or qualifications on the Bid form or accompanying the bid form unless permitted by or instructed by the Bidding Documents to do so.
5. All requested quantities, unit prices and alternates shall be included as part of the bid.
6. All signatures shall be in long hand.
7. The Bidder shall include on the Bid Form, within the Base Bid total costs associated with providing both the Labor and Material Payment and Performance Bonds.

8. The Bidder shall affix his seal to the bid form, if organized as a corporation.

4.2 SUBMISSION OF BIDS

1. Bids shall be deposited at the designated location prior to the time and date for receipt of Bids indicated in the Invitation to Bid, or any extension thereof made by Addendum. The time and location of the bid opening may be extended with a minimum of two (2) calendar days notice to the Bidders. Bids received after the time and date for receipt of Bids will be marked "LATE BID" and returned.
2. The Bid Proposal (3 copies) shall be enclosed in a sealed envelope. The envelope shall be addressed to the Owner, and shall be identified with the Project name, the Bidder's name and address and the Unit of Work included in the Bid.
3. If the Bidder submits his Bid by mail, he shall enclose the above described sealed envelope in a separate mailing envelope with the notation "BID ENCLOSED" on the face thereof.
4. Bids shall include a fully executed Bid Bond, Power of Attorney, Non-collusion Statement, Consent of Surety and Subcontractor listing.
5. The Bidder shall include signed Affidavit(s) for the Bidder and each listed Subcontractor certifying compliance with OMB Regulation 4104- "Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on "Large Public Works Projects."

4.3 MODIFICATION OR WITHDRAWAL OF BID

1. A Bidder may modify his Bid in writing at any time prior to the time scheduled for receiving Bids, provided such written modification is received by the Construction Manager prior to said time.
2. Unless specifically authorized, faxed bids will not be considered.
3. No Bidder shall modify, withdraw or cancel his Bid or any part thereof for SIXTY (60) days after the time designed for the receipt of Bids, in the Invitation to Bid. Any further extension of the time will be by mutual consent of the Owner and the Contractor.
4. A Bid may be withdrawn up until the time scheduled for receiving the Bids. Such withdrawal shall be in writing.

5. CONSIDERATIONS OF BIDS

5.1 OPENING OF BIDS

1. Bid shall be publicly opened and read aloud.

5.2 REJECTION OF BIDS

1. The Owner, in its sole discretion, shall have the right to reject any or all bids for any reason or for no reason whatsoever.

5.3 ACCEPTANCE OF BIDS

1. The Owner, in its sole discretion, shall have the right to waive any informality or irregularity in any Bid received.
2. The Owner shall have the right to accept Alternates in any order or combination.

6. SUBCONTRACT INFORMATION

6.1 SUBMISSION OF SUBCONTRACTOR LIST

1. Should the Contractor fail to utilize any or all of the Subcontractors in the Contractor's Bid statement in the performance of the Work on the public bidding, the Contractor shall be penalized in the amount of (project specific amount *). The Agency may determine to deduct payment of the penalty from the Contractor or have the amount paid directly to the Agency. Any penalty amount assessed against the Contractor may be remitted or refunded, in whole or in part, by the Agency awarding the Contract, only if it is established to the satisfaction of the Agency that the Subcontractor in question has defaulted or is no longer engaged in such business. No claim for the remission or refund of any penalty shall be granted unless an application is filed within one year after the liability of the successful Bidder accrues. All penalty amounts assessed and not refunded or remitted to the Contractor shall be reverted to the State.

* one (1) percent of the contract amount not to exceed \$10,000.

2. Upon request of the Construction Manager, the Bidder shall within seven (7) days of the request submit a list of the other subcontractors or other persons or organizations (including those who are to furnish materials or equipment fabricated to a special design) if any, proposed for the various portions of the

Work not included in the subcontractors list submitted with the bid.

3. The Bidder will be required to establish to the satisfaction of the Construction Manager the capability and experience of all proposed subcontractors to furnish and perform the work described in the sections of the specifications pertaining to such proposed subcontractor's respective trades.
4. Subcontractors and other persons and organizations proposed by the Bidder and accepted by the Owner must be used on the work for which they were proposed and accepted, and shall not be changed except with the written approval of the Construction Manager.

7. EQUALITY OF EMPLOYMENT OPPORTUNITY ON PUBLIC WORKS

During the performance of this Contract, the Contractor agrees as follows:

- 7.1 The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin. The Contractor will take affirmative action to ensure the applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, sex or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the contracting agency setting forth this nondiscrimination clause.
- 7.2 The Contractor will, in all solicitants or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color sex, or national origin.
- 7.3 The term "Contract for public works" means construction, reconstruction, demolition, alteration and repair work and maintenance work paid for, in whole or in part, with public funds.
- 7.4 The Secretary of the Department of Labor shall be responsible for the administration of this section and shall adopt such rules and regulations and issue such orders as he deems necessary to achieve the purpose thereof, provided that no requirement established hereby shall be in conflict with subchapter 6904 of this title.

8. PREVAILING WAGE REQUIREMENT

- 8.1 Wage Provisions: In accordance with Delaware Code, Title 29, Section 6960, renovation projects whose total cost shall exceed \$15,000 and \$100,000 for new construction, the minimum wage rates for various classes of laborers and mechanics shall be as determined by the Department of Labor, Division of Industrial Affairs of the State of Delaware.
- 8.2 The prevailing wage shall be the wage paid to a majority of employees performing similar work as reported in the Department's annual prevailing wage survey or in the absence of a majority, the average paid to all employees reported.
- 8.3 The Contractor shall pay all mechanics and labors employed directly upon the site of work, unconditionally and not less often than once a week and without subsequent deduction or rebate on any account the full amounts accrued at time of payment, computed at wage rates not less than those stated in the specifications, regardless of any contractual relationship which may be alleged to exist between the employer and such laborers and mechanics.
- 8.4 The scale of the wages to be paid shall be posted by the employer in a prominent and easily accessible place at the site of the work.
- 8.5 Every contract based upon these specifications shall contain a stipulation that certified sworn payroll reports be maintained by every Contractor and Subcontractor performing work upon the site of construction. The Contractor and Subcontractor shall keep and maintain the sworn payroll information for a period of 2 years from the last day of the work week covered by the payroll. A certified copy of these payroll reports shall be made available: 1) Effective June 30, 2007, all Contractors performing work on public work projects are required to furnish sworn payroll records on a weekly basis to the Department of Labor. Specifically, 29 Del. C. § 6960(c) states that "(e)very contract... shall contain a stipulation that sworn payroll information, as required by the Department of Labor, be furnished weekly." Further, that "(t)he Department of Labor shall keep and maintain the sworn payroll information for a period of 6 months from the last day of the work week covered by the payroll." Lastly, the failure to submit payroll reports shall be subject to a civil penalty of not less than \$1,000 nor more than \$5,000 for each violation. 29 Del. C. § 6960(e). Sworn payroll information shall consist of a fully completed and notarized report on a form provided upon request by the Department of Labor. See Delaware Prevailing Wage Regulations VII A.2(c)"; 2) upon request by the public or for copies thereof. However, a request by the public must be made through the Department of Labor. The requesting party shall, prior to being provided the records, reimburse the costs of preparation by the

Department of Labor in accordance with the Department's copying fee policy. The public shall not be given access to the records at the principal office of the Contractor or Subcontractor; and 3) the certified payroll records shall be on a form provided by the Department of Labor or shall contain the same information as the form provided by the Department and shall be provided within 10 days from receipt of notice requesting the records from the Department of Labor.

9. PERFORMANCE AND PAYMENT BONDS

9.1 The Contractor shall be required to furnish bonds covering the faithful performance of the contract and the payment of all obligations arising thereunder with such sureties secured through the Bidder's usual sources as may be agreeable to the parties. The Owner shall be noted as the obligee. The Owner is the Red Clay Consolidated School District.

9.2 The performance and payment bonds shall each be in an amount equal to 100% of the Contract Sum as adjusted from time to time. The Owner shall be noted as the obligee. The Owner is the Red Clay Consolidated School District.

9.3 TIME OF DELIVERY AND FORM OF BONDS

1. The Bidder shall deliver the required bonds within seven (7) days from receipt of request from the Construction Manager.
2. The performance and payment bonds shall be written in the form found in Section 00600 Bonds.
3. The required bonds shall be by an authorized agent of the bonding company and shall be accompanied by a certified and current copy of the bonding agent's Power of Attorney, indicating the monetary limit of such power. The bonding company shall be licensed to operate in the state which the work is to be performed.

10. EXECUTION OF AGREEMENT

10.1 The Agreement will be written on a contract form, stipulated by the Owner, a copy of which is included in the Specifications.

10.2 The Bidder shall, within seven (7) days following its presentation, execute the Agreement and return it to the Construction Manager.

10.3 The Bidder agrees to commence work within seven (7) days of 1) execution of the Agreement, or 2) receipt of a Letter of Intent to execute the Agreement, or other

authorization to proceed, if furnished at an earlier date.

- 10.4 The Bidder shall provide two (2) business days prior to contract execution, copies of the Employee Drug Testing Program for the Bidder and all listed Subcontractors.
- 10.5 If the successful Bidder fails to execute the required Contract and Bond, as aforesaid, within twenty (20) days after the date of official Notice of the Award of the Contract, their Bid guaranty shall immediately be taken and become the property of the State for the benefit of the Agency as liquidated damages, and not as a forfeiture or as a penalty. Award will then be made to the next lowest qualified Bidder of the Work or readvertised, as the Agency may decide.

11. GENERAL COMMENTS

11.1 JOINT VENTURE AGREEMENTS

In the event of a mandatory pre-bid meeting, representatives of both Joint Ventures must attend the pre-bid meeting and must be an officer and co-joint venture of the corporations involved.

Each Joint Venture shall be qualified and capable to complete the project with their own forces.

Included with the bid submission, and as a requirement to bid, a copy of the executed Joint Venture Agreement shall be submitted and signed by all Joint Ventures involved.

All required bid bonds, performance bonds, material and labor payment bonds must be executed by both Joint Ventures and be placed in both of their names.

All required insurance certificates shall name both Joint Ventures.

Both Joint Ventures shall sign the bid form and shall submit a valid Delaware Business License Number with their bid or shall state that the process of application for a Delaware Business License has been initiated.

Both Joint Ventures shall include their Federal E. I. Number with the bid.

Due to exceptional circumstances and for good cause shown, one or more of these provisions may be waived at the discretion of the Owner.

11.2 LICENSE APPLICATION REQUIRED TO BID

A business license application must be initiated prior to or in conjunction with the submission of a bid on competitively bid contracts exceeding \$50,000; or in the case of a subcontractor, prior to the submission of a bid by the general contractor. The license application procedure may be initiated by visiting or calling the Division of Revenue.

11.3 BONDING REQUIREMENTS FOR NON-RESIDENT CONTRACTORS

All non-resident contractors are reminded that they must supply a surety or cash bond to the Division of Revenue equal to six percent (6%) of the total of all contracts exceeding \$20,000 for construction within this state. For Division of Revenue purposes, cash bonds and bank letters of credit issued by financial institutions will be accepted on all contracts.

11.4 CONTRACT AWARD TO NON-RESIDENT CONTRACTORS

Every architect, or professional engineer or contractor or construction manager engaging in the practice of such profession shall furnish the Department of Finance within 10 days after entering into any contract with a contractor or subcontractor not a resident of this State, a statement of the total value of such contract or contracts together with the names and addresses of the contracting parties.

11.5 STATE LICENSE AND TAX REQUIREMENTS

The Contractor and Subcontractor shall be licensed to do business in the State of Delaware and shall pay all fees and taxes due under State laws. In conformance with Section 2503, Chapter 25, Title 30, Delaware Code, "the Contractor shall furnish the State Tax Department within ten (10) days after award of the Contract, a statement of the total values of each contract and subcontract, together with the names and addresses of the contracting parties. All Contractors are required to submit a copy of their City of Wilmington and New Castle County business license to the Construction Manager.

11.6 RIGHT TO AUDIT RECORDS

The Owner (contracting agency) shall have the right to audit the books and records of a Contractor or any Subcontractor under any Contract or Subcontract to the extent that the books and records relate to the performance of the Contract or Subcontract.

Said books and records shall be maintained by the Contractor for a period of three (3) years from the date of final payment under the Prime Contract and by the

Subcontractor for a period of three (3) years from the date of final payment under the Subcontract.

11.7 LIQUIDATED DAMAGES

Not applicable.

11.8 PREQUALIFICATION

Not applicable

11.9 PREFERENCE FOR DELAWARE LABOR

In the construction of all public works for the State or any political subdivision thereof or by firms contracting with the State or any political subdivision thereof, preference in employment of laborers, workers or mechanics shall be given to bona fide legal citizens of the State who have established citizenship by residence of at least 90 days in the State. Each public works contract for the construction of public works for the State or any political subdivision thereof shall contain a stipulation that any persons, company or corporation who violates this section shall pay a penalty to the Secretary of Finance equal to the amount of compensation paid to any person in violation of this section.

END OF SECTION

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
October 31, 2015

CONTRACT B-02 ELEVATOR

BID FORM

For Bids Due: _____ To: Red Clay Consolidated School District
1502 Spruce Avenue
Wilmington, Delaware 19805

Name of Bidder: _____

Bidder Address: _____

Contact Name: _____ E-Mail Address: _____

Delaware Business License No.: _____ Taxpayer ID No.: _____

(Other License Nos.): _____

Phone No.: () _____ - _____ Fax No.: () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____ (\$ _____)

ALTERNATES (Bidders must review Section 012300 Alternates for a complete description of alternates)

Alternate No. 1: Elevator operational within four weeks

Add/Deduct _____ (\$ _____)

Alternate No. 2: Ductless Split System

Add/Deduct _____ (\$ _____)

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

Not Applicable for this scope.

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) days from the date of opening of bids, and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid (if required).

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
October 31, 2015

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Bid Bond
Consent of Surety
Affidavit of Employee Drug Testing Program
(Others as Required by Project Manuals)

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor must be listed for each category where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the Owner, it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractor's Tax Payer ID # or DE Business License #</u>
1. Elevator	_____	_____	_____

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date

All the terms and conditions of _____ have been thoroughly examined and are understood.

NAME OF BIDDER: _____

AUTHORIZED REPRESENTATIVE
(TYPED): _____

AUTHORIZED REPRESENTATIVE
(SIGNATURE): _____

TITLE: _____

ADDRESS OF BIDDER: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____ of
_____ in the County of _____ and State of _____ as
Principal, and _____ of _____ in the County of _____
_____ and State of _____ as Surety, legally authorized to do business in the State of Delaware
("State"), are held and firmly unto the Red Clay Consolidated School District in the sum of _____
Dollars (\$_____), or percent not to exceed _____
Dollars (\$_____) of amount of bid on Contract No. A-01 Carpentry & General Work
to be paid to the Red Clay Consolidated School District for the use and benefit of the Red Clay Consolidated School
District for which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors,
administrators. and successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bounden Principal who has submitted to the
Red Clay Consolidated School District a certain proposal to enter into this contract for the furnishing of certain material
and/or services within the State, shall be awarded this Contract, and if said Principal shall well and truly enter into and
execute this Contract as may be required by the terms of this Contract and approved by the Red Clay Consolidated School
District this Contract to be entered into within twenty days after the date of official notice of the award thereof in
accordance with the terms of said proposal, then this obligation shall be void or else to be and remain in full force and
virtue.

Sealed with _____ seal and dated this ____ day of _____ in the year of our Lord two thousand
and _____(20__).

SEALED, AND DELIVERED IN THE PRESENCE OF

Name of Bidder (Organization)

Corporate Seal	By: _____ Authorized Signature
Attest _____	_____ Title
	_____ Name of Surety
Witness _____	_____ Title

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
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CONSENT OF SURETY

DATE _____

To:

Gentlemen:

We, the _____

(Surety Company's Address)

a Surety Company authorized to do business in the State of Delaware hereby agrees that if

(Contractor)

(Address)

is awarded the Contract No. _____

We will write the required Performance and/or Labor and Material Bond required by Paragraph 9 of the Instructions to Bidders.

(Surety Company)

By _____
(Attorney-in-Fact)

END OF SECTION



Document A132™ – 2009

Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition

AGREEMENT made as of the _____ day of _____ in the year _____
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Red Clay Consolidated School District
1502 Spruce Avenue
Wilmington, DE 19805

and the Contractor:
(Name, legal status, address and other information)

for the following Project:
(Name, location and detailed description)

Warner Elementary School

The Construction Manager:
(Name, legal status, address and other information)

EDiS Company
110 South Poplar Street, Suite 400
Wilmington, DE 19801

The Architect:
(Name, legal status, address and other information)

ABHA Architects
1621 N. Lincoln Street
Wilmington, DE 19806

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A232™–2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; B132™–2009, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition; and C132™–2009, Standard Form of Agreement Between Owner and Construction Manager as Adviser.

AIA Document A232™–2009 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Int.

TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	THE WORK OF THIS CONTRACT
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	CONTRACT SUM
5	PAYMENTS
6	DISPUTE RESOLUTION
7	TERMINATION OR SUSPENSION
8	MISCELLANEOUS PROVISIONS
9	ENUMERATION OF CONTRACT DOCUMENTS
10	INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than Modifications, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement, if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

If, prior to the commencement of the Work, the Owner requires time to file mortgages, mechanics' liens and other security interests, the Owner's time requirement shall be as follows:

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than () days from the date of commencement, or as follows:

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

Per the construction schedule in Section 013216 Construction Schedule in the Project Manual.

Init.

Portion of the Work

Substantial Completion Date

, subject to adjustments of this Contract Time as provided in the Contract Documents.

(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

\$1,000 per day.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be one of the following:

(Check the appropriate box.)

☒ [X] Stipulated Sum, in accordance with Section 4.2 below

☐ [] Cost of the Work plus the Contractor's Fee without a Guaranteed Maximum Price, in accordance with Section 4.3 below

☐ [] Cost of the Work plus the Contractor's Fee with a Guaranteed Maximum Price, in accordance with Section 4.4 below

(Based on the selection above, complete Section 4.2, 4.3 or 4.4 below. Based on the selection above, also complete either Section 5.1.4, 5.1.5 or 5.1.6 below.)

§ 4.2 Stipulated Sum

§ 4.2.1 The Stipulated Sum shall be (\$.), subject to additions and deletions as provided in the Contract Documents.

§ 4.2.2 The Stipulated Sum is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

N/A

§ 4.2.3 Unit prices, if any:

(Identify and state the unit price, and state the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

§ 4.2.4 Allowances included in the Stipulated Sum, if any:

(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Allowance
------	-----------

Per Contract Documents.

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

(Table deleted)

(Paragraphs deleted)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Construction Manager by the Contractor, and upon certification of the Project Application and Project Certificate for Payment or Application for Payment and Certificate for Payment by the Construction Manager and Architect and issuance by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Construction Manager not later than the 25th day of a month, the Owner shall make payment of the certified amount in the Application for Payment to the Contractor not later than the 15th day of the second being billed (e.g. payment submitted 25 May 2013 will be paid by 15 July 2013.). If an Application for Payment is received by the Construction Manager after the application date fixed above, payment shall be made by the Owner not later than forty five (45) days after the Construction Manager receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Progress Payments Where the Contract Sum is Based on a Stipulated Sum

§ 5.1.4.1 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work and be prepared in such form and supported by such data to substantiate its accuracy as the Construction Manager and Architect may require. This schedule, unless objected to by the Construction Manager or Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.4.2 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.4.3 Subject to the provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the total Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of five percent (5%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute may be included as provided in Section 7.3.9 of the General Conditions;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of five percent (5 %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Construction Manager or Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of the General Conditions.

§ 5.1.4.4 The progress payment amount determined in accordance with Section 5.1.4.3 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to One Hundred percent (100 %) of the Contract Sum, less such amounts as the Construction Manager recommends and the Architect determines for incomplete Work and unsettled claims; and

- 2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of the General Conditions.

§ 5.1.4.5 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.4.3.1 and 5.1.4.3.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

(Paragraphs deleted)

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- 1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2 of AIA Document A232-2009, and to satisfy other requirements, if any, which extend beyond final payment;
- 2 the Contractor has submitted a final accounting for the Cost of the Work, pursuant to Exhibit A, Determination of the Cost of the Work when payment is on the basis of the Cost of the Work, with or without a Guaranteed Maximum payment; and
- 3 a final Certificate for Payment or Project Certificate for Payment has been issued by the Architect; such final payment shall be made by the Owner not more than 45 days after the issuance of the final Certificate for Payment or Project Certificate for Payment, or as follows:
- 4 As described in the Contract Documents.

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A232-2009, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A232-2009, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

- ☒ [X] Arbitration pursuant to Section 15.4 of AIA Document A232-2009.
- ☐ [] Litigation in a court of competent jurisdiction.
- ☐ [] Other: *(Specify)*

Init.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 Where the Contract Sum is a Stipulated Sum

§ 7.1.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A232-2009.

§ 7.1.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A232-2009.

(Paragraphs deleted)

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A232-2009 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

§ 8.3 The Owner's representative:

(Name, address and other information)

Marcin Michalski
Red Clay Consolidated School District
1502 Spruce Avenue
Wilmington, DE 19805

§ 8.4 The Contractor's representative:

(Name, address and other information)

§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A132-2009, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition.

§ 9.1.2 The General Conditions are, AIA Document A232-2009, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
A232-2009	Supplementary General Conditions		16

§ 9.1.4 The Specifications:

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User Notes:

(1517183831)

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

Section	Title	Date	Pages
Bid Package A	Project Manual		

§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Number	Title	Date
See Section 000115 of the Project Manual		

§ 9.1.6 The Addenda, if any:

Number	Date	Pages
--------	------	-------

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents are:

- .1 AIA Document A132™-2009, Exhibit A, Determination of the Cost of the Work, if applicable.
- .2 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed, or the following:
 - .3 AIA Document E202™-2008, Building Information Modeling Protocol Exhibit, if completed, or the following:
 - .4 Other documents, if any, listed below:
(List here any additional documents which are intended to form part of the Contract Documents. AIA Document A232-2009 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)
- .5 Para. 9.1.7.1, 9.1.7.2, 9.1.7.2 and 9.1.7.4 are not used in this contract.
- .6 Bid Form dated
Letter of Intent dated
State Purchase Order.

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A232-2009.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A232-2009.)

Type of Insurance or Bond	Limit of Liability or Bond Amount (\$0.00)
Certificate of Insurance	
Performance and Payment Bonds	

Init.

This Agreement is entered into as of the day and year first written above.

Red Clay Consolidated School District

Contractor

OWNER (Signature)

CONTRACTOR (Signature)

(Printed name and title)

(Printed name and title)

Init.

SECTION 005200 - AGREEMENT

1. SUMMARY

1.1. The Agreement Form for this Project is either the American Institute of Architects Standard Form of Agreement between Owner and Contractor, Construction Manager as Advisor, AIA Document A132 - 2009 Edition

1.2 A copy of AIA Document A132 – 2009 Edition is bound into this Project Manual following this page.

1.2.1 Under Article 5.1.4.5 add the following:

“Upon completion of the work under the Contract, the Owner may release 60% of the amount then retained. The balance of the amount retained will be held until:

- A. All reports required of the Contract are received;
- B. All Subcontractors in trades listed on the Bid Form are paid by the Contractor, unless the amount owed to the Subcontractor is disputed, in which case the Owner may withhold 150% of the amount withheld by the Contractor in its dispute with the Subcontractor; and
- C. Final payment is authorized by the Owner.”

END OF SECTION

SECTION 006113 – PERFORMANCE AND PAYMENT BONDS

1. PERFORMANCE AND PAYMENT BONDS

1.1 Bonds must be in the following form:

1. Form of Performance Bond (attached).
2. Form of Payment Bond (attached).

SECTION 00 61 13 - FORM OF PAYMENT BOND

Bond Number:

KNOW ALL PERSONS BY THESE PRESENTS, that we, _____, as principal ("Principal"), and _____, a _____ corporation, legally authorized to do business in the State of Delaware, as surety ("Surety"), are held and firmly bound unto the State of Delaware, Red Clay Consolidated School District ("Owner"), in the amount of _____ (\$_____), to be paid to Owner, for which payment well and truly to be made, we do bind ourselves, our and each and every of our heirs, executors, administrations, successors and assigns, jointly and severally, for and in the whole firmly by these presents.

Sealed with our seals and dated this _____ day of _____, 20____.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, that if Principal, who has been awarded by Owner that certain contract known as Contract No. _____ dated the _____ day of _____, 20____ (the "Contract"), which Contract is incorporated herein by reference, shall well and truly pay all and every person furnishing materials or performing labor or service in and about the performance of the work under the Contract, all and every sums of money due him, her, them or any of them, for all such materials, labor and service for which Principal is liable, shall make good and reimburse Owner sufficient funds to pay such costs in the completion of the Contract as Owner may sustain by reason of any failure or default on the part of Principal, and shall also indemnify and save harmless Owner from all costs, damages and expenses arising out of or by reason of the performance of the Contract and for as long as provided by the Contract; then this obligation shall be void, otherwise to be and remain in full force and effect.

Surety, for value received, for itself and its successors and assigns, hereby stipulates and agrees that the obligation of Surety and its bond shall be in no way impaired or affected by any extension of time, modification, omission, addition or change in or to the Contract or the work to be performed thereunder, or by any payment thereunder before the time required therein, or by any waiver of any provisions thereof, or by any assignment, subletting or other transfer thereof or of any work to be performed or any monies due or to become due thereunder; and Surety hereby waives notice of any and all such extensions, modifications, omissions, additions, changes, payments, waivers, things done and omitted to be done by and in relation to assignees, subcontractors, and other transferees shall have the same effect as to Surety as though done or omitted to be done by or in relation to Principal.

Surety hereby stipulates and agrees that no modifications, omission or additions in or to the terms of the Contract shall in any way whatsoever affect the obligation of Surety and its bond. Any proceeding, legal or equitable, under this Bond may be brought in any court of competent

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Bid Pack B
October 31, 2015

jurisdiction in the State of Delaware. Notices to Surety or Contractor may be mailed or delivered to them at their respective addresses shown below.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hand and seals, and such of them as are corporations have caused their corporate seal to be hereto affixed and these presents to be signed by their duly authorized officers, the day and year first above written.

PRINCIPAL

Name: _____

Witness or Attest: Address: _____

By: _____ (SEAL)

Name: Name:

Title:

(Corporate Seal)

SURETY

Name: _____

Witness or Attest: Address: _____

By: _____ (SEAL)

Name: Name:

Title:

(Corporate Seal)

SECTION 00 61 13 - FORM OF PERFORMANCE BOND

Bond Number: _____

KNOW ALL PERSONS BY THESE PRESENTS, that we, _____, as principal ("Principal"), and _____, a _____ corporation, legally authorized to do business in the State of Delaware, as surety ("Surety"), are held and firmly bound unto the State of Delaware, Red Clay Consolidated School District ("Owner"), in the amount of _____ (\$_____) to be paid to Owner, for which payment well and truly to be made, we do bind ourselves, our and each and every of our heirs, executors, administrations, successors and assigns. jointly and severally, for and in the whole, firmly by these presents.

Sealed with our seals and dated this _____ day of _____, 20_____.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, that if Principal, who has been awarded by Owner that certain contract known as Contract No. _____ dated the _____ day of _____, 20_____ (the "Contract"), which Contract is incorporated herein by reference, shall well and truly provide and furnish all materials, appliances and tools and perform all the work required under and pursuant to the terms and conditions of the Contract and the Contract Documents (as defined in the Contract) or any changes or modifications thereto made as therein provided, shall make good and reimburse Owner sufficient funds to pay the costs of completing the Contract that Owner may sustain by reason of any failure or default on the part of Principal, and shall also indemnify and save harmless Owner from all costs, damages and expenses arising out of or by reason of the performance of the Contract and for as long as provided by the Contract; then this obligation shall be void, otherwise to be and remain in full force and effect.

Surety, for value received, hereby stipulates and agrees, if requested to do so by Owner, to fully perform and complete the work to be performed under the Contract pursuant to the terms, conditions and covenants thereof, if for any cause Principal fails or neglects to so fully perform and complete such work

Surety, for value received, for itself and its successors and assigns, hereby stipulates and agrees that the obligation of Surety and its bond shall be in no way impaired or affected by any extension of time, modification, omission, addition or change in or to the Contract or the work to be performed thereunder, or by any payment thereunder before the time required therein, or by any waiver of any provisions thereof, or by any assignment, subletting or other transfer thereof or of any work to be performed or any monies due or to become due thereunder; and Surety hereby waives notice of any and all such extensions, modifications, omissions, additions, changes, payments, waivers, assignments, subcontracts and transfers and hereby expressly stipulates and agrees that any and all things done and omitted to be done by and in relation to

assignees, subcontractors, and other transferees shall have the same effect as to Surety as though done or omitted to be done by or in relation to Principal.

Surety hereby stipulates and agrees that no modifications, omissions or additions in or to the terms of the Contract shall in any way whatsoever affect the obligation of Surety and its bond.

Any proceeding, legal or equitable, under this Bond may be brought in any court of competent jurisdiction in the State of Delaware. Notices to Surety or Contractor may be mailed or delivered to them at their respective addresses shown below.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hand and seals, and such of them as are corporations have caused their corporate seal to be hereto affixed and these presents to be signed by their duly authorized officers, the day and year first above written.

PRINCIPAL

Name: _____

Witness or Attest: Address: _____

By: _____ (SEAL)

Name:

Name:

Title:

(Corporate Seal)

SURETY

Name: _____

Witness or Attest: Address: _____

By: _____ (SEAL)

Name:

Name:

Title:

(Corporate Seal)

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END OF SECTION

SECTION 006216 – CERTIFICATE OF INSURANCE

In conjunction with Insurance Requirements AIA General Conditions, Article 11, the Contractor shall be bound by the following limits of liability insurance (for Contracts under this Bid Pac). The Contractor shall use the standard "ACCORD" for titled "Certificate of Insurance" in submitting his liability insurance limits. The required limits to be inserted in accordance with the sample "ACCORD" form in this section:

GENERAL NOTES

1. Other Insurance

- 1.1 Contractor shall carry any necessary insurance required to cover Owned and Rental equipment that may be necessary for them to use in the performance of the Work.
2. Contractor shall have the following additional items added to his required "ACCORD" form Certificate of Insurance:
 1. Name and Address of Insured (Contractor).
 2. Description of Operations/Locations -
3. Added Insured – Red Clay Consolidated School District and EDiS Company
4. Certificate Holder – Red Clay Consolidated School District
1502 Spruce Avenue
Wilmington, Delaware 19805

Contractors shall note that although not a part of AIA Document A232 - 2009 Edition, these additional articles apply as noted to this Project.

A sample certificate is bound into the Project Manual immediately following this Document.

END OF SECTION

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

XX/XX/XX

PRODUCER

PRODUCER INSURANCE AGENCY
PO BOX
PRODUCER STREET ADDRESS
PRODUCER CITY, ST PROD ZIP

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

SAMPLE SUBCONTRACTOR CERTIFICATE
(REQUIRED MINIMUM INSURANCE)

INSURER A: XXXXXX

INSURED B: XXXXXX

INSURER C: XXXXXX

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	DATE (MM/YY)	LIMITS	
	GENERAL LIABILITY	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire)	\$ 300,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person)	\$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:				PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC				GENERAL AGGREGATE	\$ 2,000,000
					PRODUCTS - COMP/OP AGG	\$ 2,000,000
	AUTOMOBILE LIABILITY	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS				AUTO ONLY - EA ACCIDENT	\$
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				OTHER THAN: AUTO EA ACC AGG	\$
	GARAGE LIABILITY					
	<input type="checkbox"/> ANY AUTO					
	EXCESS LIABILITY	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXX	EACH OCCURRENCE	\$ 5,000,000
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$ 5,000,000
	<input type="checkbox"/> DEDUCTIBLE					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	XXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	\$
					E.L. EACH ACCIDENT	\$ 1,000,000
					E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
					E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
	OTHER					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Project: Warner Elementary School – Red Clay Consolidated School District and EDiS Company shall be named as Additional Insureds under Commercial General Liability, Automobile Liability and Umbrella Liability for both ongoing and completed operations. The endorsements providing the Additional Insured status for ongoing and completed operations must be attached to the Certificate of Insurance.

CERTIFICATE HOLDER

X

ADDITIONAL INSURED; INSURER LETTER: _____

CANCELLATION

Red Clay Consolidated School District
1502 Spruce Avenue
Wilmington, DE 19805

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION

DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN

NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

SECTION 007200 – GENERAL CONDITIONS

1. SUMMARY

- 1.1. The General Conditions for this Project are the American Institute of Architects General Conditions of the Contract for Construction, Construction Manager as Advisor Edition, AIA Document A232 - 2009 Edition.
- 1.2 A copy of AIA Document A232 - 2009 Edition is bound into this Project Manual following this page.

END OF SECTION

STATE OF DELAWARE

DIVISION OF FACILITIES MANAGEMENT

SUPPLEMENTARY GENERAL CONDITIONS A232-2009

The following supplements modify the "General Conditions of the Contract for Construction," AIA Document A232-2009. Where a portion of the General Conditions is modified or deleted by the Supplementary Conditions, the unaltered portions of the General Conditions shall remain in effect.

TABLE OF ARTICLES

1. GENERAL PROVISIONS
2. OWNER
3. CONTRACTOR
4. ADMINISTRATION OF THE CONTRACT
5. SUBCONTRACTORS
6. CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS
7. CHANGES IN THE WORK
8. TIME
9. PAYMENTS AND COMPLETION
10. PROTECTION OF PERSONS AND PROPERTY
11. INSURANCE AND BONDS
12. UNCOVERING AND CORRECTION OF WORK
13. MISCELLANEOUS PROVISIONS
14. TERMINATION OR SUSPENSION OF THE CONTRACT

ARTICLE 1: GENERAL PROVISIONS**1.1 BASIC DEFINITIONS****1.1.1 THE CONTRACT DOCUMENTS**

Delete the last sentence in its entirety and replace with the following:

"The Contract Documents also include Advertisement for Bid, Instructions to Bidder, all documents which are part of the Bid package, including but not limited to sample forms, the Bid Form, the Contractor's completed Bid and the Award Letter."

1.1.2 THE CONTRACT

Add the following text at the end of subparagraph (5):

"except as set forth in § 3.7.3, §5.3 and § 5.4."

Add the following new Section: 1.10 Terms Used

"The terms "knowledge", "recognize", and "discover", their respective derivatives and similar terms in the Contract Documents, as used in reference to the Contractor, shall be interpreted to mean that which the Contractor knows, recognizes and discovers in exercising the care, skill and diligence required by the Contract Documents. The term "reasonably inferable" and similar terms in the Contract Documents shall be interpreted to mean reasonably inferable by a contractor familiar with the Project and exercising the care, skill, and diligence required of the Contractor by the Contract Documents."

1.2 CORRELATION AND INTENT OF THE CONTRACT DOCUMENTS

Add the following Paragraphs:

1.2.4 In the case of an inconsistency, missing or conflicting information between the Drawings and the Specifications, Contract Documents or between the Contract Documents and applicable standards, codes and ordinances, or within any Contract Document not clarified by addendum, the Contractor shall (i) provide the better quality or greater quantity of Work, or (ii) comply with the more stringent requirements. The Contractor shall submit its proposed work to Architect for review and the work shall be provided in accordance with the Architect's interpretation. The terms and conditions of this Section 1.2.4, however, shall not relieve the Contractor of any of the obligations set forth in the Contract Documents, including Sections 3.2 and 3.7.

1.2.5 The word "PROVIDE" as used in the Contract Documents shall mean "FURNISH AND INSTALL" and shall include, without limitation, all labor, materials, equipment, transportation, services and other items required to complete the Work.

1.2.6 The word "PRODUCT" as used in the Contract Documents means all materials, systems and equipment.

1.5 OWNERSHIP AND USE OF DRAWINGS, SPECIFICATIONS AND OTHER INSTRUMENTS OF SERVICE

Delete Paragraph 1.5.1 in its entirety and replace with the following:

"All pre-design studies, drawings, specifications and other documents, including those in electronic form, prepared by the Architect under this Agreement are, and shall remain, the property of the Owner whether the Project for which they are made is executed or not. Such documents may be used by the Owner to construct one or more like Projects without the approval of, or additional compensation to, the Architect. The Contractor, Subcontractors, Sub-subcontractors and Material or Equipment Suppliers are authorized to use and reproduce applicable portions of the Drawings, Specifications and other documents prepared by the Architect and the Architect's consultants appropriate to and for use in the execution of their Work under the Contract Documents. They are not to be used by the Contractor or any Subcontractor, Sub-subcontractor or Material and Equipment Supplier on other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect and Architect's consultants.

The Architect shall not be liable for injury or damage resulting from the re-use of drawings and specifications if the Architect is not involved in the re-use Project. ."

Delete Paragraph 1.5.2 in its entirety.

ARTICLE 2: OWNER

2.1 General

2.1.2 Delete Paragraph 2.1.2 in its entirety.

2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER

2.2.1 Delete the last sentence in this paragraph.

2.2.3 Add the following sentence:

"The Contractor shall at their expense contact all appropriate agencies or utilities to determine the location of all Utilities and, at their expense, shall bear the costs to accurately identify the location of all underground utilities in the area of their excavation and shall bear all cost for any repairs required, together with being solely responsible for any and all other claims, charges, damages, expenses, fees or liabilities arising out of any acts or omissions in failing to accurately identify said utilities."

2.2.5 Delete Subparagraph 2.2.5 in its entirety and substitute the following:

2.2.5 The Contractor shall be furnished free of charge up to five (5) sets of the Drawings and Project Manuals. Additional sets will be furnished at the cost of reproduction, postage and handling.

2.3 Insert the following words after "repeatedly" in the second line: "or materially".

2.4 Delete the last sentence and substitute the following new sentence:

"If the payments then or thereafter due to the Contractor are not sufficient to cover such amount, at the Owner's option, the excess shall be deducted from any payment thereafter due to the Contractor or shall be paid by the Contractor immediately upon demand of the Owner."

ARTICLE 3: CONTRACTOR

3.1.4 Insert the word “observations” after the word “test” in the last line of the sentence.

3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

Delete the third sentence in Paragraph 3.2.4.

3.2.1 Add the following text at the end of the existing subparagraph:

“Prior to execution of the Agreement, the Contractor and each Subcontractor has evaluated and satisfied themselves as to the conditions and limitations under which the Work is to be performed, including, without limitation: (i) the location, condition, layout and nature of the Project site and surrounding areas, (ii) generally prevailing climatic conditions, (iii) anticipated labor supply and costs, (iv) availability and cost of materials, tools and equipment, and (v) other similar issues. The Owner assumes no responsibility or liability for the physical condition or safety of the Project site or any improvements located on the Project site as it relates to the Work. Except as set forth in Section 10.3, the Contractor shall be solely responsible for providing a safe place for the performance of the Work. The Owner shall not be required to make any adjustment in either the Contract Sum or the Contract Time in connection with any failure by the Contractor or any Subcontractor to have complied with the requirements of this Section 3.2.1.”

3.3 SUPERVISION AND CONSTRUCTION PROCEDURES

3.3.2 Add the following text at the end of the existing sentence: “and for any damages, losses, costs, and expenses resulting from such acts or omissions.”

Add the following Paragraphs:

3.3.2.1 The Contractor shall immediately remove from the Work, whenever requested to do so by the Owner, any person who is considered by the Owner or Architect to be incompetent or disposed to be disorderly, or who for any reason is not satisfactory to the Owner, and that person shall not again be employed on the Work without the consent of the Owner or the Architect.

3.3.4 The Contractor must provide suitable storage facilities at the Site for the proper protection and safe storage of their materials. Consult the Owner and the Architect before storing any materials.

3.3.5 When any room is used as a shop, storeroom, office, etc., by the Contractor or Subcontractor(s) during the construction of the Work, the Contractor making use of these areas will be held responsible for any repairs, patching or cleaning arising from any acts or omissions with such use.

3.4 LABOR AND MATERIALS

Add the Following Paragraphs:

3.4.4 Before starting the Work, each Contractor shall carefully examine all preparatory Work that has been executed to receive their Work. Check carefully, by whatever means are required, to insure that its Work and adjacent, related Work, will finish to proper contours, planes and levels. Promptly notify the General Contractor/Construction Manager of any defects or imperfections in

preparatory Work which will in any way affect satisfactory completion of its Work. Absence of such notification will be construed as an acceptance of preparatory Work and later claims of defects will not be recognized and are expressly waived.

- 3.4.5 Under no circumstances shall the Contractor's Work proceed prior to preparatory Work having been completely cured, dried and/or otherwise made satisfactory to receive this Work. Responsibility for timely installation of all materials rests solely with the Contractor responsible for that Work, who shall maintain coordination at all times.
- 3.4.6 The Contractor shall make reasonable efforts to only employ or use labor in connection with the Work capable of working harmoniously with all trades, crafts, and any other individuals associated with the Project. The Contractor shall also use reasonable efforts to minimize the likelihood of any strike, work stoppage, or other labor disturbance.
- 3.4.7 In case the progress of the Work is affected by any undue delay in furnishing or installing any items, materials or equipment required under the Contract Documents because of such conflict involving any such labor agreement or regulation, the Owner may require that other items, materials or equipment of equal kind and quality be provided pursuant to a Change Order or Construction Change Directive.

3.5 WARRANTY

Add the following Paragraphs:

- 3.5.1 The Contractor will warrant all materials and workmanship against original defects, except injury from proper and usual wear when used for the purpose intended, for one year after Acceptance by the Owner, and will maintain all items in condition that conforms with the Contract Documents during the period of warranty.
- 3.5.2 Non-conforming work during the period of warranty will be corrected by the Contractor at its expense upon demand of the Owner, it being required that the Work conforms to the Contract Documents at the expiration of the warranty period.
- 3.5.3 In addition to the General Warranty there are other warranties required for certain items for different periods of time than the one year as above, and are particularly so stated in that part of the specifications referring to same. The said warranties will commence at the same time as the General Warranty.
- 3.5.4 If the Contractor fails to remedy any failure, defect or damage within a reasonable time after receipt of notice, the Owner will have the right to replace, repair, or otherwise remedy the failure, defect or damage at the Contractor's expense.
- 3.5.5 The Contractor agrees to assign to the Owner at the time of final completion of the Work any and all manufacturers' warranties relating to materials and labor used in the Work and further agrees to perform the Work in such manner so as to preserve any and all such manufacturers' warranties.

3.7 PERMITS, FEES, NOTICES AND COMPLIANCE WITH LAWS

3.7.1 Delete the second sentence and substitute the following new sentence:

"The Contractor shall secure, pay for, and, as soon as practicable, furnish the Owner, Construction Manager and Architect with copies and/or certificates of all other permits, fees, licenses and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

3.7.3 Deleted in its entirety and replace with the following: "If the Contractor, any of its Subcontractors or any Sub-subcontractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor, any of its Subcontractors or any Sub-subcontractor shall assume appropriate responsibility for such Work and shall bear the costs, damages, losses, expenses of every kind, including reasonable attorneys' fees, attributable to correction."

Add the following Paragraph:

3.7.6 No separate inspection performed or failed to be performed by the Owner, Construction Manager or Architect hereunder shall be a waiver of any of the Contractor's obligations hereunder or be construed as an approval or acceptance of the Work or any part thereof.

3.10 CONTRACTOR'S CONSTRUCTION SCHEDULE

Add the following Paragraphs:

3.10.5 The schedule shall indicate the proposed starting and completion dates for the various subdivisions of the Work as well as the totality of the Work. The schedule shall be updated every thirty (30) days and submitted to Architect with Contractor's Applications for Payment. Each schedule shall contain a comparison of actual progress with the estimated progress for such point in time stated in the original schedule. If any schedule submitted sets forth a date for Substantial Completion for the Work or any phase of the Work beyond the Date(s) of Substantial Completion established in the Contract (as the same may be extended as provided in the Contract Document(s), the Contractor shall submit to Owner and Architect for their information and to the Construction Manager for its review and approval, a narrative description of the means and methods which Contractor intends to employ to expedite the progress of the Work to ensure timely completion of the various phases of the Work as well as the totality of the Work. To ensure such timely completion, Contractor shall take all necessary action including, without limitation, (i) working additional shifts or overtime, (ii) supplying additional manpower, equipment and facilities, and (iii) other similar measures (hereinafter referred to collectively as "Corrective Measures"). In that event, Contractor is required to implement Corrective Measures, then Contractor shall not be entitled to an adjustment in the Contract Sum, the Schedule or the Contract Time. The date of final completion shall not be changed without the written consent of the Owner.

3.10.6 The construction schedule shall be in a detailed precedence-style critical path management ("CPM") or primavera-type format satisfactory to the Construction Manager and Architect that shall also (i) provide a graphic representation of all

activities and events that will occur during performance of the Work; (ii) identify each phase of construction and occupancy; and (iii) set forth dates that are critical in ensuring the timely and orderly completion of the Work in accordance with the requirements of the Contract Documents (hereinafter referred to as "Milestone Dates").

- 3.10.7 In the event the Construction Manager and/or Architect determine that the performance of the Work, as of a Milestone Date, has not progressed or reached the level of completion required by the Contract Documents, the Construction Manager shall have the right to order the Contractor to take corrective measures necessary to expedite the progress of construction, including, without limitation, implementing Corrective Measures. Such Corrective Measures shall continue until the progress of the Work complies with the stage of completion required by the Contract Documents. The Construction Manager's right to require Corrective Measures is solely for the purpose of ensuring the Contractor's compliance with the construction schedule.
- 3.10.8 The Contractor shall not be entitled to an adjustment in the Contract Sum or Contract Time in connection with Extraordinary Measures required by the Construction Manager under or pursuant to this Section 3.10.
- 3.10.9 The Construction Manager may exercise the rights furnished the Construction Manager under or pursuant to this Section 3.10 as frequently as the Construction Manager deems necessary to ensure that the Contractor's performance of the Work will comply with any Milestone Date or completion date(s) set forth in the Contract Documents.

3.11 DOCUMENTS AND SAMPLES AT THE SITE

Add the following Paragraphs:

- 3.11.1 During the course of the Work, the Contractor shall maintain a record set of drawings on which the Contractor shall mark the actual physical location of all piping, valves, equipment, conduit, outlets, access panels, controls, actuators, including all appurtenances that will be concealed once construction is complete, etc., including all invert elevations.
- 3.11.2 At the completion of the Project, the Contractor shall obtain a set of reproducible drawings from the Architect, and neatly transfer all information outlined in 3.11.1 to provide a complete record of the as-built conditions.
- 3.11.3 The Contractor shall provide two (2) prints of the as-built conditions, along with the reproducible drawings themselves, to the Owner and one (1) set to the Architect. In addition, attach one complete set to each of the Operating and Maintenance Instructions/Manuals.

- 3.17 In the second sentence of the paragraph, insert "indemnify and" between "shall" and "hold".

ARTICLE 4: ARCHITECT AND CONSTRUCTION MANAGER

4.1 General

- 4.1.2 Insert "As required by law," at the beginning of the first sentence.

4.2 Administration of the Contract

Delete the first sentence of Paragraph 4.2.10 and replace with the following:

The Architect will review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples for the purpose of checking for conformance with the Contract Documents.

Delete the second sentence of Paragraph 4.2.10 and replace with the following:

The Architect's action will be taken with such reasonable promptness as to cause no delay in the Work in the activities of the Owner, Contractor or separate Contractors, while allowing sufficient time in the Owner's professional judgment to permit adequate review.

Add the following to Paragraph 4.2.16:

There will be no full-time project representative provided by the Owner or Architect on this project.

Add to Paragraph 4.2.19 "and in compliance with all applicable codes, regulations and ordinances." to the end of the sentence.

ARTICLE 5: SUBCONTRACTORS

5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK

Delete Paragraph 5.2.3 in its entirety and replace with the following:

5.2.3 If the Owner, Architect or Construction Manager has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner, Architect or Construction Manager has no reasonable objection, subject to the statutory requirements of 29 Delaware Code § 6962(d)(10)b.3 and 4.

Add the following new Paragraph:

5.2.5 Upon written request, the Contractor shall provide to the Owner and Construction Manager an executed copy of all subcontracts, purchase orders and other agreements relating to the Work.

5.3 SUBCONTRACTOR RELATIONS

Add the following new Paragraphs:

5.3.1 All subcontracts shall be in writing and shall specifically provide that the Owner is an intended third-party beneficiary of such subcontract. Each subcontract shall contain a contingent assignment of the subcontract to the Owner consistent with Section 5.4

5.3.2 The Contractor shall be responsible for any and all Subcontractors working under it and shall carry insurance for all Subcontractors or ensure that they are carrying it themselves so as to relieve the Owner of any and all liability to be covered by insurance.

ARTICLE 6: CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS**6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS**

Delete Paragraph 6.1.3 in its entirety and replace with the following:

"When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Constructor who executes each separate Owner-Contractor Agreement."

6.2 MUTUAL RESPONSIBILITY

6.2.3 In the second sentence, strike the word "shall" and insert the word "may".

ARTICLE 7: CHANGES IN THE WORK

(SEE ARTICLE 7: CHANGES IN WORK IN THE GENERAL REQUIREMENTS)

7.1.3 Insert the following sentence at the end of the existing sentence: "Except as permitted in Section 7.3, a change in the Contract Sum or the Contract Time shall be accomplished only by Change Order."

Add the following new Paragraphs:

7.1.4 A field directive or field order shall not be recognized as having any impact upon the Contract Sum or the Contract Time and the Contractor shall have no claim therefor unless it shall, prior to complying with same and in no event later than ten (10) working days from the date such direction or order was given, submit to the Owner, Construction Manager and Architect for the Architect's and Construction Manager's evaluation and Owner's approval of its change proposal.

7.1.5 When submitting any proposal for Changes in the Work, the Contractor shall include and set forth in clear and precise detail breakdowns of labor and materials for all trades involved for the estimated impact on the construction schedule. If request, the Contractor shall furnish spreadsheets of any Subcontractors.

7.2 CHANGE ORDERS

Add the following new Paragraph 7.2.1 – Agreement on any Change Order shall constitute a final settlement of all matters relating to the change in the Work that is the subject of the Change Order, including, but not limited to, all direct and indirect costs associated with such change and any and all adjustments to the Contract Sum and the construction schedule, including the Contract Time.

ARTICLE 8: TIME**8.2 PROGRESS AND COMPLETION**

Add the following Paragraphs:

8.2.1.1 Refer to Specification Section SUMMARY OF WORK for Contract time requirements.

8.2.4 If the Work falls behind the Progress Schedule as submitted by the Contractor, the Contractor shall employ additional labor and/or equipment necessary to bring the Work into compliance with the Progress Schedule at no additional cost to the Owner.

8.3 DELAYS AND EXTENSION OF TIME

8.3.1 Strike "arbitration" and insert "remedies at law or in equity".

Add the following Paragraph:

8.3.2.1 The Contractor shall update the status of the suspension, delay, or interruption of the Work with each Application for Payment. (The Contractor shall report the termination of such cause immediately upon the termination thereof.) Failure to comply with this procedure shall constitute a waiver for any claim for adjustment of time or price based upon said cause.

Delete Paragraph 8.3.3 in its entirety and replace with the following:

8.3.3 Except in the case of a suspension of the Work directed by the Owner, an extension of time under the provisions of Paragraph 8.3.1 shall be the Contractor's sole remedy in the progress of the Work and there shall be no payment or compensation to the Contractor for any expense or damage resulting from the delay.

Add the following Paragraph:

8.3.4 By permitting the Contractor to work after the expired time for completion of the project, the Owner does not waive its rights under the Contract.

8.3.5 The parties agree that Paragraph 8.3.3 of the Supplementary General Conditions does not apply to the Construction Manager in the event of a delay caused by a party other than the Construction Manager.

ARTICLE 9: PAYMENTS AND COMPLETION

9.2 SCHEDULE OF VALUES

Add the following Paragraphs:

9.2.1 The Schedule of Values shall be submitted using AIA Document G702, Continuation Sheet to G703.

9.3 APPLICATIONS FOR PAYMENT

Add the following Paragraph:

9.3.1.3 Application for Payment shall be submitted on AIA Document G702 "Application and Certificate for Payment", supported by AIA Document G703 "Continuation Sheet". Said Applications shall be fully executed and notarized.

Add the following Paragraphs:

9.3.4 Until Closeout Documents have been received and outstanding items completed the Owner will pay 95% (ninety-five percent) of the amount due the Contractor on account of progress payments.

9.3.5 The Contractor shall provide a current and updated Progress Schedule to the Architect with each Application for Payment. Failure to provide Schedule will be just cause for rejection of Application for Payment.

9.5 DECISIONS TO WITHHOLD CERTIFICATION

Add the following to 9.5.1:

- .8 failure to provide a current Progress Schedule;
- .9 a lien or attachment is filed;
- .10 failure to comply with mandatory requirements for maintaining Record Documents.
- .11 reasonable evidence that the Work has not progressed as indicated on the Application for Payment; or
- .12 otherwise is responsible for a substantial and material breach of a provision of the Contract Documents.

Add the following Paragraph:

9.5.4 If the Contractor disputes any determination by the Construction Manager or the Architect made in accordance with the foregoing with regard to any Certificate of Payment, the Contractor nevertheless shall expeditiously continue to prosecute the Work.

9.6 PROGRESS PAYMENTS

Delete Paragraph 9.6.1 in its entirety and replace with the following:

9.6.1 After the Architect and the Construction Manager have approved and issued a Certificate for Payment, payment shall be made by the Owner within 30 days after Owner's receipt of the Certificate for Payment.

Add the following Paragraph:

9.6.2.1 Notwithstanding anything in Section 9.6.2 to the contrary, in the event the Construction Manager has reasonable cause to believe a Subcontractor is not being paid by the Contractor, the Construction Manager may elect to make any payment requested by the Contractor on behalf of a Subcontractor of any tier jointly payable to the Contractor and such Subcontractor, provided that in the event the Contractor disputes the sum due to the Subcontractor, Construction Manager shall only pay the sum not disputed by the Contractor, provided that the Contractor provides satisfactory assurance such as a bond to Owner with respect to payment of the disputed sum. The Contractor and such Subcontractor shall be responsible for the allocation and disbursement of funds included as part of any such joint payment. In no event shall any joint payment be construed to create any (i) contract between the Owner and a Subcontractor of any tier, (ii) obligations from the Owner to such Subcontractor, or (iii) rights in such Subcontractor against the Owner.

9.7 FAILURE OF PAYMENT

In first sentence, strike the first reference to "seven" and insert "thirty (30)". Also strike "binding dispute resolution" and insert "remedies at law or in equity" and add the following at the end of the Paragraph: "Notwithstanding the preceding sentence, the Contractor shall not stop the Work during the pendency of a bona fide dispute between the Owner and the Contractor, provided any sums in dispute claimed by the Contractor are placed in escrow and Owner agrees to pay said disputed sum in accordance with the resolution of the dispute.

Add the following Paragraph:

9.7.1 If the Owner is entitled to reimbursement or payment from the Contractor under or pursuant to the Contract Documents, such payment shall be made promptly upon demand by the Owner. Notwithstanding anything contained in the Contract Documents to the contrary, if the Contractor fails to promptly make any payment due the Owner, or if the Owner incurs any costs and expenses to cure any default of the Contractor or to correct defective Work, the Owner shall have an absolute right to offset such amount against the Contract Sum and may, in the Owner's sole discretion, elect either to (i) deduct an amount equal to that which the Owner is entitled from any payment then or thereafter due the Contractor from the Owner, or (ii) issue a written notice to the Contractor reducing the Contract Sum by an amount equal to that which the Owner is entitled.

9.8 SUBSTANTIAL COMPLETION

9.8.5 In the second sentence, strike "shall" and insert "may".

ARTICLE 10: PROTECTION OF PERSONS AND PROPERTY

10.1 SAFETY PRECAUTIONS AND PROGRAMS

Add the following Paragraphs:

10.1.1 Each Contractor shall develop a safety program in accordance with the Occupational Safety and Health Act of 1970. A copy of said plan shall be furnished to the Owner, Construction Manager and Architect prior to the commencement of that Contractor's Work.

10.1.2 Each Contractor shall appoint a Safety Representative. Safety Representatives shall be someone who is on site on a full time basis. If deemed necessary by the Owner, Construction Manager or Architect, Contractor Safety meetings will be scheduled. The attendance of all Safety Representatives will be required. Minutes will be recorded of said meetings by the Contractor and will be distributed to all parties as well as posted in all job offices/trailers etc.

10.2 SAFETY OF PERSONS AND PROPERTY

Add the following Paragraph:

10.2.4.1 As required in the Hazardous Chemical Act of June 1984, all vendors supplying any material that may be defined as hazardous must provide Material Safety Data Sheets for those products. Any chemical product should be considered hazardous if it has a caution warning on the label relating to a potential physical or health hazard, if it is known to be present in the work place, and if employees may be exposed under normal conditions or in foreseeable emergency situations. Material Safety Data Sheets shall be provided directly to the Owner, along with the shipping slips that include those products.

10.3 HAZARDOUS MATERIALS

Delete Paragraph 10.3.3 in its entirety.

Delete Paragraphs 10.3.6 in its entirety.

ARTICLE 11: INSURANCE AND BONDS**11.1 CONTRACTOR'S LIABILITY INSURANCE**

11.1.4 Strike "the Owner" immediately following "(1)" and strike "and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations."

Add the following Paragraph:

11.1.5 If the Contractor fails to purchase or maintain or require to be purchased or maintained the liability insurance specified in the Contract Documents, the Owner may (but shall not be obligated to) purchase such insurance on the Contractor's behalf and shall be entitled to be repaid for any premiums paid therefor by Contractor in the manner set forth in Section 2.4 and/or as provided in Section 9.7.2, at Owner's election.

11.2 OWNER'S LIABILITY INSURANCE

Delete Paragraph 11.2 in its entirety.

11.3 PROPERTY INSURANCE

Delete Paragraph 11.3 and its subparagraphs in their entirety and replace with the following:

11.3 The Owner will not provide Builder's All Risk Insurance for the Project. The Contractor and all Subcontractors shall provide property coverage for their tools and equipment, as necessary. Any mandatory deductible required by the Contractor's Insurance shall be the responsibility of the Contractor.

11.4 PERFORMANCE BOND AND PAYMENT BOND

11.4.1 Add the following sentence: "The bonds will conform to those forms approved by the Office of Management and Budget."

Add the following new Paragraph:

11.4.3 If any Surety hereunder makes any assignment for the benefit of creditors, or commits any act of bankruptcy, or is declared bankrupt, or files a voluntary petition in bankruptcy, or in the reasonable opinion of the Owner is insolvent, the Contractor shall immediately furnish and maintain another Surety in accordance with the provisions of this Section 11.4 satisfactory to the Owner.

ARTICLE 12: UNCOVERING AND CORRECTION OF WORK**12.2.2 AFTER SUBSTANTIAL COMPLETION**

12.2.2 Add the following sentence at the end of the existing paragraph:

If prior to the date of Substantial Completion, the Contractor, a subcontractor or anyone for whom either is responsible uses or damages any portion of the Work, including, without limitation, mechanical, electrical, plumbing and other building systems, machinery, equipment or other mechanical device, the Contractor shall cause such item to be restored to "like new" condition at no expense to the Owner.

Add the following Paragraph:

12.2.2.1.1 At any time during the progress of the Work, or in any case where the nature of the defects will be such that it is not expedient to have corrected, the Owner, at its option, will have the right to deduct such sum, or sums, of money from the amount of the Contract as determined by the Architect in consultation with the Construction Manager and adjust the difference in value between the defective work and that required under Contract including any damage to the structure.

12.2.2.2 Strike "one" and insert "two".

12.2.2.3 Strike "one" and insert "two".

12.2.5 In second sentence, strike "one" and insert "two".

ARTICLE 13: MISCELLANEOUS PROVISIONS

13.1 GOVERNING LAW

Strike "except that, if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4."

Insert "except that, if the parties have selected arbitration as the method of dispute resolution, the Delaware Arbitration Act, 10 Del. C. §5701, shall govern Section 15.4."

13.6 INTEREST

Strike "the date payment is due at such rate as the parties may agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located." Insert "30 days of presentment of the authorized Certificate of Payment at the annual rate of 12% or 1% per month.

13.7 TIME LIMITS ON CLAIMS

Strike the last sentence.

Add the following Paragraph:

13.8 CONFLICTS WITH FEDERAL STATUTES OR REGULATIONS

13.8.1 If any provision, specifications or requirement of the Contract Documents conflict or is inconsistent with any statute, law or regulation of the government of the United State of America, the Contractor shall notify the Architect, Construction Manager and Owner immediately upon discovery.

Add the following Paragraph:

- 13.9 "GENERAL PROVISIONS – All personal pronouns used in this Contract, whether used in the masculine, feminine, or neuter gender, shall include all other genders; and the singular shall include the plural and vice versa. Titles of articles, Sections and Sections are for convenience only and neither limit nor amplify the provisions of this Contract in itself. The use herein of the word "including", when following any general statement, term, or matter, shall not be construed to limit such statement, term, or matter to the specific items or matters set forth immediately following such word or to similar items or matters, whether or not non-limiting language (such words as "without limitation", or "but not limited to", or words of similar import) is used with reference thereto, but rather shall be deemed to refer to all other items or matters that could reasonably fall within the broadest possible scope of such general statement, term or matter.

Wherever possible, each provision of this Agreement shall be interpreted in a manner as to be effective and valid under applicable law. If, however, any provision of this Agreement, or portion thereof, is prohibited by law or found invalid under any law, only such provision or portion thereof shall be ineffective, without in any manner invalidating or affecting the remaining provisions of this Agreement or valid portions of such provision, which are hereby deemed severable.

Each party hereto agrees to do all acts and things and to make, execute and deliver such written instruments, as shall from time to time be reasonably required to carry out the terms and provisions of the Contract Documents.

Any specific requirement in this Contract that the responsibilities or obligations of the Contractor also apply to a Subcontractor is added for emphasis and is also hereby deemed to include a Subcontractor of any tier. The omission of a reference to a Subcontractor in connection with any of the Contractor's responsibilities or obligations shall not be construed to diminish, abrogate, or limit any responsibilities or obligations of a subcontractor of any tier under the Contract Documents or the applicable subcontract.

Contractor makes the following representations:

1. Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, locality, local conditions, and with Federal, State and Local Laws, ordinances, rules and regulations that may in any manner effect costs, progress or performance of the Work.
2. Contractor has made examinations, investigations, tests and studies at the project site, as he deems necessary for the performance of the Work at the Contract Price and within the Contract Time. Contractor has correlated the results of all such observations, examinations, tests, reports and data with the terms and conditions of the other Contract Documents.
3. Contractor has given the Architect written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Architect is acceptable to the Contractor."

ARTICLE 14: TERMINATION OR SUSPENSION OF THE CONTRACT

Add the following additional Paragraphs to 14.1.1:

- .5 disregards the instruction of the Construction Manager or Architect when such instructions are based on the requirements of the Contract Documents.

- .6 fails to furnish the Owner and Construction Manager with assurances satisfactory to the Owner and Construction Manager evidencing the Contractor's ability to complete the Work in compliance with the requirements of the Contract Documents.
- .7 fails or neglects to progress work in such a manner to reasonably assure completion of the Work within the Contract Time or in accordance with the Construction Schedule.
- .8 purposefully engages in a strike or work stoppage, or is in any way responsible for hindering or delaying the work of other trades, or ceases to work due to picketing or labor disputes of any kind.

14.4 TERMINATION BY THE OWNER FOR CONVENIENCE

Delete Paragraph 14.4.3 in its entirety and replace with the following:

- 14.4.3 In case of such termination for the Owner's convenience, the Contractor shall be entitled to receive payment for Work executed, and cost incurred by reason of such termination along with reasonable overhead.

ARTICLE 15: CLAIMS AND DISPUTES

15.1.6 CLAIMS FOR CONSEQUENTIAL DAMAGES

Delete Paragraph 15.1.6 and its subparagraphs in their entirety.

15.2 INITIAL DECISION

Delete Paragraph 15.2.5 in its entirety and replace with the following:

- 15.2.5 The Architect will approve or reject Claims by written decision, which shall state the reasons therefore and shall notify the parties of any change in the Contract Sum or Contract Time or both. The approval or rejection of a Claim by the Architect shall be subject to mediation and other remedies at law or in equity.

Delete Paragraph 15.2.6 and its subparagraphs in their entirety.

15.3 MEDIATION

- 15.3.1 Strike "binding dispute resolution" and insert "any or all remedies at law or in equity".

15.3.2 In the first sentence, delete "administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedure in effect on the date of the Agreement,". Also strike "binding dispute resolution" and insert "remedies at law and in equity".

15.4 ARBITRATION

Delete Paragraph 15.4 and its subparagraphs in their entirety.

END OF SUPPLEMENTARY GENERAL CONDITIONS

SECTION 007343 – WAGE RATE REQUIREMENTS

1. SUMMARY

- 1.1. In accordance with Delaware Code, Title 29, Chapter 69, Section 6912, all laborers and mechanics of the Contractor and all subcontractors employed to perform work directly upon the site of the work shall be paid unconditionally and not less often than once a week and without subsequent deduction or rebate on any account the full amounts accrued at the time of payment computed at wage rates not less than those determined by the Division of Industrial Affairs, Department of Labor, State of Delaware, as the prevailing rates in this area.
- 1.2 This approved scale of wages must be posted by the Contractor in a prominent and easily accessible place at the site of the work.
- 1.3 It is further stipulated that there may be withheld from the Contractor such accrued payment as may be considered necessary by the contracting officer to pay laborers and mechanics employed by the Contractor or any subcontractors on the work the difference between the rates of wages required and the rate of wages received by such laborers and mechanics and not refunded to the Contractor, subcontractor or their agents.
- 1.4 Where wage rates are published in this Manual they are issued by the State Department of Labor on the date indicated and are included for the convenience of Bidders. The Owner, the Architect, and the Construction Manager, accept no responsibility for the accuracy or applicability of any rates included herein. The actual wage rate determinations which will apply to the work will be those in effect on the first day of public advertisement for bids as determined by the State Department of Labor. It will be the responsibility of each bidder to contact the State Department of Labor and to incorporate these rates in his bid.
- 1.5 "In accordance with Delaware Code, Title 29, Section 6912, as amended July 5, 1994, contractors shall furnish sworn payroll information to the Department of Labor on a weekly basis for each contract which exceeds \$15,000 for renovation work and \$100,000 for new construction. The construction contract amount is based on a cumulative total of all contracts bid for a specific project. Payroll forms for submission may be obtained from the Department of Labor."
 - 1.5.1 A Payroll Report, available from the Department of Labor is to be used to provide this information.
- 1.6 A copy of the Prevailing Wages for the project is attached hereto.

END OF SECTION



225 CORPORATE BLVD.
SUITE 104
Newark, DE 19702

Telephone (302) 451-3423
Fax (302) 368-6604

Division of Industrial Affairs Office of Labor Law Enforcement

FACSIMILE TRANSMITTAL SHEET

DATE: 03/13/2015
FAX NO: (302) 421-5715
NO. OF PAGES: 3

TO: Ms. Diana Petille
Senior Project Manager
EDiS Company
110 S. Poplar Street
Suite 400
Wilmington, DE 19805

Re: Warner Elementary Door Replacement, New Castle County, DE

FROM: Kyle Maguire, Labor Law Enforcement Officer II

*This facsimile is intended for the use of the addresses named herein CONTAINS
PRIVILEGED and CONFIDENTIAL information.*

COMMENTS

Certified Rates

STATE OF DELAWARE
DEPARTMENT OF LABOR
DIVISION OF INDUSTRIAL AFFAIRS
OFFICE OF LABOR LAW ENFORCEMENT
PHONE: (302) 451-3423

Mailing Address:
225 CORPORATE BOULEVARD
SUITE 104
NEWARK, DE 19702

Located at:
225 CORPORATE BOULEVARD
SUITE 104
NEWARK, DE 19702

PREVAILING WAGES FOR BUILDING CONSTRUCTION EFFECTIVE MARCH 13, 2015

CLASSIFICATION	NEW CASTLE	KENT	SUSSEX
ASBESTOS WORKERS	21.87	26.94	39.20
BOILERMAKERS	39.67	33.22	48.83
BRICKLAYERS	49.39	49.39	49.39
CARPENTERS	51.86	51.86	41.22
CEMENT FINISHERS	69.27	29.11	21.20
ELECTRICAL LINE WORKERS	43.49	37.29	28.44
ELECTRICIANS	63.60	63.60	37.29
ELEVATOR CONSTRUCTORS	80.31	40.93	30.55
GLAZIERS	67.35	67.35	20.15
INSULATORS	53.38	53.38	53.38
IRON WORKERS	60.12	60.12	60.12
LABORERS	40.95	40.95	40.95
MILLWRIGHTS	47.47	65.23	51.80
PAINTERS	43.04	44.94	44.94
PILEDRIERS	71.17	37.64	30.45
PLASTERERS	21.60	28.55	17.50
PLUMBERS/PIPEFITTERS/STEAMFITTERS	62.20	36.66	54.49
POWER EQUIPMENT OPERATORS	43.88	58.31	24.13
ROOFERS-COMPOSITION	21.82	20.45	17.63
ROOFERS-SHINGLE/SLATE/TILE	17.59	13.72	14.10
SHEET METAL WORKERS	47.05	64.16	64.16
SOFT FLOOR LAYERS	48.57	48.57	48.57
SPRINKLER FITTERS	53.52	53.52	53.52
TERRAZZO/MARBLE/TILE FNRS	54.11	52.50	45.45
TERRAZZO/MARBLE/TILE STRS	62.13	60.28	52.63
TRUCK DRIVERS	24.43	26.64	20.03

CERTIFIED: 3/16/15

BY: [Signature]
ADMINISTRATOR, OFFICE OF LABOR LAW ENFORCEMENT

NOTE: THESE RATES ARE PROMULGATED AND ENFORCED PURSUANT TO THE PREVAILING WAGE REGULATIONS ADOPTED BY THE DEPARTMENT OF LABOR ON APRIL 3, 1992.

CLASSIFICATIONS OF WORKERS ARE DETERMINED BY THE DEPARTMENT OF LABOR. FOR ASSISTANCE IN CLASSIFYING WORKERS, OR FOR A COPY OF THE REGULATIONS OR CLASSIFICATIONS, PHONE (302) 451-3423.

NON-REGISTERED APPRENTICES MUST BE PAID THE MECHANIC'S RATE.

PROJECT: Warner Elementary Door Replacement, New Castle County





STATE OF DELAWARE
DEPARTMENT OF LABOR
DIVISION OF INDUSTRIAL AFFAIRS

225 Corporate Boulevard, Suite 104
Newark, Delaware 19702

TELEPHONE (302) 761-8200
(302) 451-3423
Fax (302) 368-6604

Via Facsimile and Regular Mail

March 13, 2015

Ms. Diana Petille
Senior Project Manager
EDiS Company
110 S. Poplar Street
Suite 400
Wilmington, DE 19805

Re: Warner Elementary Door Replacement, New Castle County, DE

Dear Ms. Petille:

I am responding to your request for a category determination for the Warner Elementary Door Replacement, which is a state funded construction project located in New Castle County, DE. The work consists of the replacement/ refurbishment of doors and windows; HVAC equipment replacement with associated plumbing, mechanical, and electrical work; selective demolition; architectural replacements; and elevator modifications. You estimate the total cost of construction for this project to be \$3,760,000.00.

Based upon the information you provided the Department of Labor has determined that this project is a Building Construction project.

Delaware's Prevailing Wage Regulations provide that the rates applicable to a project are the rates in effect on the date of publication of the specifications for that project. I have enclosed a certified copy of the March 13, 2015, prevailing wage rates for Building Construction to be included in your bid specification. However, please be advised that, in the event that a contract for a project is not executed within one hundred and twenty (120) days from the earliest date the specifications were published, the rates in effect at the time of the execution of the contract shall be the applicable rates for the project.

If you have any questions or I can provide any additional assistance, please do not hesitate to contact me at (302) 451-3409.

Sincerely,

Kyle Maguire
Labor Law Enforcement Officer II
Kyle.Maguire@state.de.us

Enclosure

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
October 31, 2015

SECTION 008114 – DRUG TESTING FORMS

1. SUMMARY

- A. Pursuant to 4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors who work on Large Public Works Contracts funded all or in part with public funds submit Testing Report Forms to the Owner no less than quarterly. See the form attached hereto.
- B. The Contractor will notify the Owner in writing of any positive results of random drug testing. See the form attached hereto. The results must be reported to the Owner within 24 hours of receipt of the test results.

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
October 31, 2015

EMPLOYEE DRUG TESTING REPORT FORM

Period Ending:_____

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors who work on Large Public Works Contracts funded all or in part with public funds submit Testing Report Forms to the Owner no less than quarterly.

Project Number: _____

Project Name: _____

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Number of employees who worked on the jobsite during the report period: _____

Number of employees subject to random testing during the report period: _____

Number of Negative Results _____ Number of Positive Results _____

Action taken on employee(s) in response to a failed or positive random test:

Authorized Representative of Contractor/Subcontractor: _____

(typed or printed)

Authorized Representative of Contractor/Subcontractor: _____

(signature)

Date: _____

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
October 31, 2015

**EMPLOYEE DRUG TESTING
REPORT OF POSITIVE RESULTS**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors who work on Large Public Works Contracts funded all or in part with public funds to notify the Owner in writing of a positive random drug test.

Project Number: _____

Project Name: _____

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Name of employee with positive test result: _____

Last 4 digits of employee SSN: _____

Date test results received: _____

Action taken on employee in response to a positive test result:

Authorized Representative of Contractor/Subcontractor: _____
(typed or printed)

Authorized Representative of Contractor/Subcontractor: _____
(signature)

Date: _____

This form shall be sent by mail to the Owner within 24 hours of receipt of test results.

Enclose this test results form in a sealed envelope with the notation "Drug Testing Form – DO NOT OPEN" on the face thereof and place in a separate mailing envelope.

END OF SECTION

SECTION 011100 - SUMMARY OF WORK

1. RELATED DOCUMENTS

- 1.1 Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Sections, apply to work of this Section.

2. CONTRACTS

- 2.1 The work will be performed under separate prime contracts managed by the Construction Manager.

3. ALTERATIONS & COORDINATION

- 3.1 Contractor shall be responsible to coordinate their work with the work of others, including, but not limited to, the preparation of general coordination drawings, diagrams and schedules, and control of site utilization, from the beginning of activity, through project close-out and warranty periods.

4. KNOWLEDGE OF CONTRACT REQUIREMENTS

- 4.1 The Contractor and his Subcontractors, Sub-subcontractors and material men shall consult in detail the Contract Documents for instructions and requirements pertaining to the Work, and at his and their cost, shall provide all labor, materials, equipment and services necessary to furnish, install and complete the work in strict conformance with all provisions thereof.
- 4.2 The Contractor will be held to have examined the site of the Work prior to submitting his proposal and informed himself, his Subcontractors, Sub-subcontractors and material men of all existing conditions affecting the execution of the Work.
- 4.3 The Contractor will be held to have examined the Contract Documents and modifications thereto, as they may affect subdivisions of the Work and informed himself, his Subcontractors, Sub-subcontractors and material men of all conditions thereof affecting the execution of the Work.
- 4.4 The Scope of Work for the Contract is not necessarily limited to the description of each section of the Specifications and the illustrations shown on the Drawings. Include all minor items not expressly indicated in the Contract Documents, or as might be found necessary as a result of field conditions, in order to complete the Work as it is intended, without any gaps between the various subdivisions of work.
- 4.5 The Contractor will be held to be thoroughly familiar with all conditions affecting labor in the area of the Project including, but not limited to, Unions, incentive pay, procurements, living,

parking and commuting conditions and to have informed his Subcontractors and Sub-subcontractors thereof.

5. CONTRACT DOCUMENTS INFORMATION

- 5.1 The Contract Documents are prepared in accordance with available information as to existing conditions and locations. If, during construction, conditions are revealed at variance with the Contract Documents, notify the Construction Manager immediately, but no more than three (3) days from the day the variance is first known. Failure to give timely notice shall operate to waive any claim Contractor might otherwise have for an adjustment to Contract Time or Sum as a consequence of such variance.
- 5.2 The Specifications determine the kinds and methods of installation of the various materials, the Drawings establish the quantities, dimensions and details of materials, the schedules on the Drawings give the location, type and extent of the materials.
- 5.3 Dimensions given on the Drawings govern scale measurements and large scale drawings govern small scale drawings, except as to anything omitted unless such omission is expressly noted on the large scale drawings.
- 5.4 The techniques or methods of specifying to record requirements varies throughout text, and may include "prescriptive", "open generic/descriptive", "compliance with standards", "performance", "proprietary", or a combination of these. The methods used for specifying one unit of work has no bearing on requirements for another unit of work.
- 5.5 Whenever a material, article or piece of equipment is referred to in the singular number in the Contract Documents, it shall be the same as referring to it in the plural. As many such materials, articles or pieces of equipment shall be provided as are required to complete the Work.
- 5.6 Whenever a material, article or piece of equipment is specified by reference to a governmental, trade association of similar standard, it shall comply with the requirements of the latest publication thereof and amendments thereto in effect on the bid date.
- 5.7 In addition to the requirements of the Contract Documents, Contractor's work shall also comply with applicable standards of the construction industry and those industry standards are made a part of Contract Documents by reference, as if copied directly into Contract Documents, or as if published copies were bound herein.
- 5.8 Where compliance with two (2) or more industry standards, contract requirements, or sets of requirements is specified, and overlapping of those different standards or requirements establishes different or conflicting minimums or levels of quality, then the most stringent requirements, which are generally recognized to be also the most costly, is intended and will

be enforced, unless specifically detailed language written into the Contract Documents clearly indicates that a less stringent requirement is to be fulfilled. Refer apparently equal but different requirements, and uncertainties as to which level of quality is more stringent, to Architect for decision before proceeding.

5.9 Reference standards referenced directly in Contract Documents or by governing regulations have precedence over non-reference standards which are recognized in industry for applicability of work.

5.10 Contractor's bid is based on the complete set of Contract Documents including documents not specifically issued as part of the bid pack but referenced in same.

6. SCOPE OF WORK/GENERAL INFORMATION

6.1 A Scope of Work for each contract to be awarded on the project follows in this section. When a Contract has been awarded to a Contractor, the successful Contractor will be listed after the title of the Contract. When no Contract has yet been awarded, no Contractor's name will be listed. Previous Scopes of Work include addendum changes.

6.2 Contractor is responsible for performing the work listed in the Summary of Work for his contract. Contractor is also responsible for knowing the work that has been assigned to preceding contracts. No additional compensation or extension of time will be allowed a Contractor due to his ignorance of the work assigned to his Contract or to other contracts which may affect his work. The Contractor is responsible, however, for all items which are covered in the Specifications and Drawings relating to their Contract if not specifically mentioned in the Summary of Work.

6.3 The Construction Manager will provide on site a source for temporary electric, temporary water and portable sanitation facilities only. It is each Contractor's responsibility to make the necessary connections, including all material for temporary electric and water. Please note that utility charges for office trailers will be the responsibility of the individual Contractors.

6.4 A dumpster will be provided on site for free use by Contractors to dispose of non-hazardous, common, work-related refuse. Clean-up is the responsibility of each Contractor. Clean up shall be performed on a daily basis. Contractors not complying will be advised in writing and back charged for all costs associated with the clean up of their work.

6.5 Contractors are reminded that there are limited storage areas available on site. Off site storage will be the responsibility of each individual Contractor.

6.6 Office trailer permits off site will be the responsibility of each individual Contractor. On site Contractor's field offices, one (1) per Contractor, if required, will be located as directed by the Construction Manager.

- 6.7 Contractor will be prepared to discuss and submit a detailed project schedule seven (7) days after receipt of Notice to Proceed and to begin its submittal process. The Project Schedule is an integral part of this contract. Certain construction sequences and priorities must take place in order to meet the target dates. Concentrated work periods will occur and each Contractor is responsible to staff the project as required by the current Construction Schedule or as directed by the Construction Manager. Contractor will cooperate with the Construction Manager in planning and meeting the required sequences of work and Project Schedule as periodically updated by the Construction Manager.
- 6.8 All bids must include insurance limits in accordance with Article 11 of the Section 007300 SUPPLEMENTARY CONDITIONS.
- 6.9 Hoisting, scaffolding and material handling is the responsibility of each Contractor, unless otherwise noted.
- 6.10 Contractor will be responsible for layout of its own work. The Construction Manager will provide benchmark and layout of the building line.
- 6.11 Contractor will be responsible to keep clean public roadways soiled by construction traffic on a daily basis. If cleaning is not done, the Construction Manager may perform the cleaning on an overtime basis and backcharge the Contractor responsible.
- 6.12 Contractor Scopes of Work and Schedule are interrelated. Familiarity with each is required.
- 6.13 The Construction Manager will provide testing services for soil, concrete and steel. Other testing as required by the Contract Documents will be in accordance with the technical specifications and/or the individual scope of work. Refer to Specification Section 004500 - QUALITY CONTROL.
- 6.14 Safety is the responsibility of each individual Contractor. The project will be governed under the guidelines of OSHA.
- 6.15 Inter-Contractor shop drawing distribution will be performed by the Construction Manager. Contractor is individually responsible for either coordinating his work with these distributed drawings or notifying the Construction Manager, in writing, of any discrepancies.
- 6.16 Coordination with other trades will be required. The Contractor will be required to attend periodic coordination meetings with other trades where requirements, conflicts and coordination issues will be discussed and resolved. Attendance when requested will be mandatory. If inter-Contractor coordination is not satisfactorily performed, the conflicting Contractors shall mutually share the cost to relocate and/or reinstall their work.

- 6.17 Contractor shall submit a schedule of values to the Construction Manager prior to the submission of their first invoice for approval on AIA G702/CMA, Application for Payment and G703, Continuation Sheet.
- 6.18 Contractor is expected to review and coordinate its Work with the complete set of Contract Documents, including all items noted as by his trade whether or not shown on that particular set of drawings. Documents are available at the site for review.
- 6.19 Contractor is responsible for obtaining all necessary permits required for his work, including street permits. Unless otherwise noted, building permit shall be secured by the Construction Manager. Any subcontractor who will be restricting access to street, right of way or adjacent property must notify the Construction Manager 48 hours in advance.
- 6.20 Contractor's License: Submit a copy of all business licenses required by local and state agencies.
- 6.21 Contractor shall absorb, without additional compensation, any and all costs of working beyond normal hours to maintain job progress in accordance with the current construction schedule.
- 6.22 No asbestos or PCB's in or on any material or equipment will be accepted or allowed on this project. All hazardous materials will be treated in accordance with all State and Federal regulations.
- 6.23 Daily clean up of the work is the responsibility of each individual Contractor which includes broom cleaning of their debris as required. Contractor will be individually back charged by the Construction Manager for clean up not satisfactorily performed by the Contractor.
- 6.24 In the event asbestos is uncovered, the Contractor shall notify the Construction Manager of the areas requiring removal of asbestos. The Construction Manager shall then coordinate the removal with the Owner.
- 6.25 This project is to be constructed adjacent to and in existing buildings. Contractor shall exercise all due precautions to minimize noise, air pollution and any other construction hazards which in any way would cause discomfort or danger to the occupants of the existing building in the area.
- 6.26 Existing mechanical, electrical, plumbing, sprinkler, medical gas, fire alarm, etc. systems will be shut off and locked out by the Owner as required by the Work. Tie-in's and modifications to those systems will be performed by the specific Contractor associated with the work as indicated in the Contract Documents. Re-energizing and re-start up of all systems should be performed by the Owner.

- 6.27 The Safety Cable System shall not be altered or removed without a written request submitted to the Project Manager with a copy to the Field Manager. It shall be the responsibility of each and every Contractor that is removing or altering the Safety Cable System to maintain the fall protection safety provided by the safety cable and not leave the area unprotected. Each and every Contractor shall be responsible to re-install the Safety Cable System immediately after work is completed. Each and every Contractor shall be responsible to re-install the Safety Cable System in accordance to OSHA standards.
- 6.28 Normal work hours for this project are from 7:00 a.m. to 3:30 p.m. Any work to be performed outside of these hours must receive prior approval from the Construction Manager. Requests to work beyond normal work hours shall be submitted at least 48 hours prior.
- 6.29 Contractor is responsible for having a competent project superintendent/foreman on-site during all work performed under its contract.
- 6.30 In the event the Contractor has non-English speaking employees or subcontractors on the project, they shall have a superintendent or foreman on site, at all times, who speaks English and can communicate with Contractor's employees. Should the Contractor fail to meet this requirement, at any time, Construction Manager may direct all Work to stop until the proper supervision is on site. The Contractor will be responsible for maintaining the project work schedule and make up at its own expense, any delay to the Schedule resulting from the work stoppage.
- 6.31 Punch List Procedures: Contractor shall be given a copy of the punch list with his appropriate work identified. Contractor shall have nine (9) calendar work days to complete its punch list work. On the 10th day or as determined by the Construction Manager, the Construction Manager shall employ other contractors, as required, to complete any incomplete punch list work and retain from the appropriate Contractors retainage all costs incurred.
- 6.32 Contractor shall provide the necessary safety barricades and railings required to complete their work and comply with all OSHA, local code and contract specifications.
- 6.33 Temporary Protection: Provide temporary protection to ensure that no damages occur to existing or new finishes, building components, materials, equipment, etc. In addition, provide all approved signage and safety devices applicable to the referenced temporary protection. An approved temporary protection plan will be required before the initial start of the work.
- 6.34 Provide fine clean up on a daily basis. Fine cleaning will be defined as those means/methods utilized to ensure that all odors, dust, and debris will be non-existent within the project area at the end of each workday. In addition, means and methods shall be utilized that prevent the migration of odors, dust, debris, and excessive noise from migrating into non-working areas. An approved cleanup plan will be required before the initial start of the work

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CONTRACT NO. B-01 - ELEVATORS

A. Work included in this contract consists of, but is not necessarily limited to, all labor, materials and equipment for:

- Technical Specification Sections:

Division 0	Bidding and Contract Requirements
Division 1	General Requirements
Section 142010	Passenger Elevators

This contract also includes, but is not necessarily limited to, all labor, materials and equipment for the following:

1. Provide the renovation of the existing hydraulic passenger elevator, complete.
2. This Contractor shall cooperate with the Construction Manager in the completion of the scope of this work.
3. This Contractor shall provide the dismantlement, disconnecting and removal of the existing elevator equipment and components as required to complete the scope of this Contract.
4. The existing elevator shall be retained and renovated as noted in the Contract Documents. Generally including the upgrade of the controls, motor controls, new door panels, door operators, door protection, cab enclosure, signal fixtures, hall and car pushbutton stations, car position indicators, direction lanterns, hall car position indicators and communication system.
5. In addition to the renovations required by the Contract Documents, provide the Additional Features including independent service, car and counterweight roller guides, car top inspection station, firefighters' service, standby power transfer, accessibility signage, stationary car return panel, hoist way access switches, hoist way door unlocking devices, load-weighing device, machine, power conversation unit an control sound isolation, tamper resistant fasteners, firefighters' telephone and one year warranty maintenance with 24-hour call back service.
6. There will be no visibly company name or logo, and a non-proprietary control system.
7. The VCT flooring in the elevator shall be provided by the Carpentry and General Work contractor.

8. This Contractor to furnish and install all rough wiring necessary for the installation of emergency telephones. All communication devices will be furnished and installed by the Owner.
9. Electric service and disconnect switch for the elevators are the responsibility of the Electrical Contractor. All other control wiring, as specified, will be the responsibility of this Contractor.
10. Provide temporary protection and railings at hoist ways after installation has started.
11. This Contractor shall include the following allowance in the Base Bid. Allowances to be used at the discretion of the Construction Manager. Unused portions of the allowance shall be returned to the Owner via change order.
 - a. \$5,000 for miscellaneous elevator work.
 - b. \$5,000 for miscellaneous steel work.
 - c. \$5,000 for safety barricades.
 - d. \$5,000 for miscellaneous labor
 - e. \$5,000 for coordinating with school events (expedite cost)
 - f. \$5,000 for electrical coordination
12. Provide elevator permits, testing and inspections.
13. Provide operation and maintenance manuals, attic stock, maintenance tools, demonstration and training.
14. All warranties begin at overall project substantial completion. This project requires a two-year general warranty, in addition to the specific warranties required by the Contract Documents.
15. Provide alternate cost to have elevator up and operational within four working weeks.

END OF SECTION

SECTION 012100 - ALLOWANCES

1. RELATED DOCUMENTS

- 1.1 The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.
- 1.2 Refer to provisions in AIA Document A232 – 2009 EDITION, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, CONSTRUCTION MANAGER AS ADVISOR EDITION, for requirements in addition to those specified in Division 1.
- 1.3 Refer to Scope Information Sheets for all contracts bound in the Project Manual under Section 011100 - SUMMARY OF WORK. The Scope Information Sheets describe generally the work included in each contract, but the work is not necessarily limited to that described.
- 1.4 For work being constructed under separate prime contracts, provisions of this Section apply to each contract being bid.
- 1.5 Include in the Contract Sum all lump sum and unit cost allowances stated in the Contract Documents.
- 1.6 Designate in the construction progress schedule the delivery dates for products specified under each allowance.
- 1.7 Designate in the Schedule of Values the quantities of materials required under each unit cost allowance.

2. ALLOWANCES FOR PRODUCTS

- 2.1 The amount of each allowance includes:
 - A. The cost of the product or labor to the Contractor or Subcontractor, less any applicable trade discounts.
 - B. Delivery to the site.
 - C. Labor required under the allowance, only when labor is specified to be included in the allowance. If labor is not specified to be included in the allowance, it shall be included in the Contractor's bid and in the resulting Contract Sum.

D. Applicable taxes.

E. Profit and overhead.

2.2 In addition to the amount of each allowance, include in the Contract Sum the Contractor's costs for:

A. Handling at the site; including unloading, uncrating and storage.

B. Protection from the elements and from damage.

C. Labor for installation and finishing, except where labor is specified to be a part of the allowance.

D. Other expenses required to complete the installation.

E. Contractor's and Subcontractor's overhead and profit.

2.3 Refer to Scope Information Sheets under Section 011100 - SUMMARY OF WORK for the amount of each lump sum allowance and for work specified in the specification sections listed below.

A. A-02 Elevator

1. \$5,000 for miscellaneous elevator work.
2. \$5,000 for miscellaneous steel work.
3. \$5,000 safety barricades.
4. \$5,000 for miscellaneous labor
5. \$5,000 for coordinating with school events (expedite cost)
6. \$5,000 for electrical coordination

3. ADJUSTMENT OF COSTS

3.1 Should the net cost be more or less than the specified amount of the allowance, the Contract Sum will be adjusted accordingly by Change Order.

A. For products and labor specified under a unit cost allowance, the unit cost shall apply to the quantities actually used with a nominal allowance for waste, as determined by receipted invoices, or by field measurement.

3.2 At Contract closeout, reflect all approved changes in Contract amounts in the final statement of accounting.

END OF SECTION

SECTION 012200 - UNIT PRICES

1. GENERAL PROVISIONS

- 1.1 The general provision of the Contract, including the Conditions of the Contract (General, Supplementary and other conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.
- 1.2 Refer to provisions in AIA Document A232 – 2009 EDITION, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, CONSTRUCTION MANAGER AS ADVISOR EDITION, for requirements in addition to those specified in Division 1.
- 1.3 For work being constructed under separate prime contract, provisions of this Section apply to each contract being bid.

2. BASE BID

- 2.1 The Base Bid shall consist of all work shown or specified in the Contract Documents, exclusive of any Additive Unit Prices specified herein.
- 2.2 The Base Bid shall include all work in any Subtractive Unit Prices specified herein.

3. UNIT PRICES

- 3.1 State in the Bid Form the amount to be added to (or subtracted from) the Base Bid per unit of measurement for each Unit Price specified. State this amount to include all overhead and profit. No surcharge in addition to the Unit Price listed will be permitted.
- 3.2 See Section 002113, INSTRUCTIONS TO BIDDERS for related information.
- 3.3 For description of Unit Prices requested, refer to the specification. The method of stating the Unit Prices is described in the Bid Form.
- 3.4 Where both add and deduct unit prices are requested, there shall not be more than a 10% variation between the two.

4. APPLICATION OF UNIT PRICES

- 4.1 Unit prices stated in the Bid Form will apply from the time the Bid is submitted until Contract completion.

5. MEASUREMENT OF QUANTITIES

5.1 Quantities shall be determined by field measurement by contractor personnel and as verified by the Construction Manager.

5.2 At the Contractor's option, and at his expense, measurement may be made by a registered surveyor.

6. LIST AND DESCRIPTION OF UNIT PRICES

N/A

END OF SECTION

SECTION 012300 - ALTERNATES

1. GENERAL PROVISIONS

- 1.1 The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.
- 1.2 Refer to provisions in AIA Document A232 – 2009 Edition, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, CONSTRUCTION MANAGER AS ADVISOR EDITION, for requirements in addition to those specified in Division 1.
- 1.3 For work being constructed under separate prime contracts, provisions of this Section apply to each contract being bid.

2. BASE BID

- 2.1 The Base Bid shall consist of all work shown or specified in the Contract Documents, exclusive of any Additive Alternates specified herein.
- 2.2 The Base Bid shall include all work in any Subtractive Alternates specified herein.

3. ALTERNATES

- 3.1 State in the Bid Form the amount to be added to the Base Bid for each Alternate specified.
- 3.2 See Section 002113 - INSTRUCTIONS TO BIDDERS for related information.
- 3.3 The description of Alternates contained herein is in summary form. Detailed requirements for materials and execution shall be as specified in other sections and as shown on drawings.

Alternate No. 1: Elevator operational within four weeks

- a. Base Bid: No work is required.
- b. Alternate: Includes, but is not limited to, having the Elevator operational within four weeks of being taken out of service.

Alternate No. 2: Ductless Split System

- a. Base Bid: No work is required.
- b. Alternate: Includes, work associated with the ductless split system. Mechanical and electrical contractors will install AC-1 and ACC-1. This alternate is to capture any impact on the elevator contractor.

END OF SECTION

SECTION 012600 - CHANGE ORDER PROCEDURES

1. GENERAL:

- 1.1 The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.
- 1.2 Refer to provisions in AIA Document A232 – 2009 EDITION, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, CONSTRUCTION MANAGER AS ADVISOR EDITION, for requirements in addition to those specified in Division 1.
- 1.3 The Construction Manager is responsible for processing all change orders. Each request will be assigned a change order request (COR) number. The Change Order Request & Execution Form will be initiated via the web-based project management system (Building Blok) used by the CM.
- 1.4 It is to be clearly understood that no extra work shall commence without an approved written and executed change order from the Owner.

2. INITIATING A CHANGE ORDER:

- 2.1 Specific changes initiated by the Owner, Architect, Construction Manager (CM) or Contractor will be processed as follows:
 - A. The Owner will authorize the Architect to prepare sufficient documents to establish an accurate price. These documents to be forwarded to the Construction Manager and Owner “for pricing only, not authorized for construction.” The Construction Manager will develop the estimate (within 2 weeks) showing a breakdown by trades with all trade contractor quotes. The Owner will approve or reject the change request within two (2) weeks. If the Owner elects to proceed with the change, the Construction Manager will prepare formal change orders to the various trade contractors involved in the change and reference in all formal change orders the original change order request number.
 - B. Field Change: Contractor shall immediately notify the Construction Manager of a change due to field conditions or site conditions. If documents cannot be prepared for pricing due to schedule constraints, the Construction Manager will make every effort in estimating the field change. If the Owner and Construction Manager agree that certain field changes should be handled on a time and material basis, the Construction Manager will closely monitor the Contractor's labor and material affecting this change. At the completion of the work a formal change order will be issued.
 - C. Contractor Change: If a Contractor initiates a change order for work not included in

the Contract, the Construction Manager and Architect will research the validity of the request, verify quantities and pricing and submit to the Owner for approval on a change order request.

- 2.2 The additional cost, or credit to the Owner resulting from a change in the Work shall be by mutual agreement of the Owner, Contractor, Construction Manager and the Architect.

3. PROCESSING A CHANGE ORDER:

- 3.1 The Contractor will fill in the Change Order Request & Execution Form (COREF) with a brief description of the change, any time extension, and cost changes.

- 3.2 The Contractor will attach to the COREF copies of the written quotations from the trade contractors, Contractors, and suppliers. The Labor Detail Sheet and the Change Order Detail forms must be added as an attachment to the COREF. The Contractor and each sub-tier contractor (as applicable) must fill out the Labor Detail Sheet and Change Order Detail Sheet. Samples of these forms are attached.

- 3.3 In all cases, this cost or credit shall be based on the "DPE" wages required and the "invoice price" of the materials/equipment needed.

- 3.4 "DPE" shall be defined to mean "direct personnel expense". Direct payroll expense includes direct salary plus customary fringe benefits (prevailing wage rates) and documented statutory costs such as workman's compensation insurance, FICA, and unemployment insurance.

A. "Fringe Benefit" is any medical, life or disability insurance, paid time off, etc.

B. "Worker's Compensation" is the insurance required for injuries including medical leave, etc.

C. "FICA" is the costs association with Social Security and Medicare insurance.

D. "Unemployment insurance" is the cost associated with the governmental assessment for employee's unemployment benefits.

- 3.5 "Invoice price" of materials/equipment shall be defined to mean the actual cost of materials and/or equipment that is paid by the Contractor (or Subcontractor) to a material distributor, direct factory vendor, store, material provider, or equipment leasing entity.

- 3.6 In addition to the above, the Contractor is allowed markup for overhead and profit on additional work performed as outlined in Specification Section 012613, Contractor Compensation.

3.7 Building Blok Procedures: The Contractor will submit all change order requests and supporting documentation via the Building Blok web-based project management system. Each Contractor will be issued a unique login and password. Each contractor must submit the information as follows:

- A. Create a new change order, from your "To-Do List" by clicking on the "Create Issue" tab in the upper right corner and select "Change Order Request".
- B. The Contractor will enter a brief description of the change in the "Summary" block. A detailed description of the change will be entered in the "Description of Change" block, to include any changes to documents or time extension. The cost of the change will be entered in the "Total Cost Change" block.
- C. The Labor Detail Sheet and the Change Order Detail forms must be added as an attachment to the request. The Contractor and each sub-tier contractor (as applicable) must fill out the Labor Detail Sheet and Change Order Detail Sheet. Samples of these forms are included behind this section. In addition to these forms, the Contractor also must attach any material and equipment rental quotations. All of these documents should be scanned and saved as a PDF file. Click on the "Browse" box to upload the file. Be sure to wait until Building Blok tells you the file was "Uploaded Successfully".
- D. Once the information is entered on the form and the proper attachments are uploaded, the contractor will click "Save". The Contractor will be prompted to enter their password to approve an electronic signature. Once you save the request you will have an opportunity to check it before submitting it to the CM. After you verify the COREF is correct click "Recommend Approval" to submit the change request to the CM. The Contractor will then be prompted to re-enter the password to approve an electronic signature and complete the submission request. Click on "Home" in the upper left corner to make sure the change order does not appear on your To-Do List.
- E. The Change Order Request will then be reviewed by the CM Project Manager and Recommended for Approval, Rejected, or returned to the Contractor for additional information. Once the Construction Manager, Owner, and Architect have approved the request all parties will receive an email from Building Blok notifying them that a fully executed Change Order and Contract Recalculation Form can be downloaded from Building Blok. Hard copies of the executed change order and recalculation form will not be provided by the CM.

It is to be clearly stated that no extra work shall commence without an approval from the Owner or Construction Manager or Owner's representative.

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END OF SECTION



CHANGE ORDER REQUEST & EXECUTION FORM

110 South Poplar Street
Suite 400
Wilmington, DE 19801

Tel. 302-421-5700
Fax 302-421-5715

DATE:

PROJECT NAME:

CONTRACT:

REQUEST NUMBER:

CONTRACTOR:

CHANGE ORDER NUMBER:

STATE PO NUMBER:

The following is a summary of the request submitted by the contractor as described above. All supporting documents have been attached and described herewith. This summary shall contain a total amount of compensation requested by the contractor as well as any request for an extension in contract time. It shall be understood that the amounts described below shall remain valid for a period of sixty days from the date described above unless otherwise stated.

A detailed breakdown of Labor, material, equipment, and subcontract costs must be attached to be considered for review.

1. Summary Description(s):
2. Changes to the Contract Drawings:
3. Changes to the Project Manual:
4. Total Cost Change:
5. Total Time Change:

REVIEWED

This request has been reviewed and ___approval___disapproval is recommended by:

Name	Title	Date
APPROVED		
This change order request is not approved until executed by all parties bound by a contractual relationship. Upon execution it shall represent a modification to the agreement and is subject to all terms and conditions of the contract documents.		
Contractor: Signed By: Title: Date:		Architect: Signed By: Title: Date:
EDiS Company Signed By: Title:		Owner: Signed By: Title:

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Date:

Date:



CHANGE ORDER DETAIL FORM

(Provided by contractor, subcontractor or sub tier contractor)

DATE SUBMITTED:

CONTRACT:

CONTRACTOR:

PROJECT NAME: WILMINGTON CAMPUS RENOVATIONS

CHANGE ORDER REQUEST #:

LABOR SECTION			
TRADESMAN(s):	LABOR HOURS	RATE (per schedule)	SUBTOTAL
Subtotal			

MATERIAL SECTION			
MATERIAL:	QUANTITY	UNIT COST	SUBTOTAL
Subtotal			

EQUIPMENT SECTION			
EQUIPMENT:	QUANTITY	UNIT COST	SUBTOTAL
Subtotal			

SUBTOTAL	<input type="text"/>
SUBCONTRACTOR/ SUB TIER*	<input type="text"/>
OH & PROFIT (10% on sub/sub tier only))	<input type="text"/>
BOND COST	<input type="text"/>
OH & PROFIT (15% on own work)	<input type="text"/>
GRAND TOTAL	<input type="text"/>



LABOR DETAIL FORM

(Provided by contractor, subcontractor, or sub-tier contractor)

DATE:

CONTRACT:

CONTRACTOR:

PROJECT NAME: WILMINGTON CAMPUS RENOVATIONS

CHANGE ORDER REQUEST #:

CLASSIFICATION:			
Base Wage Rate:			
Health Insurance			
Holidays			
Sick Days			
Life Insurance			
Disability Insurance			
Dental Insurance			
Company Vehicle			
401K			
Education			
Other (<i>specify below</i>)			
Subtotal			
Posted Prevailing Rate			
FICA (Social Security & Medicare)			
SUTA (State Unemployment)			
FUTA (Federal Unemployment)			
General Liability Insurance			
Worker's Compensation			
Total Wage Rate			

SECTION 012613 - CONTRACTOR COMPENSATION

1. GENERAL

- 1.1 The Contractor agrees to perform any additional Work, for the net cost of materials and labor (including wages paid, payroll taxes, and all insurance) plus the following percentage for all of his overhead and profit, which includes Field Supervision:

The percentages to be added or allowed for any Work change involving both added Work and omitted Work shall be applied only to the net difference in cost.

- (a) 15% mark-up (10% overhead and 5% profit) by the Contractor on Work performed by his own forces.
 - (b) For work done by a Subcontractor, 10% for subcontractor overhead and 5% for subcontractor profit to which the Contractor may add 7.5% for his overhead and profit combined.
 - (c) Contractor mark-up shall include supervision, home and field overhead, all self-owned small tools and equipment.
- 1.2 When the Contractor is directed to perform overtime work at the CM (Owner) expense to accelerate contractual work, the cost for same shall only be the actual premium costs incurred by the Contractor.

END OF SECTION

SECTION 012900 - PAYMENT PROCEDURES

1. GENERAL PROVISIONS

- 1.1 The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.
- 1.2 Refer to provisions in AIA Document A232 - 2009 Edition, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, CONSTRUCTION MANAGER AS ADVISOR EDITION, for requirements in addition to those specified in Division 1.
- 1.3 For work being constructed under separate prime contracts, provisions of this Section apply to each contract being bid.

2. REQUIREMENTS INCLUDED

- 2.1 Submit Applications for Payment to Construction Manager in accordance with the schedule and procedures established in the Contract Documents.

3. RELATED REQUIREMENTS

- 3.1 Owner-Contractor Agreement.
- 3.2 Conditions of the Contract: Article 9 PAYMENTS AND COMPLETION.
- 3.3 Section 01 31 13: Project Coordination Meetings
- 3.4 Section 01 33 00: Submittal Procedures
- 3.5 Section 01 77 00: Closeout Procedures

4. FORMAT AND DATA REQUIRED

- 4.1 Submit itemized applications typed on AIA Document G702/CMa, Application and Certificate for Payment, and Continuation Sheet G703, examples of which will be furnished to the Contractor at the Pre-Construction meeting.
- 4.2 Provide itemized data on Continuation Sheet:
 - 1. Format, schedules, line items and values: Duplicates of those of the schedule of values previously accepted by the Construction Manager.

5. PREPARATION OF APPLICATIONS FOR PROGRESS PAYMENTS

5.1 Form: AIA Document G702/CMA

1. Fill in required information, including that for Change Orders executed prior to date of submittal of application.
2. Fill in summary of dollar values to agree with respective totals indicated on Continuation Sheets.

5.2 Continuation Sheets:

1. Line items of components of Work will be subject to Owner's review and approval under the Provisions of Section 013300 - SUBMITTALS, and the General Conditions. Continuation Sheets shall follow Schedule of Values submitted at the start of the job.
2. Fill in total list of all scheduled components of Work, with item number and scheduled dollar value for each item. Fill in values of work completed in the period.
3. Fill in dollar value in each column for each scheduled line item when work has been performed or products stored; round off values to nearest dollar.
4. List each Change Order executed prior to date of submission, at the end of the Continuation Sheets; list by Change Order Number, and description, as for an original component item of work.

6. PREPARATION OF APPLICATION FOR FINAL PAYMENT

- 6.1 Fill in Application form as specified in progress payments.

7. SUBMITTAL PROCEDURES

7.1 Complete Invoice:

1. Submit completed Application to the Construction Manager by the date stipulated in the Project Manual.

7.2 Number: Submit 3 copies of each invoice.

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END OF SECTION

SECTION 013113 - PROJECT COORDINATION MEETING

1. PROJECT COORDINATION MEETING

- 1.1 An on-site project coordination meeting will be held on a biweekly basis throughout the project construction period.

2. ATTENDANCE

- 2.1 Attendance at the project coordination meeting is mandatory of each Contractor or major supplier on the project.
- 2.2 The representative of the Contractor shall be the Project Manager and field superintendent, unless a substitute representative has been approved by the Construction Manager.
- 2.3 Contractor will begin attending the Project Coordination Meetings at least 4 weeks prior to mobilization on site, and will continue until the Contractor has fulfilled the obligations of his Contract.
- 2.4 EDiS will prepare meeting minutes and distribute them to all of the contractors. Each contractor is required to review the meeting minutes and follow-up on items assigned. Each contractor will be responsible for disseminating information discussed during these meetings to their field personnel, subcontractors, and suppliers.

3. AGENDA

- 3.1 The Construction Manager will set the agenda for the biweekly Project Coordination Meeting.
- 3.2 At a minimum, the Contractor shall be prepared to discuss the following:
1. Actual vs. as planned progress for the prior two week period.
 2. Planned construction activities for the next four weeks.
 3. Contract document clarifications.
 4. Coordination items with other contractors.
 5. Quality Control.

6. Recently issued change orders.
7. Potential change orders.
8. Submittals and shop drawings.
9. Requests for Information (RFI's).
10. Other items requiring Construction Manager's attention.

END OF SECTION

SECTION 013119 – PRE-INSTALLATION MEETINGS

1. PRE-INSTALLATION MEETINGS

- 1.1 An on-site pre-installation meeting will be held at least two weeks prior to commencement of installation of work.

2. ATTENDANCE

- 2.1 Attendance at the pre-installation meeting is mandatory of each Contractor and/or major supplier as required for each specific meeting listed below.

- 2.2 The following individuals shall attend these meetings:

- Contractors' Project Manager
- Contractors' Field Superintendent
- Contractors' Safety Representative (as needed)
- Key Subcontractors, Suppliers, and Vendors
- EDiS Project Manager
- EDiS Field Manager
- EDiS Safety Director (as needed)
- EDiS MEP Specialist (as needed)
- Owner's Representative (as needed)
- Architect/Engineer (as needed)
- Governmental Agency Representatives (as needed)
- Testing/Inspection Agency Representatives (as needed)
- Utility Company Representatives (as needed)

3. SUBMITTALS

- 3.1 Each contractor is responsible to have all submittals and mock-ups, as related to the pre-installation meeting scope of work, submitted and approved prior to commencement of the pre-installation meeting.

4. LIST OF REQUIRED MEETINGS

- Demolition Sequence and Schedule
- Building Envelope
 - Curtain Wall/Glazing/Storefronts
- Doors/Frames/Hardware
- Interior Glass and Glazing
- Carpentry & General Work
- Elevators
- Elevators
- MEP Coordination
 - Mechanical Piping Roughin

- Plumbing Roughin
- Insulation
- Electrical Roughin
- Automatic Temperature Controls
- Security System
- Final Cleaning

5. AGENDA

- 5.1 At a minimum, the Contractor shall be prepared to discuss the items as listed on the agenda template shown on the following page:

PROJECT: WARNER ELEMENTARY SCHOOL CAPITAL IMPROVEMENTS

PRE-INSTALLATION MEETING: (Insert Phase of Work)

- A. INTRODUCTIONS
- B. REVIEW SCOPES OF WORK
- C. REVIEW CONTRACT DRAWINGS AND SPECIFICATIONS
- D. REVIEW SUBMITTALS
- E. TESTING & INSPECTION REQUIREMENTS
- F. REVIEW RELEVANT RFI'S OR DESIGN BULLETINS
- G. REVIEW MATERIALS AND DELIVERIES
- H. REVIEW SCHEDULE AND SEQUENCE OF WORK
- I. JOB SITE SAFETY
- J. COORDINATION WITH OTHER TRADES
- K. CLOSEOUT
- L. ACTION ITEMS AND RESPONSIBILITY

END OF SECTION

SECTION 013125- WEB-BASED PROJECT MANAGEMENT SYSTEM

1. GENERAL PROVISIONS

- 1.1 The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.
- 1.2 Refer to provisions in AIA Document A201 – 2007 EDITION, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, for requirements in addition to those specified in Division 1.
- 1.3 Refer to Scope Information Sheets for all contracts bound in the Project Manual under Section 011100 - SUMMARY OF WORK. The Scope Information Sheets describe generally the work included in each contract, but the work is not necessarily limited to that described.
- 1.4 All Contractors shall use Internet/Web-based project management software to transmit documents, track, and otherwise manage this project.
- 1.5 Use of this project management software will not change any contractual responsibilities of the construction team members.

2. DEFINITIONS

- 2.1 System: A real time web-based software that shares data, translates data, organizes data, facilitates communication, archives actions, and offers scheduling prompts to identified Users.
- 2.2 Users: Authorized participants of this project furnished with a unique password and authorized to access the system to view/input/export data. Owner, Construction Manager, Architect, and the Contractors are all Users. Other Users may be added as necessary.
- 2.3 Contacts: Entities identified to automatically receive specific transmissions or entities selected to receive specific information sent by the system through to an e-mail address.
- 2.4 Signees: Those individuals identified, by the Contractors, authorized to sign change orders and payment applications via electronic signature. This electronic signature is as contractually binding as an original signature on paper.

3. USE OF SYSTEM

- 3.1 The use of the system is mandatory for the documentation of the transmittal of all non-oral information, even if the actual transmission of the information is by another means.

3.2 The use of the system will be mandatory by the Contractors to send, retrieve, and respond to data.

3.3 In addition to this web-based project management system, the Contractors will be required to use electronic mail (email) for day-to-day communication and correspondence. Email will be the primary means of transmitting written communication (i.e. meeting minutes, draft pay applications, etc.).

4. QUALITY ASSURANCE

4.1 A three hour training session in the use of the software for this project will be offered by the Construction Manager at a location convenient to the project site. Attendance by one member of each Contractor's organization is mandatory. Additional attendees may enroll based on availability of training space. All attendees must have a working knowledge of computers. Training can not begin until three working days after the receipt of the submittals indicated below.

4.2 Technical assistance will be provided by on-line help, email, or telephone for all Users throughout the life of the project.

5. SUBMITTALS

5.1 Submit to the Construction Manager, within 5 days following the receipt of the letter of intent to award, in an electronic template, the following:

- a. Electronic logo of organization (as needed)
- b. Names, mailing address and electronic address of its Users and Contacts.
- c. Designation the role/responsibility for each User

6. SOFTWARE AND HARDWARE REQUIREMENTS

6.1 Each User shall provide and maintain a computer with high speed internet access and an email address. The computer shall have a high speed internet browser (Internet Explorer 8.0 or higher, Firefox version 3.6.12 or higher, Google Chrome or Safari version 5.0 or higher) and a high speed cable Internet access, high speed DSL or T1 line.

6.2 License(s) to Use System - Each Contractor will be provided unlimited licenses to use the system for this project. Each license will allow secure unlimited usage from the notice to proceed until the original contract completion date.

7. SYSTEM DESCRIPTION

7.1 The web based project management system is a "secure, real-time, interactive, centralized

database” specifically established and maintained for the management of this construction project. The product is designed to facilitate communication and improve the time management of its users by facilitating the sharing of information. Information will be available 24/7, from any computer meeting the specifications listed above. The information is fully protected. The electronic platform allows information to be transmitted across the internet reducing printing and postage costs and the time associated with such activities.

- 7.2 The system contains a directory of the project participants.
- 7.3 The system includes templates, with the CM’s letterhead, for each document created inside the system. The template allows the use of “pull down” menus to complete significant portions of each document.
- 7.4 The system allows the templates (and attached documents created outside the system) to be distributed to Users and Contacts.
- 7.5 The System contains “translation software” to permit the viewing (and marking) of documents created outside the system. The system can view documents created by different software programs and can deliver images of its translation to any computer meeting the criteria listed above.
- 7.6 The system can be personalized by the Construction Manager to automatically send e-mail notices upon issuance of certain documents if such a practice facilitates the User’s business needs.
- 7.7 The system is the product of *Building Blok LLC* (www.buildingblok.com) and will be continuously updated.
- 7.8 The Construction Manager will administer the Building Blok User accounts for this project.

8. DOCUMENTS CREATED INSIDE THE SYSTEM

- 8.1 The following documents shall be created on templates inside the system.
 - a. Transmittals for submittals processed in the system. The transmittals are automatically created by the system when the submittal is uploaded.
 - b. Submittal Register showing all of the submittals required of the contract, assigned to each Contractor.
 - c. Submittal Log: The CM will maintain submittal log after it is initialized.
 - d. RFI (Requests for Information)
 - e. Change Orders
 - f. RFP (Requests for Proposal)
 - g. ASI (Architect’s Supplemental Instructions)
 - h. Tasks & Memos as determined by the CM

- i. Payment Applications
- j. Closeout Tracking Log

8.2 The following documents may, at each Users option, be created on the system.

- a. Morning & Afternoon Activity Reports generated by the system
- b. E-mails: Contacts that do not have access to the system may be sent information from the system, by the system.
- c. Reports of information on the system
- d. Project Notices: "Broadcast" messages can be sent to other Users system entry screen.

9. DOCUMENTS CREATED OUTSIDE THE SYSTEM AND DISTRIBUTED BY THE SYSTEM

9.1 The following documents are expected to be created outside the system and distributed through the system. The actual documents may be scanned or electronically attached to the transmittal.

- a. Technical Submittals: Shop drawings, product data, testing reports, certifications, installation instructions, operation & maintenance manuals, will be submitted and distributed through the system. The Architect will return all submissions through the system electronically. The Construction Manager will distribute submittals (after Architect's action) electronically. Contractors may download and distribute submittals to their subcontractors and suppliers or elect to print paper copies for distribution, or both.
- b. Photographs: Digital photographs and scanned images can be loaded onto the system and shared.
- d. Schedule of Values/ Payment Applications: (The "pencil" review of these documents can occur inside the system).
- e. Change Orders: (The "pencil" review of these documents can occur inside the system.)
- g. Schedules: The schedule document(s) will be available for review on the system.
- h. Data created in other software may be uploaded to the system electronically.

10. DOCUMENTS CREATED OUTSIDE THE SYSTEM AND DISTRIBUTED OUTSIDE THE SYSTEM

10.1 The following documents are expected to be created outside the system and distributed outside the system. The actual documents may be scanned or electronically attached to the transmittal.

- a. Schedules: The Construction Manager will develop the Master Schedule through Microsoft Project 2003. The schedule will be distributed either through hard copies at meetings or through email.
- b. Product samples, color samples, physical samples are still required to be provided per the technical specifications, however, the transmittal documenting the distribution shall be done inside the system and submitted electronically and printed to accompany the actual submission.
- c. Meeting minutes will be created using Microsoft Word 2003 and distributed through hard

- copies at meetings or through email.
- d. AIA closeout documents, which require an “original” signature, will be created and distributed outside the system.

END OF SECTION

SECTION 013216 - CONSTRUCTION SCHEDULE

1. PRE-BID CONSTRUCTION SCHEDULE

- 1.1 Time is a critical element of this Project. By entering a bid, the Contractor agrees to adhere to the intermediate Milestone Dates and Dates of Substantial and Final Completion established herein. The Contractor also understands that all work must be performed in an orderly and closely coordinated sequence in order to achieve the specified Milestones and Completion Dates, and the Contractor hereby agrees to perform his work in conformance with the Pre-Bid Construction Schedule established herein, or with the then current and approved Project Construction Schedule as amended from time to time by the Construction Manager.
- 1.2 The Pre-Bid Construction Schedule includes allowances for time lost due to adverse and abnormal weather conditions, other than floods, hurricanes, tornadoes, lightening and other like acts of God. The Contractor understands and agrees that it shall not be entitled to any extensions of the Contract Time or adjustment to the Contract Sum, except as allowed in the General Conditions of the Contract for Construction. The Contractor further acknowledges that the Work may be required to be performed during the winter season, that conditions during this season may be adverse and abnormal, but that such conditions will not be the basis for an extension of the Contract Time or adjustment to the Contract Sum.

2. SCHEDULING OF THE WORK AFTER AWARD OF CONTRACT

- 2.1 After award of Contract, or issuance of a Notice to Proceed, the Contractor will meet with the Construction Manager to review the Pre-Bid Construction Schedule, and the overall project plan for construction. Following the above review the Contractor will meet with each subcontractor and supplier to view the detailed plans for performing his Work. Following these meetings and within fourteen (14) days after award of the Contract or issuance of a Notice to Proceed, the Contractor shall prepare and submit for the Construction Manager's approval a Work Schedule providing for the expeditious, timely and practical execution of the Work. The Contractor's Work Schedule shall include activity descriptions and durations for shop drawings, fabrication, delivery and installation. If the Construction Manager so requests, the Contractor shall provide adequate explanation regarding crew sizes, production rates and similar data used to arrive at the durations and sequences.
- 2.2 The Construction Manager shall review the Contractor's Work Schedule, coordinate it with the separate work by other contractors, the Owner and the Construction Manager, and after coordination, shall incorporate it into the approved Project Construction Schedule. The approved Project Construction Schedule shall be issued to the Contractor and the Contractor shall perform his Work in conformity therewith.

- 2.3 The Contractor shall submit proposed schedule revisions and obtain the written approval of the Construction Manager therefore before deviating from the Project Construction Schedule.
- 2.4 The Construction Manager will incorporate approved schedule revisions into the Project Construction Schedule, and shall otherwise update and revise the Project Construction Schedule as the Construction Manager, at his sole discretion, deems necessary.

3. ADHERENCE TO THE SCHEDULE

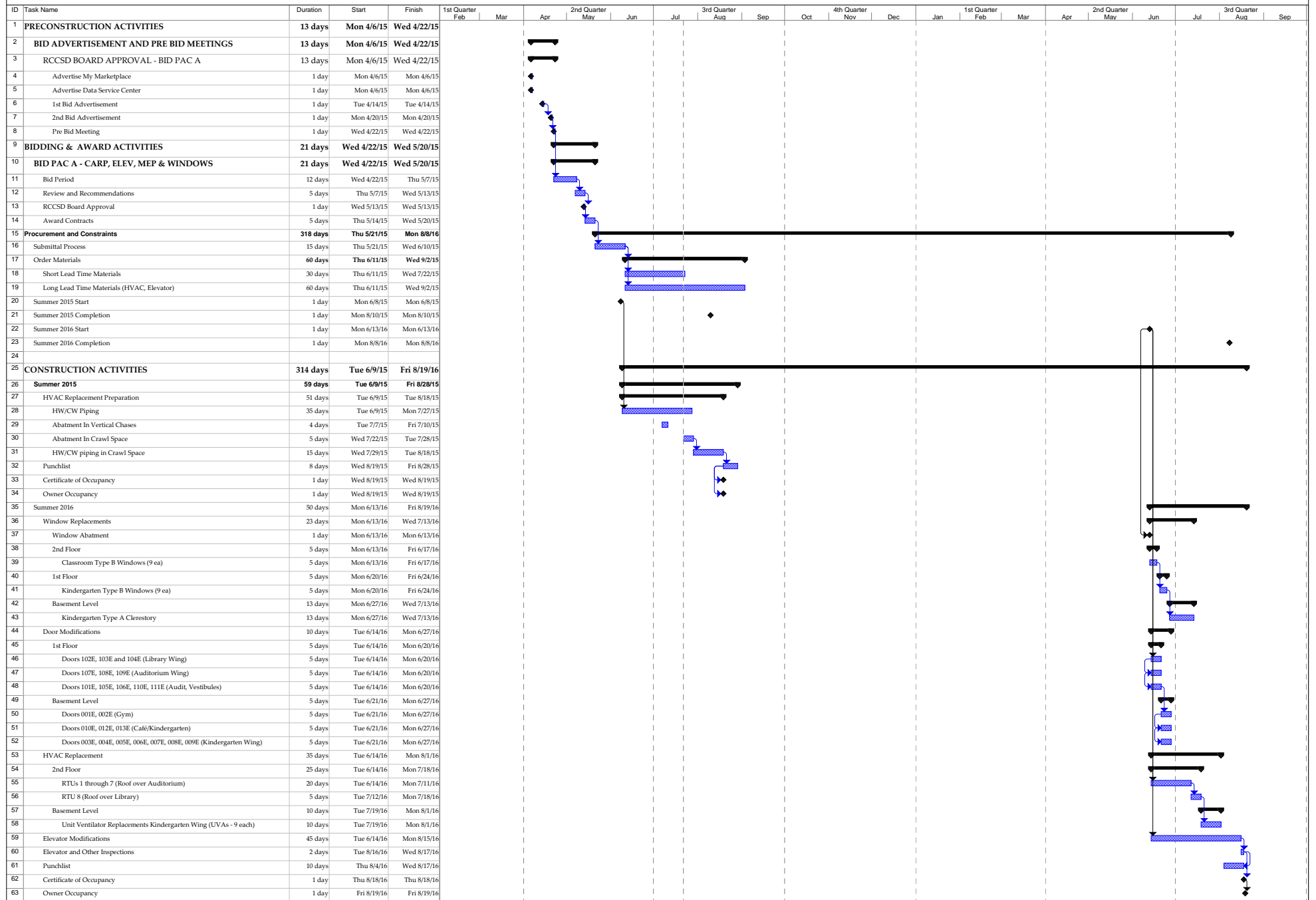
- 3.1 The Contractor shall start each part of its Work on the date designated for start in the approved Project Construction Schedule unless advised by the Construction Manager. The Contractor shall carry the Work forward expeditiously with adequate forces, equipment and materials, and shall complete each part of his work on or before the date designated in the approved Project Construction Schedule.
- 3.2 If the Construction Manager determines that the Contractor is behind schedule, the Construction Manager shall have the right to require that the Contractor take steps, at the Contractor's expense, to accelerate its Work. Such steps shall include increases in manpower, equipment and materials and/or overtime as the Construction Manager may deem necessary. If the Contractor fails to comply with the Construction Manager's instructions relating to improved rate of progress, the Contractor may be held in default under the appropriate provisions of the General Conditions of the Contract.
- 3.3 Each Contractor shall, if directed by the Construction Manager, provide the Construction Manager a 2-week look ahead of anticipated manpower showing the number of men, classification, and anticipated work.

END OF SECTION



RED CLAY CONSOLIDATED SCHOOL DISTRICT
WARNER ELEMENTARY SCHOOL
PROJECT MASTER SCHEDULE

DATE REVISED: 4/24/15



SECTION 013219 - SUBMITTAL REGISTER

1. SUBMITTALS/SUBMITTAL REGISTER

- 1.1 The Contractor shall submit all items listed or specified within the sections of the Specifications included in its Work. Submittals shall include such items as: contractor's, manufacturer's or fabricator's drawings; descriptive literature including, but not limited to, catalog cuts, diagrams, operation charts or curves; test reports; samples, operations and maintenance manuals, including parts lists; certifications; warranties and other required submittals. Submittals pertinent to materials and equipment which are subject to advance approval shall be scheduled and made prior to the acquisition or the delivery thereof.
- 1.2 The Contractor shall carefully control procurement operations to assure that each individual submittal is made on or before the dates required for timely performance of its Work.
- 1.3 Within seven (7) days after award of Contract or issuance of Notice to Proceed, the Contractor shall execute and submit to the Construction Manager, seven (7) copies of the Submittal Register, on a form to be provided by the Construction Manager, on which shall be listed each item of equipment and material of each type for which fabricator's drawings and/or related descriptive data, test reports, samples, spare parts, operation and maintenance manuals, or other types of submittals required by the Specifications. The Submittal Register form shall be reproduced by the Contractor. The order of listing of items on the Register shall conform to the sequence of the items as they occur within the divisions. Drawings of component items forming a system or that are interrelated shall be scheduled to be correlated and submitted concurrently. Certifications to be submitted with the pertinent drawings shall be so scheduled. Adequate time shall be allowed for review and approval and possible resubmittal of any item subject to approval, because no delay damages or time extensions will be allowed for time lost in late submittals or resubmittals. The Construction Manager and Architect/Engineer will review the Submittal Register for approval action. The approved Register will become a part of the Contract and Contractor will be subject to requirements thereof. The Contractor shall revise and/or update the Register monthly to take into account all changes in the Contract. Each such revised edition and/or revision to the Register shall be resubmitted to the Construction Manager. This Register shall be coordinated with related submittals of other Contractors.

2. SAMPLES

- 2.1 Submit tagged or labeled samples in triplicate, unless another quantity is otherwise specified by the Construction Manager.
- 2.2 Tags or labels shall be securely affixed and contain as a minimum the following information: Project Name, Contractor's Name, Contract Title and Number, Date, Transmittal Number, Product Manufacturer's or Fabricator's Name and Product

Identifier.

END OF SECTION

SECTION 013226 - SUBCONTRACTOR DAILY REPORTS

1. SUBCONTRACTOR DAILY REPORTS

1.1 The Subcontractor shall submit a Daily Report to the Construction Manager on the forms provided covering the following subjects:

1. Work in Progress, including areas where work is being performed, nature of the operations in progress, and the manpower assigned.
2. Extra Work (Time and Material) in progress.
3. Materials Received.
4. Trade labor breakdown including identification of all workers on site and the number of hours (or portions thereof) worked by each.

5. Inspection Checklist (performed daily).

1.2 The Subcontractor shall submit the Daily Report to the Construction Manager by 9:00 AM on the next workday following the workday covered in the Daily Report.

2. DAILY EXTRA WORK REPORT

2.1 The Subcontractor shall submit on the form provided a Daily Extra Work Report on each day he performs authorized Extra Work on a time and material basis.

2.2 A separate Daily Extra Work Report shall be submitted for each separate authorized Extra Work item done on a time and material basis.

2.3 The Subcontractor shall submit his Daily Extra Work Report as an attachment to his Daily Report by 9:00 AM on the next workday following the workday covered in the Daily Extra Work Report.

3. Sample Daily Report

3.1 A sample daily report follows this section for your reference.

END OF SECTION

CONTRACTOR'S DAILY REPORT

Project Name: _____

Date: _____

Contractor:

Contract No. & Description:

Weather:

Foreman's Name (Print)

TRADE	*CLASS	MANPOWER COUNT	TOTAL MAN HOURS	TODAY'S DESCRIPTION / LOCATION OF WORK
	TOTAL			

* INDICATE: F = FOREMAN; J = JOURNEYMAN; A = APPRENTICE

Work Status/Work Planned:

Construction Equipment:

Qualified Operator(s)

Deliveries or Materials:

Machinery, tools, material, and equipment to be used:

Inspection of work area, machinery, tools, material, or equipment

The use of any machinery, tool, material, or equipment which is not in compliance with any applicable requirement is prohibited. Such machine, tool, material or equipment shall either be identified as unsafe by tagging or locking the controls to render them inoperable or shall be physically removed from its place of operation.

Please See Other Side

Below is a general checklist of requirements on this project. Contractors will check off items that pertain to their contract and project tasks. Notify EDis Field Manager of any issues. This checklist is not meant to be all inclusive. Please refer to additional OSHA regulations for compliance.

House Keeping

- ☐ Material Storage Area's Orderly
- ☐ Trash Containers Available and Emptied daily
- ☐ Fire Hazards
- ☐ Lighting and ventilation
- ☐ Exits and Stair clear passage
- ☐ Walkways, corridors clear passage
- ☐ Daily debris /trash removal
- ☐ _____

Personal Protective Equipment

- ☐ Hard Hats being worn
- ☐ Safety Glasses with side shields being worn
- ☐ Secondary Eye/Face protection
- ☐ Respirators as required
- ☐ Hand protection when needed
- ☐ Ear protection when needed
- ☐ Inspected & Maintained
- ☐ _____

Fire Prevention

- ☐ Fire extinguishers inspected
- ☐ Flammable / Combustibles properly store
- ☐ Approved Fuel cans used and labeled
- ☐ Oxygen / Acetylenes stored properly
- ☐ _____

Electrical

- ☐ GFI in use
- ☐ Three prong insulated extension cords used
- ☐ Extension cords in good condition
- ☐ Lockout / Tag-out program in use
- ☐ _____

Excavations

- ☐ Miss Utility been contacted
- ☐ Properly Barricaded
- ☐ Ladders in use at depths over 4'-0"
- ☐ Ladders every 25'-0" distance
- ☐ Shored, sloped, benched as required
- ☐ Dewatering as needed
- ☐ _____

Ladders

- ☐ Good condition
- ☐ Correct pitch
- ☐ Extends 3'-0" above landing
- ☐ Open and secured / tied off
- ☐ _____

Scaffolds

- ☐ Certified Scaffold Installer
- ☐ Guardrails, toe boards, and planking secured
- ☐ Appropriate signage
- ☐ Adequate cross bracing
- ☐ Secured to building over 25'-0" in height
- ☐ _____

Cranes

- ☐ Rated Load Capacity available in cab
- ☐ Swing Radius barricaded
- ☐ Appropriate certificates / decals / hand signals
- ☐ Daily safety inspection log completed
- ☐ _____

Fall Protection

- ☐ Fall protection plan on file
- ☐ Full harness / shock absorbing lanyard used
- ☐ Anchoring points secured
- ☐ Perimeter barricades
- ☐ Open sided floor protection
- ☐ 6'-0" Tie-off utilized
- ☐ _____

Paperwork

- ☐ MSDS Information
- ☐ Contractors Safety Program
- ☐ Hazardous Communications Training
- ☐ Hazardous Communications Program
- ☐ Contractor Qualified Representation
- ☐ _____

Other

- ☐ _____
- ☐ _____

Foreman / Competent Person:

Print Name _____

SECTION 013300 – SUBMITTAL PROCEDURES

1. GENERAL PROVISIONS

- 1.1 The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.

2. ITEMS TO BE SUBMITTED AT START OF WORK

- 2.1 Performance/Labor and Material Payment Bond(s): One (1) copy of each bond simultaneously with the signed Agreement. See General Conditions Article 11.4 and Supplementary Conditions.
- 2.2 Policies or Certificates of Insurance: Two (2) copies simultaneously with the signed Agreement. See General Conditions Article 11 and Supplementary Conditions.
- 2.3 Contractor's License: Submit a copy of all business licenses required by local and state agencies.
- 2.4 Contractor's Schedule of Values: Two (2) copies for approval within 21 days after the Agreement is signed. See General Conditions Article 9.2 and provisions in this Section.
- 2.5 Contractor's Progress Schedule: Two (2) copies for review and reference within 21 days after the Agreement is signed. See General Conditions Article 3.10 and provisions in this Section.
- 2.6 Submittal Schedule: Two (2) copies for review and reference within 21 days after the Agreement is signed. See provisions in this Section.
- 2.7 Products List: Two (2) copies for approval within 30 days after the Agreement is signed. See provisions in Section 016200 - MATERIAL AND EQUIPMENT.

3. NON-RESIDENT CONTRACTOR & SUBCONTRACTORS BONDS

- 3.1 Refer to requirements in Section 011100 - INSTRUCTIONS TO BIDDERS for filing of Surety Bonds with the Division of Revenue.
- 3.2 If such bonds are required on this project, it will be the responsibility of the Contractor to produce evidence to the Construction Manager that they have been filed, or if not required, to supply a notarized statement that they are not required. This must be done within seven (7) days after award of Contract and in any event

before construction starts.

4. RELATED REQUIREMENTS

- 4.1 See Section 017700 - CONTRACT CLOSE OUT: for submittal requirements for Contract Close out.

5. SUBMITTALS

- 5.1 All submittals shall be directed to the Construction Manager in the manner directed by the Construction Manager, and paragraph 9 of this section. Contractor shall use the Contractor Submittal Form appended to this section.

- 5.2 Prepare a Submittal's Schedule for Shop Drawings, Product Data and Samples. Show:

1. The dates for Contractor's submittals.
2. The dates submittals will be required for Owner-furnished products.
3. The date approved submittals will be required from the Architect.

- 5.3 Should the Architect or Construction Manager elect to omit any items from the list of items to be reviewed, it shall not relieve the Contractor from compliance with the Contract Documents with regard to that item. In such instance, the Contractor may still elect to have submittals prepared for his own use without review by the Architect or Construction Manager.

6. SHOP DRAWINGS

- 6.1 Conform to provisions in General Conditions applying to Shop Drawings.

- 6.2 Present in a clear and thorough manner.

1. Identify details by reference to sheet and details, schedule or room numbers shown on Contract Drawings.
2. Maximum sheet size: 30" x 42".

7. PRODUCT DATA

- 7.1 Conform to provisions in General Conditions applying to Product Data.

- 7.2 Preparation:

1. Clearly mark each copy to specifically identify products or models pertinent to project.
2. Show performance characteristics and capacities.
3. Show dimensions and clearances required.
4. Show wiring or piping diagrams and controls.

7.3 Manufacturer's standard schematic drawings and diagrams:

1. Modify drawings and diagrams to delete information which is not applicable to the Work.
2. Supplement standard information to provide information specifically applicable to the Work.

8. SAMPLES

8.1 Conform to provisions in General Conditions applying to Samples.

8.2 Provide samples of sufficient size and quantity to clearly illustrate:

1. Functional characteristics of the project, with integrally related parts and attachment devices.
2. Full range of color, texture and pattern.

8.3 Field samples and mock-ups; See requirements, if any, in other specification Sections.

9. SUBMITTAL REQUIREMENTS

9.1 Make submittals promptly through the Construction Manager in accordance with published schedule, and in such sequence as to cause no delay in the Work or in the Work of any other contractor.

9.2 Number of submittals required.

1. Shop drawings: Submit eight (8) copies for each submittal. Copies will be marked up with corrections and comments, stamped and returned. Any additional copies required by the Contractor shall be made by him.

2. Product Data: Submit eight (8) copies. Four (4) will be retained by the Architect, the Construction Manager and the Consultants. Four (4) will be reviewed, marked and stamped by the Architect and returned to the Contractor by the Construction Manager. Any additional copies required by the Contractor shall be made by him from the stamped copy.
3. Samples: Submit four (4) each. Submit all transmittal data and pictures of samples through the Building Blok Management System for tracking purposes. When approved the samples will be returned to the Construction Manager to be retained at the site for reference use.

9.3 Submittals shall contain:

1. The date of submission and the dates of any previous submissions.
2. The Project title and number.
3. Contract identification.
4. The names of the Contractor, Supplier and Manufacturer.
5. Identification of the product, with the specification section number.
6. Field dimensions, clearly identified as such.
7. Relation to adjacent or critical features of the Work or materials.
8. Applicable standards, such as ASTM or Federal Specification numbers.
9. Identification of deviations from Contract Documents.
10. Identification of revisions on resubmittals.
11. An 8 inch x 3 inch blank space for Contractor and Architect's stamps.
12. Contractor's stamp, initialed or signed, certifying review of submittal, verification of products, field measurements and field construction criteria, and coordination of the information within the submittal with requirements of the Work and of Contract Documents. Submittals which have not been stamped with this stamp or its approved equivalent will be returned without being reviewed.

9.4 Shop Drawing coordination and interface with work of other Contracts and adjacent

work is the responsibility of each individual Contractor.

10. RESUBMISSION REQUIREMENTS

- 10.1 Make any corrections or changes in the submittals required by the Architect and resubmit until approved.
- 10.2 Shop drawings and Product Data:
 - 1. Revise initial drawings or data, and resubmit as specified for the initial submittal.
 - 2. Indicate any changes which have been made other than those requested by the Architect.
- 10.3 Samples: Submit new samples as required for initial submittal.

11. FINAL DISTRIBUTION OF APPROVED SUBMITTALS

- 11.1 The Construction Manager will receive and log submittals and forward to Architect after processing.
- 11.2 The Construction Manager will distribute copies of Shop Drawings and Product Data which carry the Architect's stamp to:
 - 1. Contractor that made submittal.
 - 2. Jobsite File.
 - 3. Record Document File.
 - 4. Other Contractors, as required for coordination.
- 11.3 The Construction Manager will distribute samples as required.
- 11.4 The Contractor will distribute copies of Shop Drawings and Product Data which carry the Architect's stamp to:
 - 1. Subcontractors.
 - 2. Suppliers.

3. Fabricators.

12. SCHEDULE OF VALUES

- 12.1 Use AIA Document G703, Continuation Sheet to G702.

13. PROGRESS SCHEDULE

- 13.1 Prepare schedules in the form of a horizontal bar chart.

1. Provide separate horizontal bar chart for each trade or operation.
2. Horizontal time scale: Identify the first work day of each week.
3. Scale and spacing: To allow space for notations and future revisions.
4. Minimum sheet size 11 inches by 17 inches.

- 13.2 Format of listings: The chronological order of the start of each item of work.

- 13.3 Show the complete sequence of construction by activity.

- 13.4 Show the dates for the beginning, and completion of, each major element of construction such as:

1. Site clearing.
2. Site utilities.
3. Foundation work.
4. Structural framing.
5. Subcontractor work.
6. Equipment installation.

- 13.5 Show projected percentage of completion for each item as of the first day of each month.

- 13.6 Update Progress Schedule monthly and submit with Application for Payment and Schedule of values.

- 13.7 Indicate progress of each activity to date of submission.
- 13.8 Show changes occurring since previous submission of schedule:
 - 1. Major changes in scope.
 - 2. Activities modified since previous submission.
 - 3. Revised projections of progress and completion.
 - 4. Other identifiable changes.
- 13.9 Provide a narrative report as needed to define:
 - 1. Problem areas, anticipated delays and the impact of the schedule.
 - 2. Corrective action recommended, and its effect.
 - 3. The effect of changes on schedules of other prime contractors.
- 13.10 Submit one reproducible transparency.
- 13.11 After review, distribute copies of the schedule to:
 - 1. Jobsite File.
 - 2. Subcontractors.
 - 3. Architect.
 - 4. Owner.
- 13.12 Instruct recipients to report promptly to the Contractor, in writing, any problems anticipated by the projections shown in the schedules.

END OF SECTION

EDiS COMPANY**CONTRACTOR SUBMITTAL FORM****Contractor:****Contract #:**_____**Project Name:** Warner Elementary School Capital Improvements**To:**

The following submittal (s) for the Architect's Review and Approval:

☐ Shop Drawings ☐ Product Data ☐ Samples ☐ Samples ☐ Other (Identify)_____☐ Design Data ☐ Calculations ☐ Certificates ☐ Coordination Drawings ☐ Reports☐ Qualification Statements ☐ Other (Identify)_____

No. of Copies	Date	Submittal Number	Spec. Section #	Description of Submittal Items	Requested Return Date	EDIS Submittal Number (by EDIS)

Deviations from Contract Documents requirements are identified as follows:_____**Remarks:**_____

We hereby certify that _____ (Contractor) _____ has reviewed and approved submittals transmitted herewith for compliance and conformance with requirements of the Contract Documents.

Signed:_____ **Date:**_____

SECTION 013500 – CONTRACTOR EMPLOYEE BACKGROUND CHECK

1. It is the contractor's responsibility to perform background checks and screen all employees working onsite. The background check must include checking for a previous history of Child Abuse Convictions, Child Molestation Convictions, Felony Convictions, and Drug Convictions within the last 5 years. Any employee with any of these convictions may not enter the job site or school campus. This background check must be completed and screened by the contractor prior to an employee entering the job site. The Construction Manager, The Owner's representative and the Owner have the right to request that the screening data be submitted on a case by case basis.
2. The contractor is required to provide the Construction Manager written notice verifying background checks were completed and screened by the contractor prior to an employee entering the job site. This notice will contain the individual's name and the last four digits of their social security numbers. Notices must be received no later than two (2) working days before access is required. Notices will be forwarded electronically to the Construction Manager. A sample notice follows this section for your reference.

END OF SECTION

Red Clay Consolidated School District
 Capital Improvements
 Warner Elementary School
 Bid Pack B
 October 31, 2015

CONTRACTOR

COMPETENT / QUALIFIED PERSON DESIGNATION LOG

Project: Wilmington Campus Renovations

Field Manager:

Contract: Contractor:	Applicable to Subcontractor (yes / no)		Foreman	Competent Person (if not foreman)
Subpart C-General Provisions				
1926-20 General Safety				
Subpart D - Health and Environmental Controls				
1926-53 Ionizing Radiation				
1926-55 Gases, Vapors, Fumes, Dusts, Mists				
1926-57 Ventilation				
1926.59 Hazard Communication				
1926.62 Lead				
Subpart E - Personal Protective Equipment				
1926.101 Hearing				
1926.103 Respirator Protection				
Subpart H - Materials Handling, Storage				
1926.251 Rigging Equipment for Material Handling				
Subpart J - Welding and Cutting				
1926.354 Welding, Cutting and Heating				
Subpart K - Electrical				
1926.404 Wiring Design and Protection				
Subpart L - Scaffolding				
1926.451 Scaffolding				
Subpart M - Fall Protection				
1926.502 Fall Protection Criteria and Practices				
1926.503 Training				
Subpart N - Cranes, Derrick -Redesignated 1926.1501				
Subpart O - Motor Vehicles and Equipment				
1926.601 Motor Vehicles				
Subpart P - Excavations				
1926.651 Specific Excavation Requirements				
1926.652 Requirements to Protective Systems				
Subpart S - Tunnels, Shafts, Caissons				
1926.800 Tunnels, Shafts, Caissons				
1926.803 Compressed Air				
Subpart T - Demolition				

Contract: Contractor:	Applicable to Subcontractor (yes / no)		Foreman	Competent Person (if not foreman)
1926.850 Preparatory Operations				
1926.852 Chutes				
1926.859 Mechanical Demolition				
Subpart V - Power Transmission and Distribution				
1926.955 Overhead Lines				
Subpart X - Stairways and Ladders				
1926.1053 Ladders				
1926.1060 Training Requirements				
Subpart Z - Toxic and Hazardous Substances				
1926.1101 Asbestos				
1926.1101 thru 1926.1148 Toxic and Hazardous Substances				

I certify that the listed employees are competent persons, as defined and required by specific OSHA standards. They are capable of identifying existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous or dangerous to employees, and who has authorization to take prompt corrective measures to eliminate them.

Name (print)

Contractor Signature

Date

SECTION 013523 - SAFETY PROGRAM

1. GENERAL

- 1.1 The Contractor shall be responsible for initiating, maintaining and supervising all safety activities and programs in connection with the Work.
- 1.2 Contractor shall be responsible for the safety of its personnel.
- 1.3 Hard hats and safety glasses must be worn by all personnel on the jobsite, except in contractor's administrative office/trailer. All equipment must comply with OSHA standards. All job site personnel shall wear long pants, shirts (no tank tops), high visibility garments, and work boots.

2. SAFETY PROGRAM

- 2.1 Prior to commencing the Work, the Contractor shall submit to the Construction Manager (1) electronic copy and (1) bound copy of its safety program and one (1) copy of MSDS information in a 2" ringed notebook. One paper copy of the safety program and MSDS will be retained by the Construction Manager in the field office.
- 2.2 The safety program shall outline those hazards peculiar to the Contractor's Work, and the steps to be taken to eliminate or reduce the risk of injury or loss due to those hazards. **The program shall be site specific.** Contractor shall implement and enforce its safety program, which is in accordance with all OSHA, Federal, State and local laws.
- 2.3 Contractor shall designate a qualified Safety Supervisor to implement their safety program. Unless otherwise approved by the Construction Manager, the Safety Supervisor shall be the Contractor's Field Superintendent/Foremen.
- 2.4 Contractor shall furnish the names and qualifications of the competent persons and qualified persons who may be required for their scope of work by the Contractor's safety procedures, and by federal, state and/or local regulations. Examples include competent persons and/or qualified persons for steel erection, excavation, scaffold erection, confined space entry, crane and rigging operations, annual crane inspections, fall protection including horizontal lifeline systems, etc. See the attached Competent/Qualified Person Designation Log.
- 2.5 Contractor shall provide written certification showing that all employees have been trained on the Contractor's Safety Program. The written certification record shall contain the name or other identity of the employee trained, the date(s) of the training

and the signature of the person who conducted the training or the signature of the employer. If the employer relies on training conducted by another employer or completed prior to the effective date of this section, the certification record shall include the date the employer determined the prior training was adequate rather than the date of actual training. The employer shall instruct each employee in the recognition and avoidance of unsafe conditions and the regulations applicable to his work environment to control or eliminate any hazards or other exposure to illness or injury. Please forward certification (document) of training for each employee on an EDiS project. The latest training certificate shall be maintained.

- 2.6 Contractor shall provide certification of training on the following programs, as they pertain to your contract and project tasks: Scaffold, Fall Protection, Crane Operator, Signal Person, Crane Maintenance, Steel Erection Fall Protection, Respiratory Protection, Powder-Actuated Tools, and Motor Vehicles. Certification of training must include: Employee's name, date of training, person conducting the training, topics covered, and a statement that the student has successfully completed the course. This list is not meant to be all inclusive; please refer to OSHA regulations for applicable safety requirements.
- 2.7 Contractor Daily Reports with Safety Inspection Checklist will be submitted daily to Field Manager, verifying inspection of work area, machinery, equipment and tools.
- 2.8 Prior to starting work on-site, the Contractor shall arrange with the on-site Field Manager to have their employees complete the EDiS Company Zero Accidents Safety Orientation program.
- 2.9 Contractor shall hold weekly safety toolbox talks with all of its employees every Monday at 12:30 PM. The Contractor shall designate a responsible, capable person to conduct these meetings. Contractor's safety supervisor or superintendent must submit to the Construction Manager weekly toolbox talks attendance sheets and the topics discussed.

3. SUBSTANCE ABUSE POLICY STATEMENT

The Construction Manager is committed to providing a safe work site environment for its employees and Contractors' employees. The Construction Manager does not condone or permit employees and Contractors' employees to use or be under the influence of drugs or alcohol while they are on any of the Construction Manager's work sites. The Policy is as follows:

- 3.1 It is a violation of the Construction Manager's policy for employees and Contractors' employees to use, possess, sell, trade, or otherwise engage in the use of illegal drugs

and alcohol.

- 3.2 It is a violation for employees and Contractors' employees to report to work while influenced by illegal drugs or alcohol.
- 3.3. It is a violation for employees and Contractors' employees to use prescription drugs illegally (i.e. to use prescription drugs that have not been legally obtained) and to use prescription drugs in a manner other than the prescribed intentions.
- 3.4 Employees and Contractors' employees who are taking medication, which is prescribed by their physician, are expected to discuss potential side effects with their prescribing physician, as it relates to the work requirements.

Violations of this policy will require disciplinary action. If any employees or Contractors' employees are observed or suspected of being influenced by drugs or alcohol, they will be instructed to stop work and may be required to leave the work site.

4. EXECUTION

- 4.1 Contractor shall comply with all applicable federal, state and local laws, regulations and orders relating to occupational safety and health, and related procedures, and shall, to the extent permitted by law, indemnify and hold Construction Manager, Owner and Architect, and their respective directors, officers, or agents and employees, harmless from any and all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, expenses, causes of action, claims or judgments resulting from a claim filed by anyone in connection with the aforementioned acts, or any rule, regulation or order promulgated thereunder, arising out of the Contractor's Work, this Agreement or any subcontract executed in prosecution of the Work. Contractor further agrees in the event of a claim of violation of any such laws, regulations, orders or procedures arising out of or in any way connected with the performance of this agreement, Construction Manager may immediately take whatever action is deemed necessary by Owner and/or Construction Manager to remedy the claim or violation. Any and all costs or expenses paid or incurred by Owner and/or Construction Manager in taking such action shall be borne by Contractor, and may be deducted from any payments due Contractor.
- 4.2 The Contractor agrees to (1) take all necessary steps to promote safety and health on the job site; (2) cooperate with Owner and/or Construction Manager and other Contractors in preventing and eliminating safety and health hazards; (3) train, instruct and provide adequate supervision to ensure that its employees are aware of, and comply with, applicable Federal and State safety and health laws, standards, regulations and rules, safe healthful work practices and all applicable safety rules,

regulations and work practices and procedures (4) not create any hazards or expose any of its employees, employees of the Owner and/or Construction Manager or employees of Contractors to any hazards; and (5) where the Contractor is aware of the existence of a hazard not within its control, notify the Construction Manager of the hazard as well as warn exposed persons to avoid the hazard.

- 4.3 The Contractor's Superintendent or Safety Supervisor shall immediately, verbally report, and promptly thereafter confirm in writing to the Construction Manager any unsafe conditions or practices that are observed, or violations of job safety which are not within the Contractor's control.
- 4.4 Contractors shall immediately, verbally report, and promptly thereafter confirm in writing, to the Construction Manager any unsafe practices or conditions that are observed which are not under the Contractor's control.
- 4.5 The Contractor's Superintendent or Safety Supervisor shall insure that adequate first aid supplies are available, and that personnel are qualified to administer first aid/CPR, as required by State and/or Federal regulations.
- 4.6 Contractor shall promptly notify Construction Manager of any personal injury requiring medical treatment of any of the Contractor's employees at the Project site; or of significant damage to property arising in connection with Contractor's performance, as promptly as possible after the occurrence of such injury or damage. Within twenty-four hours of such occurrence, Contractor shall furnish to Construction Manager a complete written report of such injury or damage.
- 4.7 Contractor certifies that the forgoing terms shall be made applicable to all Contractors' suppliers, materialmen or anyone furnishing labor and/or materials to the site.
- 4.8 The Contractor shall continue to educate his job Safety Supervisor or Superintendent of their responsibilities, which shall include:
 1. Instructing workers and subcontractors under its supervision in safe work practices and work methods at the time they are given work assignments.
 2. Ensuring that its workers and subcontractors have and use the proper protective equipment and suitable tools for the job.
 3. Continuously checking to see that no unsafe practices or conditions are allowed to exist on any part of his job.
 4. Acquainting its workers and subcontractors with all applicable safety

requirements and seeing that they are enforced.

5. Setting a good example for his workers.
 6. Making a complete investigation of accidents to determine facts necessary to take corrective action.
 7. Promptly completing a "Supervisor's Investigation Form" with his Supervisor's assistance and distributing as required. This form will be provided by the Construction Manager.
 8. Holding weekly "tool box" safety meetings with his men to:
 - a. Discuss observed unsafe work practices or conditions including a review of current Construction Manager safety report.
 - b. Review the accident experience of his crew and discuss correction of accident causes.
 - c. Encourage safety suggestions from his men.
 9. Seeing that prompt medical treatment is administered to an injured employee.
 10. Correcting or reporting immediately to job superintendent any observed unsafe conditions, practices or violations of job security.
 11. Making all reports required by these Contract Documents to the Construction Manager in a full and timely fashion.
5. SAFETY MEETINGS
- 5.1 The Contractor's Project Manager or Superintendent shall attend weekly or biweekly supervisory job meetings. The first topic of these meetings will be job site safety. The weekly safety reports will be reviewed and violations must be corrected immediately. Contractors will be encouraged to participate in the on-going jobsite safety.
6. TOOL BOX SAFETY MEETINGS
- 6.1 The Contractor shall schedule weekly "tool box" safety sessions to be held by his job safety supervisor or superintendent for all of his employees.
- 6.2 A member of the Contractor's management staff shall periodically attend "tool box"

safety sessions to evaluate their effectiveness and offer any appropriate suggestions for improvement.

7. REPORTS

- 7.1 Contractors shall report all accidents or injuries on a timely basis in accordance with all applicable regulations.
- 7.2 Contractors shall promptly complete an accident investigation report of all accidents.
- 7.3 A record of all "tool box" safety sessions shall be made and submitted to the Construction Manager on forms to be provided.

8. SAFETY REPRESENTATIVE

- 8.1 The Construction Manager may employ the services of a Safety Representative on the project.
- 8.2 The Safety Representative *will* visit the job site on a weekly basis to determine if the work is being performed in a safe manner and in accordance with OSHA, State and Local safety regulations. Safety representative is not responsible for observing and documenting all possible safety violations. The Contractor's Safety Representative or Superintendent shall attend job site safety inspections with the Safety Representative on a weekly basis.
- 8.3 The Safety Representative will file a written report with the Construction Manager at the end of each inspection listing the safety violations observed during the inspection.
- 8.4 The Construction Manager will distribute the Safety Representative's report to all Contractors. All safety violations must be corrected immediately.

9. RIGHT TO STOP THE WORK DUE TO SAFETY VIOLATIONS

- 9.1 The Construction Manager, in its sole discretion, may order the Contractor to stop the work due to safety violations under the following circumstances:
 - 1. If the Construction Manager observes the Contractor is violating safety regulations and the Contractor takes no immediate action to correct the violation.
 - 2. If the Contractor has been notified by the Construction Manager in writing that he is in violation of safety regulations and fails to take action to correct the

violation within 24 hours of the notice.

- 9.2 If the Construction Manager directs the Contractor to stop the work due to safety violation, it will be done in accordance with the General Conditions of the Contract. Contractor shall not be permitted an adjustment of the Contract Time or Sum for the days lost to any suspension of work.
- 9.3 If the Construction Manager or Safety Representative observes Contractor's employee violating this safety program or OSHA Standards in an habitual manner, or creating a serious life safety violation, the Construction Manager or Safety Representative may instruct the Contractor's superintendent or foreman to remove the violator from the work site for failure to comply with the safety program and the contract.

10. EMERGENCY PROCEDURES

- 10.1 The Construction Manager shall establish a central meeting location for the assembly of all Contractors' employees in the event of a major job site emergency.
- 10.2 Contractor shall assemble all of their personnel and account for all employees. Contractor must immediately report to the Project Superintendent with the status of their employees.

11. FALL PROTECTION PROCEDURES

- 11.1 Contractor is responsible, in accordance with federal, state, local laws and regulations including OSHA, to provide and enforce their own site specific fall protection program and equipment. The following fall protection procedures shall be enforced by all Contractors as a minimum standard.

All workers on walking/working surfaces with unprotected sides or edges six feet (6') or higher above the next lower level must be protected from falls by the use of guardrail systems, net systems, fall arrest systems or control access zone programs. It is intended that when fall protection is required, it is required 100% of the time. All contractors are reminded that relevant industry regulations require that contractors comply with the following standards.

- 1. Workers constructing or working near leading edges must be protected.
- 2. Workers on the face of formwork or reinforcing steel must be protected at a height of 6 feet (6') or greater.
- 3. Scaffolds shall be guarded at 6 feet (6') above next lower level.

4. Brick layers performing overhand bricklaying and related work six feet (6') or higher above lower levels must be protected from falls.
 5. Roofers must comply with OSHA standards for roof work.
 6. The Contractor's controlled access zone plan shall be included in their site-specific safety program and shall be submitted prior to the start of work. Contractors are responsible for assuring programs are OSHA compliant.
 7. Guidelines for Residential Construction or any interpretations will not be accepted in lieu of 1926 Standards.
 8. Contractors must provide certification per OSHA CFR29 § 1926.503(b) of employee training and retraining on fall protection upon request.
- 11.2 Contractor shall provide its own fall protection. Fall protection may be provided by guardrail systems, net systems, or personal fall arrest systems. All fall protection systems must comply with OSHA standards.
- 11.3 Stepladders, exposed to shafts or edges of the building, greater than six feet (6') above the next lower level, must be tied off or otherwise secured. Employee must wear fall protection, i.e. harness/lanyard.
- 11.4 The Safety Cable System shall not be altered or removed without a written request submitted to the Project Manager with a copy to the Field Manager. It shall be the responsibility of each and every Contractor that is removing or altering the Safety Cable System to maintain the fall protection safety provided by the safety cable and not leave the area unprotected. Each and every Contractor shall be responsible to re-install the Safety Cable System immediately after work is completed. Each and every Contractor shall be responsible to re-install the Safety Cable System in accordance to OSHA standards.
- 11.5 Fall protection will be enforced for Structural Steel Erectors.
1. As for a Contractor engaged in structural steel erection, the Contractor is specifically advised that structural steel erectors shall comply with all protection requirements for all work at a height of six feet (6') or greater above the next lower level, 100 percent of the time, by any of the following means.
 - a. Standard guardrail system.

- b. Personal Fall Arrest System (PFAS) – full body harness with shock absorbing lanyard. Maximum free fall distance permitted, with lanyard and lanyard attachment shall not exceed six feet (6'). Anchor point must be capable of supporting five thousand pounds. Perimeter guard cables or alignment cables may not be used for anchor points.
- c. Access to work area shall be provided by ladders. There shall be sufficient number of ladders available to reduce the amount of “beam walking.” When it is absolutely necessary to traverse a beam, 100% fall protection must be utilized.
- d. Steel erection Contractors must, at all times, be able to certify in writing that each of his employees has been properly trained in both OSHA fall protection standards and the Contractor’s site specific project fall protection procedures.
- e. Prior to the erection of the steel, the Contractor shall meet with the Project Manager and Safety Representatives to review and document site specific procedures.

12. AIRBORNE CONTAMINENTS PROCEDURES

- A. Contractor must provide and use equipment furnished with Exhaust Purifiers / Scrubbers when any equipment produces airborne containments and will be used in an enclosed building.
- B. The Contractor shall verify air quality by the use of air monitoring equipment and document such verified air quality on the daily report. The monitoring equipment shall, at a minimum, be designed with an auditory alarm and shall provide continuous monitoring of these four gases: Oxygen, Hydrogen Sulfide, Carbon Monoxide and Combustible gases.
- C. The Contractor must provide administrative or engineering controls to protect its workers from exposure to occupational health , environmental or other hazards to be implemented whenever feasible. When such controls are not feasible to achieve full compliance, protective equipment or other protective measures shall be used to keep the exposure of employees to air contaminants within the limits prescribed by local, state, and federal regulations. Any equipment and technical measures used for this purpose must first be approved for each particular use by a competent industrial hygienist or other technically qualified person. Whenever respirators are used, their use shall comply with 1926.103.

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
October 31, 2015,

END OF SECTION

Certification of Training Documents to be Submitted with Safety Policy/Program

Provide a certification of training for employees on your safety program.

In addition, Contractor shall provide certification of training on the following programs, as they pertain to your contract and project tasks. Certification of training must include: Employee's name, date of training, person conducting the training, topics covered, and a statement that the student has successfully completed the course. This list is not meant to be all inclusive: please refer to OSHA regulations for applicable safety requirements.

- a. ☐ Scaffold: 1926.454
- b. ☐ Fall Protection 1926.503
- c. ☐ Crane Operator: 1926.1427
- d. ☐ Signal person (this is for any persons connecting material or equipment for lifting):
1926.1428
- e. ☐ Crane maintenance: 1926.1429
- f. ☐ Steel erection fall protection: 1926.761
- g. ☐ Respiratory protection (medical clearance and training records complying with 1910.134
- h. ☐ Powder-actuated tools: 1926.302
- i. ☐ Motor Vehicles (are those vehicles that operate within an off-highway jobsite, not open to public traffic): 1926.21

SECTION 014500 - QUALITY CONTROL

1. DESCRIPTION

- 1.1 Quality control services include inspections and tests performed by independent agencies and governing authorities, as well as by the Contractor. Inspection and testing services are intended to determine compliance of the work with requirements specified. Specific quality control requirements are specified in individual specification sections.

2. RESPONSIBILITIES

- 2.1 Contractor Responsibilities: Except where indicated as being the Owner's responsibility, quality control services are the Contractor's responsibility, including those specified to be performed by an independent agency and not by the Contractor. The Contractor shall employ and pay an independent agency, testing laboratory or other qualified firm to perform quality control services specified.

1. The Owner will engage and pay for services of an independent agency to perform the inspections and tests that are specified as Owner's responsibilities.

- 2.2 Retest Responsibility: Where results of inspections or test do not indicate compliance with Contract Documents, retests are the Contractor's responsibility.

- 2.3 Responsibility for Associated Services: The Contractor shall cooperate with independent agencies performing inspections or test. Provide auxiliary services as are reasonable. Auxiliary services include:

1. Provide access to the Work.
2. Assist taking samples.
3. Deliver samples to test laboratory.

- 2.4 Coordination: The Contractor and independent test agency shall coordinate the sequence of their activities and shall avoid removing and replacing work to accommodate inspections and test. The Contractor is responsible for scheduling time for inspections and tests.

- 2.5 Qualifications for Service Agencies: Contractor shall engage only inspection and test service agencies which are pre-qualified as complying with "Recommended Requirements for Independent Laboratory Qualification" by the American Council of Independent Laboratories.

- 2.6 Submittals: Contractor shall submit a certified written report of each test, Inspection or similar service, in duplicate to the Construction Manager. Contractor shall submit additional copies of each report to any governing authority, when the authority so directs.
- 2.7 Report Data: Written inspection or test reports shall include:
1. Name of testing agency or test laboratory.
 2. Dates and locations of samples, tests or inspections.
 3. Names of individual present.
 4. Complete inspection of test data.
 5. Test results.
 6. Interpretations.
 7. Recommendations.
- 2.8 Repair and Protection: Upon completion of inspection or testing, Contractor shall repair damaged work and restore substrates and finishes. Contractor shall comply with requirements for "Cutting and Patching."

END OF SECTION

SECTION 015113 - TEMPORARY ELECTRICITY

1. GENERAL

1.1 RELATED WORK SPECIFIED ELSEWHERE

1. Electrical Basic Materials and Methods, Division 16 or 26.

1.2 DESCRIPTION OF SYSTEM

1. Power Source

1. Suppliers: Delmarva Power
2. The Construction Manager shall provide 277/480 volt, three phase, 60 cycle power service to the site from the existing service.
3. The Construction Manager will make all arrangements for bringing the power supply to the site and for installation of appropriate temporary transformers to provide for the power supply in 1.2.1.2, above.
4. The source will be adequate to service temporary electrical needs of the proposed construction.

2. Electrical Service

1. Contractor will be responsible to pay for all costs associated with providing electrical service from the power source to their respective site office, temporary storage facilities or temporary construction buildings as appropriate.
2. Prior to issuance of the Notice to Proceed for the electrical contract, the Construction Manager will be responsible for providing temporary electrical service as provided in 1.2.2.3, below. After issuance of the Notice to Proceed for the electrical contract, the Electrical Contractor shall become responsible for maintaining all electrical power supply and service facilities installed by the Construction Manager. The Electrical Contractor shall also, from that date forward, be responsible for providing and maintaining temporary electrical service to the site as provided in 1.2.2.3, below.
3. The Construction Manager or Electrical Contractor, as provided in 1.2.2.2 above, shall install temporary electric service for items below, throughout the construction period, such that power can be secured at any desired point with

no more than a 60 foot extension:

1. Power Centers for miscellaneous tools and equipment used in the construction work shall be provided with a minimum of four 20-amp, 120 volt grounding type outlets. Each outlet shall be provided with ground fault detecting circuit breaker protection.
 2. Adequate lighting for safe working conditions shall be provided and maintained on a 24 hour per day basis throughout the building, tunnels, and stairways per OSHA requirements. Each lamp must be rated at least 100 watts. Voltage of each socket must be at least 110 volts.
 3. Power for testing and checking equipment must be supplied.
3. Capacity
1. All electrical power supply and service lines installed shall be of adequate capacity for construction use by all trades during the construction period at the locations necessary.
 2. The Electrical Contractor shall notify the Power Company if unusually heavy loads, such as welding units, are anticipated.
4. Power Costs
1. The Construction Manager will pay all costs of temporary electrical power used during construction.
 2. The Owner will pay all costs of power used in the permanent wiring.

1.3 REQUIREMENTS AND REGULATORY AGENCIES

1. The Electrical Contractor will obtain permits as required by local governmental authorities.
2. The temporary electrical service shall comply with National Electrical Code, 1990 Edition and applicable local codes and utility regulations.

1.4 USE OF PERMANENT SYSTEM

1. The Electrical Contractor shall regulate any part of the permanent electrical system which is used for construction purposes to prevent interference with safety and orderly progress of the Work.

2. Contractors shall leave permanent electrical services in a condition as good as new and clean.

2. PRODUCTS

2.1 MATERIALS

1. General

1. The materials may be new or used, but must be adequate in capacity for the purposes intended and must not create unsafe conditions or violate the requirements of applicable codes.

2. Conductors

1. Use wire, cable, or busses of appropriate type, sized in accordance with the National Electrical Code for the applied loads.
2. Use only UL labeled wire and devices.

2.2 EQUIPMENT

1. Provide appropriate enclosure for the environment in which used in compliance with NEMA standards.

3. EXECUTION

3.1 GENERAL

1. Install all work with a neat and orderly appearance.
2. Make structurally sound throughout.
3. Maintain to give continuous service and to provide safe working conditions.
4. Modify temporary power and light installation as job progress requires.

3.2 INSTALLATION

1. Locate so that interference with storage areas, traffic areas and work under other Contracts is avoided.

3.3 REMOVAL

1. Remove all temporary equipment and materials completely upon completion of construction.
2. Repair all damage caused by the installation and restore to satisfactory condition.

END OF SECTION

SECTION 015123 - TEMPORARY HEATING, COOLING AND VENTILATING

1. GENERAL

1.1 RELATED REQUIREMENTS SPECIFIED ELSEWHERE

1. Temporary Electric: Section 015113
2. Temporary Facilities: Section 015200
3. Heating Requirements for Cold Weather Installation and Protection of Materials: Respective specification section for each item of work.

1.2 DEFINITIONS

1. Temporary Enclosures: Sufficient preliminary enclosures of an area of structure, or of an entire building, to prevent entrance or infiltration of rain water, wind or other elements and which will prevent undue heat loss from within enclosed area.
2. Permanent Enclosure: Stage of construction at which all moisture and weather protection elements of construction have been installed in accordance with Contract Documents, either for a portion of structure, or for an entire building.

1.3 DESCRIPTION OF SYSTEM

1. Prior to the building or portion of building being permanently enclosed, the contractor shall provide temporary heat and ventilation and weather protection necessary for its work, as described below. After permanent enclosure, the Construction Manager will arrange for and coordinate temporary heat and ventilation in enclosed areas, required to:
 1. Facilitate progress of Work.
 2. Protect Work and products against dampness and cold.
 3. Prevent moisture condensation on surfaces.
 4. Provide suitable ambient temperatures and humidity levels for installation and curing of materials.
 5. Provide adequate ventilation to meet health regulations for safe working

environment.

2. Temperatures Required

1. Generally, 24 hours a day: Minimum of 40 degrees F.
2. 24 hours a day during placing, setting and curing of cementitious materials: As required by specification section for each product.
3. 24 hours a day, seven days prior to, and during, placing of interior finishes: woodwork, resilient floors, painting and finishing: As required by specification section for each product.
4. 24 hours a day after application of finishes, and until Substantial Completion: Minimum of 50 degrees F.

3. Ventilation Required:

1. Contractors shall prevent hazardous accumulations of dusts, fumes, mists, vapors or gases in areas occupied during construction.
 1. Provide local exhaust ventilation to prevent harmful dispersal of hazardous substances into atmosphere of occupied areas.
 2. Dispose of exhaust materials in manner that will not result in harmful dispersal of hazardous substances into atmosphere of occupied areas.
 3. Continuously ventilate storage spaces containing hazardous or volatile materials.
 4. Contractor / subcontractor must provide and use equipment which is furnished with Exhaust Purifiers / Scrubbers or is electrically power-driven when any such equipment produces airborne containments and will be used in an enclosed building.
 5. The contractor / subcontractor shall verify air quality by the use of air monitoring equipment and document the verified air quality on the daily report. The monitoring equipment shall, at a minimum, be designed with an auditory alarm and shall provide continuous monitoring of these four gases: Oxygen, Hydrogen Sulfide, Carbon Monoxide and Combustible gases.

2. Contractors shall provide adequate ventilation for:

1. Curing installed materials.
 2. Dispersal of humidity.
 3. Temporary sanitary facilities.
3. Duration of Operations:
1. For Personnel:
 1. At all times personnel occupy an area subject to hazardous accumulations of harmful elements.
 2. Continue operation of ventilation and exhaust system for time after cessation of work process to assure removal of harmful elements.
 2. For curing installed materials: As required by specification section for respective materials.
 3. For humidity dispersal: Continuously ventilate to provide suitable ambient conditions for work.
 4. The Contractor [VPI] shall maintain supervision and operation of temporary heating and ventilating equipment in order to:
 1. Enforce conformance with applicable codes and standards.
 2. Enforce safe practices.
 3. Prevent abuse of services.

1.4 COSTS OF INSTALLATION AND OPERATION

1. The Contractor shall be responsible for all installation and operating costs for any heat and ventilation as required in this section until the permanent HVAC system is in operation.
2. After the permanent HVAC system is operational, the Owner will pay the costs of fuel for temporary heat and ventilation. The Contractor will pay the costs for maintaining the system until final acceptance by the Owner.
3. The Contractor shall be responsible for all installation and operating costs for any heat required to supplement that which is to be supplied by the Construction

Manager in 1.3, above.

1.5 REQUIREMENTS OF REGULATORY AGENCIES

1. The Construction Manager will obtain and pay for permits as required by governing authorities for those activities required by this Section.
2. Contractor shall comply with Federal, State and local codes, and utility company regulations.

2. PRODUCTS

2.1 MATERIALS

1. General
 1. Materials may be new or used, but must be adequate for purposes intended and must not create unsafe conditions nor violate requirements of applicable codes.

2.2 EQUIPMENT

1. Standard products, meeting code requirements.
2. Provide required facilities, including piping, wiring and controls.
3. Portable Heater: Standard Units, meeting code requirements.
 1. Safety Controls against explosion, overheating, and carbon monoxide build up.
 2. Vent direct-fired units to outside.
 3. Provide adequate combustion air.
4. Oil-Fired heaters will not be allowed.

3. EXECUTION

3.1 GENERAL

1. Comply with applicable sections of Division 15 - Mechanical.

2. Install work in neat and orderly manner.
3. Make structurally, mechanically and electrically sound throughout.
4. Maintain to give safe, continuous service at required times and to provide safe working conditions.
5. Modify and extend system as work progress requires.

3.2 INSTALLATION

1. Locate units to provide equitable distribution of heat and air movements.
2. Locate to avoid interference with, or hazards to:
 1. Work or movement of personnel.
 2. Traffic areas.
 3. Materials handling.
 4. Storage areas.
 5. Work of other Contractors.
 6. Finishes.

3.3 OPERATION OF PERMANENT EQUIPMENT

1. The Construction Manager will coordinate with Contractor.
2. The Contractor will place permanent HVAC system in operation only upon written authorization by the Construction Manager.
3. Before operating the permanent HVAC equipment, the Contractor shall confirm to the Construction Manager that:
 1. Inspection has been made by proper authorities.
 2. Systems, equipment piping, strainers, filters and associated operating items are sufficiently complete, cleaned, and ready for operation.
 3. Controls and safety devices are complete and tested, or adequate temporary

controls are provided.

4. Before operating the permanent HVAC equipment, the Contractor shall install temporary filters:

1. For air handling units.
2. For permanent ducts.

3.4 REMOVAL

1. The Contractor shall completely remove temporary materials and equipment when no longer required, or on completion of construction.
2. The Contractor shall clean and repair damage caused by temporary installation, and restore equipment to specified or original condition.
3. The Contractor shall remove temporary filters and install new filters, or clean permanent filters, in the permanent HVAC system prior to final acceptance by the Owner.

END OF SECTION

SECTION 015200 - CONSTRUCTION FACILITIES & TEMPORARY CONTROLS

1. GENERAL

1.1 DESCRIPTION

1. Construction Manager and Contractors shall provide all temporary facilities throughout the construction period unless otherwise indicated in the Contract Documents.
2. Construction Manager and Contractors shall pay all costs for providing, maintaining and removing of all temporary facilities unless otherwise indicated in the Contract Documents.

1.2 RELATED WORK SPECIFIED ELSEWHERE

1. Temporary Electric: Section 015113.

2. FACILITIES

2.1 TEMPORARY SANITATION FACILITIES

1. Construction Manager will provide and maintain sanitary facilities for all personnel on the project.
2. The number of sanitary facilities required shall be based on the total number of workers employed on the site and shall be in accordance with the provisions of the applicable code.
3. Construction Manager will maintain sanitary facilities in a sanitary and clean condition at all times.

2.2 TEMPORARY WATER

1. Drinking Water: Contractor shall provide potable water for drinking purposes for all his personnel on the site. He shall furnish disposable drinking cups at water stations. Each water station shall be equipped with a suitable trash container for disposal of the drinking cups.
2. Construction Water: Construction Manager will provide and maintain tap locations for construction water of sufficiently pure and potable quality to avoid deleterious effect on any materials used. Location of construction water tap locations will be determined by the Construction Manager depending on the

stage of construction of the incoming water service. Contractor shall provide and maintain all hoses, piping and valves as required for obtaining construction water from taps provided by the Construction Manager.

2.3 TEMPORARY TELEPHONES

1. Construction Manager will not provide any telephones or fax machines for Contractor's personnel. Each Contractor is responsible for its own phones and fax machines.

2.4 FIELD OFFICE

1. During the period of the Work and until final acceptance of the project, the Construction Manager will provide a weatherproof building for the Construction Manager's Field Project Manager(s) and Superintendent(s). Contractor shall make provisions for its own field office, subject to approval by the Construction Manager.

2.5 FIRE PROTECTION

1. The Carpentry & General Work Contractor will provide and maintain temporary portable fire extinguishers on each floor level and building area. Number to conform to applicable codes.
2. Contractor shall provide additional fire extinguishers as required by OSHA regulations for its work.
3. Fire extinguishers shall be 10lb, Multi-Purpose (ABC) dry chemical, UL labeled, with a rating of 3a:40bc.

2.6 ACCESS ROADS AND PARKING AREAS

1. Neither the Construction Manager nor the Owner will provide parking for Contractor's personnel on or about the project site. All parking provisions required for Contractors will be solely the responsibility of the Contractors or their personnel.

2.7 STORAGE AREAS

1. The Construction Manager will assign storage areas on the site. Storage areas are extremely limited and will be assigned in a manner which will best facilitate the work.

2. Contractor shall provide all other storage space required for its work at off-site locations.
3. All combustible or flammable materials must be safely stored in a secured area in strict accordance with regulations, codes and laws enforced by local, State or Federal agencies, whichever is the most stringent.

2.8 FIRST AID STATION

1. The Contractor's Superintendent or Safety Supervisor shall insure that adequate first aid supplies are available, and that personnel are qualified to administer first aid/CPR, as required by State and/or Federal regulations.

2.9 SECURITY

1. The Construction Manager will provide the following security measures at the site: security lighting will be provided.
2. All other safety and security measures shall be the responsibility of each Contractor. These measures shall include but are not limited to the provision of secured storage for tools, construction equipment, and materials and equipment scheduled for installation in the building.

2.10 BENCH MARKS AND BASELINE

1. The Construction Manager will lay out and establish and maintain bench marks and baselines.
2. The Contractor shall lay out his own work and shall be responsible for the accuracy of same.
3. Each Contractor shall check grades, lines, levels and dimensions as shown on the drawings and shall promptly report errors or inconsistencies in same to the Construction Manager before Work proceeds.
4. The Contractor is responsible for damaging or altering the bench marks and baselines established by the Construction Manager and shall bear the costs of replacing same.

2.11 FIELD OFFICE AND STORAGE TRAILERS

1. Each Contractor shall provide and maintain its own field office and storage trailers as required.

2. Each Contractor shall provide temporary heat and power for its field office and storage trailer.
3. Each Contractor's field offices and storage trailers shall be located as directed by the Construction Manager.

2.12 PROJECT SIGN

1. The Construction Manager will provide a Project Sign naming the major participants, as determined by the Owner.

2.13 TRASH DISPOSAL

1. Each Contractor shall be responsible for daily clean up and depositing its common trash in the dumpsters provided by the Construction Manager.
2. The Construction Manager will not provide a trash chute.
3. The Construction Manager will provide dumpsters, and will arrange for disposal of common, non-hazardous, work-related trash deposited in these dumpsters.

2.14 HOISTING

1. Contractor shall provide its own materials hoists and cranes. No personnel hoist will be provided.

2.15 SCAFFOLDING AND WORKING PLATFORMS

1. No scaffolding shall be provided by the Construction Manager. Each Contractor shall provide all scaffolding required to perform its Work.

2.16 SAFETY BARRICADES AND RAILINGS

1. The Structural Contractor shall provide barricades and protective barriers around elevator, stair, shaft and cut openings in floors and roofs, and edges of floors and roofs. The methods and materials used in barricading shall be in accordance with OSHA and local code regulations. Barricades and protective barriers will be installed immediately after the installation of the floor slab on any level or part of a level on the Building. Until a level has been fully barricaded, the Structural Contractor will be responsible for maintenance of the barricades. When a warning barricade is used to prohibit employees from

entering a restricted work area. The "warning barricade" shall meet the requirements of CFR 1926.502 (f)(2). The supported rope, wire, or chain shall be flagged at not more than 6-foot (1.8 m) intervals with high-visibility material and maintain between 34 and 39 inches above the walking/working surface; Warning signs and tags shall be used in accordance with Subpart G of CFR OSHA Construction Industry Regulations.

2. After the barricades and protective barriers are no longer needed, the Structural Contractor will remove the barricades from the site. The Construction Manager will determine the location and scheduling of barriers to be removed.
3. Each Contractor shall provide for its own barricades at all other trenches, excavations, and locations not specifically identified in Paragraph 1 above.
4. Contractors who remove barricades shall be responsible for replacing them. If, after proper notification, in writing, from the Construction Manager the responsible Contractor does not correct his deficiencies in safety barricade placement, the Construction Manager reserves the right to undertake this work and backcharge the responsible Contractor(s).
5. During the execution of his work, Contractor will provide daily maintenance of, and upon completion of same, restore all barricades in a manner acceptable to prevailing safety standards enforced by local, State or Federal ordinance, whichever is most stringent. The intent is to leave no floor penetration or perimeter opening in an unsafe condition.
6. The Construction Manager shall arrange for temporary ladders required for access to each of the floor levels after the completion of floor slab work, and until the final stairs are ready for use.

2.17 PUMPING AND DRAINAGE

1. Each Contractor shall provide its own pumping and drainage.
2. When an area is released by one Contractor to another, the Contractor releasing an area shall be responsible for leaving it in a drained condition. The incoming Contractor shall assume responsibility for drainage on the day that he is scheduled to start work in the area. If the incoming Contractor is late in starting work, he shall assume responsibility for pumping and drainage arising as a result.

2.18 TEMPORARY BUILDING ENCLOSURES

1. The Construction Manager will equip all temporary exterior doors of the building with self-closing hardware and padlocks.
2. All other temporary enclosures and protection shall be provided by the Contractor requiring the protection.
3. Temporary enclosures required due to late delivery of materials or untimely installation of work shall be the responsibility of the Contractor responsible for the delay.

2.19 TEMPORARY POWER AND LIGHTING

1. Each Contractor shall provide all extension cords and outlets as required for obtaining electric power from power centers provided by the Electrical Contractor. Refer to Section 015113 - TEMPORARY ELECTRIC.
2. Each Contractor shall provide its own additional temporary lighting of sufficient lighting levels to properly install his work.

2.20 TEMPORARY HEAT

1. Each Contractor shall provide temporary heat as required for its operations. Once a building has reached the "Permanent Enclosure" stage, temporary heat will be provided as specified in Section 015123 - TEMPORARY HEAT AND VENTILATION.
2. Equipment and methods of temporary heating shall be satisfactory to the Construction Manager.

2.21 PROTECTION OF ADJACENT MATERIALS

1. Contractor shall protect adjacent materials and finishes from damage as a result of its work.

2.22 CLEAN UP

1. Contractor shall arrange for clean up and removal of debris resulting from its operations, and shall dispose of debris in accordance with the provisions of Paragraph 2.13 above. Clean up shall be on a continual basis to ensure that building, grounds and public properties are maintained free from accumulations of waste materials and trash.

2. The Contractor will limit use of and ensure that all materials, including waste, that are combustible or flammable will be removed from the building continually, as work progresses, and at a minimum at the end of each work day. All trash which is potentially edible or may attract rodents or insects will be disposed of in metal containers and removed by the end of the work day.
3. At completion of its Work, each Contractor shall remove waste materials, rubbish, tools, equipment, and clean up all exposed surfaces in preparation for final cleaning.
4. If, after notification in writing from the Construction Manager, the Contractor does not correct its deficiencies in housekeeping within twenty four (24) hours, the Construction Manager reserves the right to undertake the Work and to backcharge the Contractor.
5. Final clean up prior to Owner occupancy shall be arranged for by the Construction Manager.

2.23 DUST PROTECTION

1. Each Contractor shall erect and maintain dust proof protection whenever its operations will produce dust and dirt that might filter through the building into occupied or finished areas. Contractor shall be responsible for all cleaning required due to its failure to provide adequate dust protection.

2.24 PROTECTION OF EXISTING CONSTRUCTION

1. Each Contractor shall be responsible for all damage that it may cause to materials and equipment stored or installed by other Contractors.

2.25 OTHER

1. Each Contractor shall provide any other Temporary Facilities and services that it requires and which are not specifically identified above.

3. PERMITS

- 3.1 The Construction Manager will obtain the Building Permit. All other permits are to be obtained and paid for by the Contractor requiring them.

4. EXECUTION

4.1 GENERAL

1. Each Contractor shall install all temporary facilities in accordance with applicable codes.
2. Each Contractor shall maintain temporary facilities for which it is responsible throughout the construction period.
3. Each Contractor shall remove all temporary facilities for which it is responsible when they are no longer required or when the Construction Manager directs the removal of same.
4. Each Contractor shall repair all damage to the Project Site caused by the installation of its temporary facilities.

END OF SECTION

SECTION 016200 - MATERIAL AND EQUIPMENT

1. GENERAL CONDITIONS

- 1.1 The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate apply to the Work specified in this Section.
- 1.2 Where work is to be executed under Separate Prime Contracts, the provisions of this Section apply to each Contract.

2. REQUIREMENTS INCLUDED

- 2.1 All materials and equipment incorporated into the Work shall:
 - 1. be new;
 - 2. conform to applicable specifications and standards; and
 - 3. comply with size, make, type and quality specified, or as specifically approved in writing by the Architect.
- 2.2 Manufactured and Fabricated Products shall conform to the following requirements:
 - 1. Designed, fabricated and assembled in accord with the best engineering and shop practices.
 - 2. Manufactured like parts of duplicate units to standard sizes and gauges, to be interchangeable.
 - 3. Two or more items of the same kind shall be identical, by the same manufacturer.
 - 4. Products shall be suitable for service conditions.
 - 5. Equipment capacities, sizes and dimensions shown or specified shall be adhered to unless variations are specifically approved in writing.
- 2.3 Contractor shall not use materials or equipment for any purpose other than that for which it is designated or is specified.
- 2.4 Materials removed from existing structures shall not be reused in the completed work unless specifically indicated or specified.

2.5 For materials and equipment specifically indicated or specified to be reused in the Work:

1. Contractor shall use special care on removal, handling storage and reinstallation, to assure proper function in the completed Work.
2. Arrange for transportation, storage and handling of products which require off-site storage, restoration or renovation. Pay all costs for such work.

3. MANUFACTURER'S INSTRUCTIONS

3.1 When Contract Documents require that installation of work shall comply with manufacturer's printed instructions, Contractor shall obtain and distribute copies of such instructions to parties involved in the installation, including two copies to Construction Manager.

1. Maintain one set of complete instructions at the job site during installation and until completion.

3.2 Contractor shall handle, install, connect, clean, condition and adjust products in strict accord with such instructions and in conformity with specified requirements.

1. Should job conditions or specified requirements conflict with manufacturer's instructions, Contractor shall consult with Construction Manager for further instructions.
2. Contractor shall perform work in accord with manufacturer's instructions. Contractor shall not omit any preparatory step or installation procedure unless specifically modified or exempted by Contract Documents.

4. TRANSPORTATION AND HANDLING

4.1 Contractor shall arrange deliveries of Products in accord with construction schedules, coordinate to avoid conflict with work and conditions at the site.

1. Deliver Products in undamaged condition, in manufacturer's original containers or packaging, with identifying labels intact and legible.
2. Contractor shall immediately on delivery, inspect shipments to assure compliance with requirements of Contract Documents and approved submittals, and that Products are properly protected and undamaged.

4.2 Contractor shall provide equipment and personnel to handle Products by methods to

prevent soiling or damage to Products or packaging.

5. STORAGE AND PROTECTION

5.1 Contractor shall store Products in accord with manufacturer's instructions, with seals and labels intact and legible.

1. Contractor shall store Products subject to damage by the elements in weathertight enclosures.
2. Contractor shall maintain temperature and humidity within the ranges required by manufacture's instructions.

5.2 Exterior Storage

1. Contractor shall store fabricated Products above the ground, on blocking or skids, to prevent soiling or staining. Cover Products which are subject to deterioration with impervious sheet coverings; provide adequate ventilation to avoid condensation.
2. Contractor shall store loose granular materials in a well-drained area on soiled surfaces to prevent mixing with foreign matter.

5.3 Contractor shall arrange storage in a manner to provide easy access for inspection. Contractor shall make periodic inspections of stored Products to assure that Products are maintained under specified conditions, and free from damage or deterioration.

5.4 Contractor shall store flammable materials so as to prevent contact with flames and fire. Conform with manufacturer's recommendations and local laws. Pay particular attention to storage of:

1. Roof insulation.
2. Roofing materials, including solvents.
3. Paint materials.
4. Cleaning and other solvents.
5. Fuels.

5.5 Protection after Installation:

1. Contractor shall provide substantial coverings as necessary to protect installed Products from damage from traffic and subsequent construction operations. Remove when no longer needed.

6. SUBSTITUTIONS AND PRODUCT OPTIONS

6.1 Product List.

1. Within 30 days after Contract Date, Contractor shall submit to Construction Manager a complete list of major products proposed to be used, with the name of the manufacturer and the installing Contractor.

6.2 Contractor's Options.

1. For Products specified only by reference standard, Contractor shall select any Product meeting that standard.
2. For Products specified by naming several Products or manufacturers, Contractor shall select any one of the Products or manufacturers named which complies with the specifications.
3. For Products specified by naming one or more Products or manufacturers and "or equal", Bidders must, during the bidding period, submit a request for substitutions for any Product or manufacturer not specifically named. See provisions in Paragraph 1.6.3.
4. For Products specified by naming only one Product and manufacturer, there is no option; and Contractor shall provide the precise Product specified.

6.3 Substitutions.

1. Until a date no later than seven (7) days before the date Bids are due, Architect will consider written requests from bidders for substitution of Products. **The contractor will submit any substitution requests to the Construction Manager for transmittal to the Architect. The architect will review requests and will notify Bidders in an Addendum if the requested substitution is acceptable.**
2. Should the Bidder desire a substitution, it shall submit a separate request for each Product, supported with complete data, with drawings and samples as appropriate, including:
 1. Comparison of the qualities of the proposed substitution with that specified.

2. Changes required in other elements of the Work because of the substitution.
 3. Effect on the construction schedule.
 4. Cost data comparing the proposed substitution with the Product specified.
 5. Any required license fees or royalties.
 6. Availability of maintenance service, and source of replacement materials.
3. Architect, in its sole discretion, shall be the judge of the acceptability of the proposed substitution.
 4. A request for a substitution constitutes a representation that Bidder:
 1. has investigated the proposed Product and determined that it is equal to or superior in all respects to that specified;
 2. will provide the same warranties or bonds for the substitution as for the Product specified;
 3. will coordinate the installation of an accepted substitution into the Work, and make such other changes as may be required to make the Work complete in all respects; and
 4. waives all claims for additional costs, under his responsibility, which may subsequently become apparent.
- 6.4 Architect will review requests for substitutions with reasonable promptness, and notify Bidders, in writing, through the Construction Manager, of the decision to accept or reject the requested substitution. Any decision to accept a substitution must be confirmed in an Addendum issued during the bidding period in order to be valid. Oral approvals will not be binding.

END OF SECTION

SECTION 017329 - CUTTING AND PATCHING

1. GENERAL

- 1.1 Definition: "Cutting and Patching" includes cutting into existing construction to provide for the installation or performance of other work and subsequent fitting and patching required to restore surfaces to their original condition.
- 1.2 Refer to Other Sections of these specifications for specific cutting and patching requirements and limitations applicable to individual units of work.
- 1.3 Structural Work: Do not cut and patch structural work in a manner resulting in a reduction of load carrying capacity or load deflection ratio. Submit proposal and request and obtain Architect's/Engineer's approval before proceeding with cut and patch of structural work.
- 1.4 Operational/Safety Limitations: Do not cut and patch operational elements and safety components in a manner resulting in decreased performance, shortened useful life, or increased maintenance. Submit proposals and requests and obtain Architect's/Engineer's approval before proceeding with cut and patches of structural work.
- 1.5 Visual/Quality Limitations: Do not cut and patch work exposed to view (exterior and interior) in manner resulting in noticeable reduction of aesthetic qualities and similar qualities, as judged by Architect/Engineer.
 1. Engage the original Installer/Fabricator, or (if not available) an acceptable equivalent entity, to cut and patch the following categories of exposed work but not limited to
 2. Exterior wall materials, ie., curtain wall
 3. Finish floor materials, ie., substrate, carpet, ceramic tile
 4. Walls
 5. Ceilings
- 1.6 Limitation on Approvals: Architect's/Engineer's approval to proceed with cutting and patching does not waive right to later acquire removal/replacement of work found to be cut and patched in an unsatisfactory manner, as judged by Architect/Engineer.

2. MATERIALS

- 2.1 General: Use materials for cutting and patching that are identical to existing materials. If identical materials are not available, or cannot be used, use materials that

match existing adjacent surfaces to the fullest extent possible with regard to visual effect. Use materials for cutting and patching that will result in equal or better performance characteristics.

3. EXECUTION

3.1 Inspection: Before cutting, examine surfaces to be cut and patched and conditions under which the work is to be performed. If unsafe or otherwise unsatisfactory conditions are encountered, take corrective action before proceeding with the work.

3.2 Temporary Support: To prevent failure provide temporary support of work to be cut.

3.3 Protection: Protect other work during cutting and patching to prevent damage. Provide protection from adverse weather conditions for that part of the project that may be exposed during cutting and patching operations.

1. Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.

2. Take precautions not to cut existing pipe, conduit or duct serving the building but scheduled to be relocated until provisions have been made to bypass them.

3.4 Cutting: Cut the work using methods that are least likely to damage work to be retained or adjoining work. Where possible review proposed procedures with the original installer; comply with original installer's recommendations.

1. Where cutting is required use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut through concrete and masonry using a cutting machine such as a carborundum saw or core drill. Cut holes and slots neatly to size required with minimum disturbance of adjacent work. To avoid marring existing finished surfaces, cut and drill from the exposed or finished side into concealed surfaces. Temporarily cover openings when not in use.

3.5 Patching: Patch with seams which are durable and as invisible as possible. Comply with specified tolerances for the work.

1. Restore exposed finishes of patched areas and where necessary extend finish restoration into retained adjoining work in a manner which will eliminate evidence of patching and finishing.

END OF SECTION

SECTION 017700 – CONTRACT CLOSEOUT

1. DESCRIPTION OF REQUIREMENTS

- 1.1 Provisions of this section apply to the procedural requirements for the actual close out of the Work, not to the administrative matters such as final payment or the change over of insurance. Close out requirements relate to both substantial and final completion of the Work; they also apply to individual portions of completed work as well as the Total work. Specific requirements contained in other sections have precedence over the general requirements contained in this section.

2. PROCEDURES AT SUBSTANTIAL COMPLETION

- 2.1 Prerequisites: Contractor shall comply with the General Conditions and complete the following before requesting inspection of the Work, or a designated portion of the Work, for certification of substantial completion:

1. submit executed warranties, workmanship bonds, maintenance agreements, inspection certificates, releases of liens, tax certification and similar required documentation for specific units of work, and documents needed to enable Owner's unrestricted occupancy and use;
2. submit record documentation, maintenance manuals, tools, spare parts, keys and similar operational items;
3. complete instructions of Owner's operating personnel, and start up of systems; and
4. complete final cleaning and remove temporary facilities and tools.

- 2.2 Inspection Procedures: Upon receipt of Contractor's request, Architect/Engineer will either proceed with inspection or advise Construction Manager of prerequisites not fulfilled. Following initial inspection, Architect/Engineer will either prepare certificate of substantial completion, or advise Construction Manager of work which must be performed prior to issuance of certificate. The Architect/Engineer will repeat the inspection when requested and assure that the work has been substantially completed. Results of the completed inspection will form the initial "punch list" for final acceptance.

- 2.3 Punch List Procedures: Each Contractor shall be given a copy of the punch list with its appropriate work identified. Each Contractor shall be given 9 (nine) calendar work days to complete their punch list work. On the 10th day or as determined by the Construction Manager the Construction Manager shall employ other Contractors, as

required, to complete any incomplete punch list work and retain from the appropriate Contractors retainage all costs incurred.

3. PROCEDURES AT FINAL ACCEPTANCE

3.1 Reinspection Procedure: The Architect/Engineer will reinspect the Work upon receipt of the Contractor's notice that, except for those items whose completion has been delayed due to circumstances that are acceptable to the Architect/Engineer, the Work has been completed, including punch list items from earlier inspections. Upon completion of reinspection, the Architect/Engineer will either recommend final acceptance and final payment, or will advise the Contractor of work not completed or obligations not fulfilled as required for final acceptance. If necessary, this procedure will be repeated.

4. CLOSEOUT DOCUMENTATION

4.1 Record Drawings: Contractor shall maintain a complete set of either blue or black line prints of the contract documents and shop drawings for record mark up purposes throughout the Contract Time. Contractor shall mark up these drawings during the course of the Work to show both changes and the actual installation, in sufficient detail to form a complete record for Owner's purposes giving particular attention to work that will be concealed and difficult to measure and record at a later date, and Work which may require servicing or replacement during the life of the project. Require the entities marking prints to sign and date each mark up. Bind prints into manageable sets, with durable paper cover, appropriately labeled.

4.2 Installation, Operation and Maintenance Manual: Contractor shall provide 3-ring vinyl covered binders containing required maintenance manuals, properly identified and indexed and including operating and maintenance instructions extended to cover emergencies, spare parts, warranties, inspection procedures, diagrams, safety, security, and similar appropriate data for each system of equipment item.

4.3 State Tax Certification: Contractor shall provide recent Delaware State Tax Certification form as issued by State of Delaware, Department of Finance, Division of Revenue, Carvel State Office Building, 820 N. French Street, Wilmington, Delaware 19801.

4.4 AIA Documents: Contractors shall provide the following AIA documents with their final payment application submission:

- AIA G732, Application for Payment for 100% Complete
- AIA G732, Final Application for Payment for Retainage
- AIA G704-CMA, Certificate of Substantial Completion – 4 originals

- AIA G706, Affidavit of Payment of Debts & Claims
- AIA G706A, Affidavit of Release of Liens
- AIA G707, Consent of Surety

4.5 Release of Liens: Contractors shall provide the following release of liens with their final payment application submission:

- Prime Contractor's Release of Liens
- Subcontractors' & Suppliers' Release of Liens (major subs and suppliers)

5. GENERAL CLOSE OUT REQUIREMENTS

5.1 Operator Instruction: Contractor shall require each Installer of systems requiring continued operation and maintenance by Owner's operating personnel, to provide on location instruction to Owner's personnel, sufficient to ensure safe, secure, efficient, non-failing utilization and operation of systems. Contractor shall provide instructions for the following categories of work:

1. Mechanical/electrical/electronic systems (not limited to work of Division 15 and 16).
2. Roofing, flashing, joint sealers.
3. Floor Finishes
4. Door Hardware

6. FINAL CLEANING

6.1 At the time of project close out Contractor shall clean or reclean the Work to the condition expected from a normal, commercial building cleaning and maintenance program. Complete the following cleaning operations before requesting the Architect/Engineer's inspection for certification of substantial completion:

1. Remove non-permanent protections and labels.
2. Polish glass.
3. Clean exposed finishes.
4. Touch up minor finish damage.
5. Clean or replace mechanical systems filters.
6. Remove debris.
7. Broom clean unoccupied spaces.
8. Sanitize plumbing and food service facilities.
9. Clean light fixtures and replace burned out lamps.
10. Sweep and wash paved areas.
11. Police yards and grounds.

Red Clay Consolidated School District
Capital Improvements
Warner Elementary School
Bid Pack B
October 31, 2015

END OF SECTION

SECTION 14 2010
PASSENGER ELEVATORS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Refer to Scope Information Sheets for this contract bound in the Project Manual under Section 01 1000, Summary of Work. The Scope Information Sheets describe generally the work included in each contract, but the work is not necessarily limited to that described.
- B. Renovation of existing elevator systems.
- C. Elevator maintenance.

1.02 RELATED REQUIREMENTS

- A. Section 09 65 00 - Resilient Flooring: Floor finish in cab. Responsibility of elevator contractor.
- B. Section 09 9001 - Paints and Coatings: Paint finish of hoistway frames and other surfaces to be painted in elevator machine room by elevator contractor.

1.03 REFERENCE STANDARDS

- A. ASME A17.1 - Safety Code for Elevators and Escalators; The American Society of Mechanical Engineers; 2013.
- B. ASME A17.2 - Guide for Inspection of Elevators, Escalators, and Moving Walks; The American Society of Mechanical Engineers; 2012.
- C. AWS D1.1/D1.1M - Structural Welding Code - Steel; American Welding Society; 2010 w/Errata.
- D. ICC A117.1 - 2009 - Accessible and Usable Buildings and Facilities
- E. NFPA 70 - National Electrical Code; National Fire Protection Association; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- F. NFPA 80 - Standard for Fire Doors and Other Opening Protectives; 2013.
- G. UL (BMD) - Building Materials Directory; Underwriters Laboratories Inc.; current edition.
- H. UL (ECMD) - Electrical Construction Materials Directory; Underwriters Laboratories Inc.; current edition.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Convene a meeting one month prior to starting work.
 - 1. Review schedule of installation, installation procedures and conditions, and coordination with related work.
- B. Construction Use of Elevator: Not permitted.

1.05 SYSTEM DESCRIPTION

- A. Automatic Operations:
 - 1. Elevator operation - automatic.
 - 2. Automatic Self-leveling feature that will automatically bring the car to floor landings with a tolerance of 1/2 inch (13mm) under rated loading to zero loading conditions and shall correct for overtravel or undertravel.
- B. Hall Call Buttons
 - 1. Call buttons in elevator lobbies and halls shall be centered at 42 inches (1065mm) above the floor, with visual signals to indicate when each call is registered and when each call is answered. Call buttons shall be a minimum of 3/4 inch (19mm) in the

smallest dimension. The button designating the up direction shall be on top. Buttons shall be raised or flush. Objects mounted beneath hall call buttons shall not project into the elevator lobby more than 4 inches (100mm).

C. Hall Lanterns

1. Provide visible and audible signal at entrance. Audible signals shall sound once for the up direction and twice for the down direction, or shall have verbal enunciators that say “up” or “down”. Visible signals shall have the following features:
 - a. Hall lantern fixtures shall be mounted so that their center line is at least 72 inches (1830mm) above the lobby floor.
 - b. Visual elements shall be at least 2 1/2 inches (64mm) in the smallest dimension.
 - c. Signals shall be visible from the vicinity of the hall call button. In-car lanterns located in the cars, visible from the vicinity of hall call buttons, and conforming to the above requirements, shall be acceptable.

D. Raised and Braille Characters on Hoistway Entrances

1. All elevator hoistway entrances shall have raised and Braille floor designations provided on both jambs. The centerline of the character shall be 60 inches (1525mm) above finish. Such characters shall be 2 inches (50mm) high. Permanently applied plates are acceptable if they are permanently fixed in the jambs.

E. Door Protective and Reopening Device

1. Elevator doors shall open and close automatically. They shall be provided with a reopening device that will stop and reopen a car door and hoistway door automatically if the door becomes obstructed by an object or person. The device shall be capable of completing these operations without requiring contact for an obstruction passing through the opening at heights of 5 inches and 29 inches (125mm and 735mm) above finish floor. Door reopening devices shall remain effective for at least 20 seconds. After such interval, doors may close in accordance with the requirements of ASME 17.1.

F. Door and Signal Timing for Hall Calls

1. The minimum acceptable time from notification that a car is answering a call until the doors of that car start to close shall be calculated from one of the following equations:
 - a. $T = D / (1.5 \text{ ft/s})$ or $T = D / (445 \text{ mm/s})$ where T = total time in seconds and D = distance (in feet or millimeters) from a point in the lobby or corridor 60" (1525mm) directly in front of the farthest call button controlling that car to the centerline of its hoistway door. For cars with in-car lanterns, T begins with when the lantern is visible from the vicinity of the hall call buttons and an audible signal is sounded. The minimum acceptable notification time shall be 5 seconds.

G. Door Delay for Car Calls

1. The minimum time for elevator doors to remain fully open in response to a car call shall be 3 seconds.

H. Floor Plan of Elevator Cars

1. The floor area of elevator cars shall provide space for wheelchair users to enter the car, maneuver within reach of the controls, and exit from the car.
2. Door opening dimensions shall be 48 inches min. (Existing) 2 speed slider right hand to provide max opening
3. The clearance between the car platform sill and the edge of any hoistway landing shall be no greater than 1 1/4 inches (32mm).
4. Provide a support rail be provided on the rear wall of the car. The rail shall be smooth and the inside surface at 1 1/2 inches (38mm) clear of the walls at a nominal height of 32 inches (813mm) from the floor to the top of the support rail.

- I. Floor Surfaces
 - 1. Floor surfaces – VCT
- J. Illumination Levels
 - 1. Level of illumination at the car controls, platform, and car threshold and landing sill shall be at least 5 foot-candles (53.8 lux).
- K. Car Controls
 - 1. Car control panels shall have the following features:
 - a. Buttons. All control buttons shall be at least 3/4 inch (19mm) in their smallest dimension. They shall be raised or flush.
 - b. Tactile, Braille and Visual Control Indicators. All control buttons shall be designated by Braille and by raised standard alphabet characters for letters, Arabic characters for numerals or standard figures as required in ASME A17.1.
 - c. Height. All floor buttons shall be no higher than 54 inches (1370mm) above the finish floor for side approach and 48 inches (1220mm) for front approach. Emergency controls, including the emergency alarm and emergency stop, shall be grouped at the bottom of the panel and shall have their centerlines no less than 35 inches (890mm) above the finish floor.
 - d. Location. Controls shall be located at the front wall next to the door (for side opening doors.)
- L. Car Position Indicators
 - 1. Provide a visual car position indicator above the car control panel or over the door to show the position of the elevator in the hoistway. As the car passes or stops at a floor served by the elevators, the corresponding numerals shall illuminate and an audible signal shall sound. Numerals shall be a minimum of 1/2 inch (13mm) high. The audible signal shall be no less than 20 decibels with a frequency no higher than 1500 Hz. An automatic verbal announcement of the floor number at which a car stops or which a car passes may be substituted for an audible signal.
- M. Emergency Communications
 - 1. Emergency two-way communication systems between the elevator and a point outside the hoistway shall comply with ASME 17.1. The highest operable part of a two-way communication system shall be a maximum of 48 inches (1220mm) from the floor of the car. It shall be identified by a raised or recessed symbol and approved lettering located adjacent to the device. If the system uses a handset then the length of the cord from the panel to the handset shall be at least 29 inches (735mm). The emergency intercommunication system shall not require voice communication.

1.06 SUBMITTALS

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Should a conflict exist between the specifications, drawings or field conditions, the Contractor shall submit details of such conflicts at least seven (7) days prior to the bid proposal submission.
 - 1. No departures will be allowed without prior written approval.
 - 2. Any substitutions to the specified product must be presented prior to the submission of a bid proposal and with the understanding that no substitutions will be allowed after contract award.
- C. Product Data: Provide data on the following items:
 - 1. Signal and operating fixtures, operating panels, indicators.
 - 2. Cab design, dimensions, layout, and components.
 - 3. Cab and hoistway door details.

4. Electrical characteristics and connection requirements.
5. Power Unit
- D. Shop Drawings: Indicate the following information:
 1. Locations of machine room equipment: pumping unit, controllers and disconnects.
 2. Clearances and over-travel of car.
 3. Location and sizes of access doors, doors, and frames.
 4. Interface with building security system. Ensure provisions for card reader for future use in the controller.
 5. Electrical characteristics and connection requirements. Electrical work to be the responsibility of the elevator contractor
 6. Show arrangement of equipment in machine room. Arrange equipment for clear passage through access door. Elevator contractor to ensure the existing machine room door is code compliant, if it isn't it will be the responsibility of the elevator contractor to replace.
- E. Samples: Submit two samples, 12 x 12 inch in size illustrating cab interior finishes.
- F. Maintenance Data: Include:
 1. Parts catalog with complete list of equipment replacement parts; identify each entry with equipment description and identifying code.
 2. Technical information for servicing operating equipment.
 3. Legible schematic of wiring diagrams of installed electrical equipment and changes made in the Work. List symbols corresponding to identity or markings on machine room and hoistway apparatus.

1.07 QUALITY ASSURANCE

- A. Product of individuals, firms or corporations regularly engaged in modernizing elevators comparable with this contract and in satisfactory operation for a period of not less than five years.
 1. Contractor must have an office within one (1) hour drive of the Facility.
 2. There shall be no logos or contractors/manufacture's identification or nameplates within each elevator car or hallways.
- B. Perform Work in accordance with applicable code and as supplemented in this section.
- C. Perform welding of steel in accordance with AWS D1.1/D1.1M.
- D. Fabricate and install door and frame assemblies in accordance with NFPA 80.
- E. Perform electrical work in accordance with NFPA 70.
- F. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with minimum ten years documented experience.
- G. Installer Qualifications: Company specializing in performing the work of this section and approved by elevator equipment manufacturer.
- H. Products Requiring Fire Resistance Rating: Listed and classified by UL.
- I. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

1.08 WARRANTY

- A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.
- B. Provide one year manufacturer warranty for elevator operating equipment and devices.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Elevator Manufacturers.
 - 1. ThyssenKrupp Elevator: www.thyssenkruppelevator.com.
 - 2. Minnesota Elevator.
 - 3. Schumacher Elevator
 - 4. Westinghouse (Existing)
- B. Controller Manufacturers:
 - 1. G.A.L. Manufacturing
 - 2. Virginia Controls
 - 3. M.C.E.
- C. Substitutions: See Section 01 6000 - Product Requirements.

2.02 MATERIAL

- A. Except where product conformance to specific standards is in ASME/ANSI A17.1, manufacturer's standard materials and equipment may be used in elevator construction, subject to approval. Materials cited below are intended to establish the standard of quality for comparable materials used by the manufacturer.
 - 1. Structural Shapes, Plates, Sheets, and Tubing: ASTM A36 Steel.
 - 2. Sheet Steel: ASNI/ASTM A446, Grade B.
 - 3. Stainless Steel: ASTM A167, Type 304, with No. 4 finish.
 - 4. Aluminum: ASTM B211 or ASTM B221, Alloy 6061, T6.

2.03 ELEVATORS

- A. General:
 - 1. Elevator shall be of size, arrangement, capacity and shall comply with design criteria specified in this Section and in accordance with the requirements of the ASME 17.1-2000 with ASME A17.1-2002 Addenda Safety Code for Elevators and Escalators, hereinafter in this Section the "Code".
 - 2. Provide all material and equipment necessary for the complete execution of all elevator work as specified in this Section.
 - 3. Provide hoistway guards for protecting hoistway during construction. Hoistway protection shall include high solid panels surrounding each hoistway opening at each floor.
 - 4. All electric equipment, conduit, fittings and wiring shall conform to the requirements of ANSI/NFPA No. 70 National Electric Code.
 - a. New wiring throughout the entire system.
 - 1) re-use existing conduit, if acceptable by code.
 - 5. Clearance around equipment located in each elevator machine room shall comply with the applicable provisions of ANSI/NFPA No. 70 National Electrical Code.
- B. Elevator No. 1: Type- Direct Plunger (In ground) Type Hydraulic Elevator
 - 1. Capacity - 3,500#
 - 2. Car speed- 100 FPM: Maximize speed based on existing machine room feeder size.
 - 3. Travel Height- field verify: Estimated 36'-0"
 - 4. Platform size- 6'2" x 5'9" (field verify)
 - 5. Landings served- four (4) in-line (LL,1,2,3)
 - 6. Operation- Simplex Collective
 - 7. Power Supply- 480 volt, 3 phase, 60 Hz (field verify)
 - 8. Lighting & Signal Supply- 120 volt, 60 Hz, & 20 Amps (field verify)

9. Machine Room location- Adjacent at LL level.
10. Landing Doors- Two speed side slide (48" x 84" - field verify)
11. Maintenance Term- One (1) year after Owner acceptance
12. Hoistway Equipment:
 - a. Guide Rails: Existing guide rails are to be retained. The rails and brackets are to be examined and re-secured as necessary. The machine surface of the rail is to be thoroughly cleaned.
 - b. Car channels and buffers: New channels and buffers are to be provided.
 - c. Stop Switch: An enclosed stop switch, mounted in the pit of the elevator in accordance with the Code, shall prevent operation of the elevator when switch is activated. Switch shall be of the type described in the Code.
 - d. Terminal limits: Limit switches shall slow down and stop the car at the terminals if the primary automatic stopping system fails.
13. Pump System:
 - a. General: The drive system shall consist of a hydraulic power unit and jack assembly capable of lifting the gross load of the existing height.
 - 1) Provide a new hydraulic drive system.
 - 2) New hydraulic cylinder shall have a PVC jacket.
 - 3) Dry or submersible power units are acceptable.
 - 4) The motor and pump shall be designed specifically for hydraulic elevator operation.
 - b. Hydraulic power unit: Power unit shall be of a compact, self contained integral design consisting of an electric motor, hydraulic oil pump, hydraulic oil control unit, hydraulic oil tank, a controller and all necessary piping connection. The motor shall be mounted on a rubber isolated inner base with removable drip pan, and enclosed with sound insulated sheet steel panels. A structural steel outer base shall support hydraulic oil tank and controller.
 - c. Motor shall be of the drip proof, squirrel cage, induction type complying with NEMA Design D torque classification, class B insulation and be designed for eighty (80) starts per hour.
 - d. Motor shall have solid state starting and shall be energy efficient and low noise operation.
 - 1) Motor shall be of heavy-duty construction and shall be designed for hydraulic elevator service with intermittent duty cycle rating.
 - 2) Motor shall be provided with solid state starter and thermal overload protection for each phase.
 - 3) Motor shall be labeled by the manufacturer with NEMA minimum efficiency marking standard in accordance with NEMA MG-1-12.53b.
 - e. Hydraulic Oil Pump: Hydraulic oil pump shall be of the heavy- duty positive displacement type, designed for steady discharge with minimum pulsations. Pump shall be belt or direct driven by the electric motor.
 - f. Hydraulic Oil Control Unit: Hydraulic oil control unit design shall be suitable for operation under the required pressures and shall perform all necessary functions for safe and proper hydraulic elevator operation. Unit shall be fully adjustable to optimize elevator performance and smooth operation. Adjustments shall be accessible and made without removing unit from oil lines. Unit shall be a single compact assembly of the following:
 - 1) Main valve section shall consist of bypass, lowering and check valves to control down speed and up and down leveling. Check valves shall comply with Rule 303.2b of the Code.

- 2) Control section shall consist of solenoid valves that direct the main valve section and control up and down starting, transition from full speed to leveling speed, up and down stops, pressure relief valve, manual lowering valve.
 - 3) Relief valve shall comply with Rule 303.2a of the code.
 - 4) Manual lowering valve shall comply with Rule 303.2c of the Code.
 - 5) Muffler: Provide a blow-out-proof muffler in the oil line and located in the hydraulic power unit. Muffler shall reduce pulsation and noise originating from power unit. Muffler shall be easily accessible for inspection of interior parts without removing the housing from the oil line.
 - g. Hydraulic Oil Tank:
 - 1) Hydraulic oil tank shall be of the atmosphere storage and discharge type sized to store the volume of oil required to lift the elevator car to the top landing, plus additional reserve capacity to prevent the entrance of air or other gas into the hydraulic system. Provide all initial supply of oil sufficient for proper operation.
 - 2) Tank shall be designed and constructed to meet or exceed the factor of safety requirements of Rule 304.2b of the Code.
 - 3) Tank shall be equipped with a removable cover, protected vent opening, drain valve, and at least one oil level gauge glass. Oil level gauge glass shall comply with Rule 304.3c of the Code.
 - 4) Provide elevator system with new hydraulic oil sufficient to operate the elevator as originally designed.
 - h. Pipe and Fittings:
 - 1) New piping is to be provided between the hydraulic power unit and new cylinder and plunger assembly.
 - 2) Provide new threaded piping and provide isolation couplings to prevent sound/vibration transmissions from power unit. Hydraulic oil piping shall be ASTM A53, standard weight Schedule 40 pipe with extra heavy malleable iron, 300 WSP fittings.
 - 3) Provide new shut off valves in the machine room and elevator pit. Victaulic fittings are not permitted.
 - 4) Re-use the existing scavenger pump.
 - 5) All pipe penetrations are to be provided with fire safing.
 - i. The oil temperature and viscosity shall be automatically kept within the elevator manufacturer's recommended limits.
14. Hydraulic Jack Assembly
- a. Cylinder- Seamless steel pipe. Design head to receive unit type packing and provide oil return pump with external float switch to collect oil at cylinder head and return automatically to oil reservoir. Provide secondary containment PVC liner cylinder protection.
 - 1) Provide new steel pit channels to support jack assembly and transmit loads to building structure.
 - b. Jack Support and Fluid shut off valves- New
15. Non-proprietary Controller:
- a. A controller shall be designed to accomplish the type of elevator operation as indicated herein. Controller shall govern starting, stopping and direction of travel of the elevator.
 - b. Controller shall protect the motor against current overload, phase reversal, and phase failure. A reverse phase relay shall be provided on the controller.

- Controller shall automatically open the power supply, and bring the car to rest if any of the safety devices fail to operate or if the power fails.
- c. Controller shall be provided with solid state starting device of adequate size, together with all relays and switches to accomplish the type of elevator operation indicated herein. Switches that operate power circuits shall be designed to prevent sticking due to fusing. Overload relay shall be of the manual reset type of suitable size for the motor furnished. All terminals and wires shall have identification markings. The diagnostic system shall be an integral part of the controller and provide user-friendly interaction between the service person and the controller system.
 - d. Car Stall Protective Circuit: Provide a protective circuit which shall stop the motor and the pump and return the car to its first floor landing in the event that the car, while traveling up, does not reach its designated landing within a predetermined time interval. This circuit shall permit a normal exit from the car but prevent further operation of the elevator until the problem has been corrected.
 - e. Low Oil Protective Device: A low oil protective control circuit shall be provided to automatically stop the car should oil level become insufficient to permit car respond to an upper floor call. System shall automatically bring car down to lowest landing, open doors, and then shut down elevator.
 - f. Battery Standby Power Transfer: Upon the loss of normal power provide controls to automatically lower the elevator(s) nonstop to the lowest landing. When arriving at the lowest landing, the elevator doors shall open automatically and remain open until regular door time has expired. The elevator shall then become deactivated. The control panel for the automatic lowering device shall be located in the elevator machine room. The panel shall include two (2) gel batteries, solid-state controls, charger monitor lights and a test button. Battery to be rechargeable with a 10-year life expectancy
 - g. Automatic Leveling: Hydraulic power unit design shall be coordinated with the control so that car shall slow down and stop automatically at the floor (within 1/4 inch) after transition from contract speed. Car level shall be maintained automatically within one-quarter inch of the landing by an anti-creep leveling device regardless of any deviation that may be caused by the loading or unloading of the car. Landing zone detection shall indicate to the control system the position with respect to the floor level

C. Hoistway Entrances:

- 1. General:
 - a. Hoistway entrance frames-Reuse.
 - b. Existing finished surfaces exposed are to be reused and cleaned and painted. Painting shall be the responsibility of the elevator contractor.
 - c. Existing entrance door panels are to be replaced with new.
 - 1) Door panels shall be hollow metal flush door construction, 16 gauge furniture steel. Fill with fireproof, sound deadening material.
 - 2) Provide reinforcement by formed vertical sections running full height of door.
 - 3) Doors shall be provided with two removable, non-metallic gibs, located at the leading and trailing edge of the door panel.
 - 4) Doors shall be provided with full length rubber astragal at leading edge of each door.
 - 5) Door panels and sight guards are to be provided in #4 stainless steel.
 - 6) There shall be no visible exposed or protruding fasteners.

- d. Existing fascia, dust covers, hangar covers and toe guards are to be retained. All of this equipment is to be cleaned and inspected.
 - 1) Provide reinforcement as necessary or replace components as deemed necessary by inspector.
 - 2) Any components that are missing are to be provided with new.
 - 3) All equipment is then required to be painted with black enamel.
 - 4) Six (6) inch high numerals designating the appropriate floor shall be stenciled at six (6) foot intervals.
 2. New door stops and rubber bumpers shall be mounted to the top and bottom of each strut angle in order to cushion and limit the extreme travel of the door panels.
 3. Provide new die cast jamb markings on the sides of each entrance frame and mounted sixty (60) inches from the finish floor. Each marking shall be a minimum of two (2) inch high numerals with Braille.
 4. Existing hoistway door tracks, hangers and closers are to be replaced with new.
 5. New electro-mechanical interlocks with appropriate wiring shall be provided at all hoistway entrances. Provide door panels and escutcheons in order to achieve emergency release provisions at all floors.
 6. The car and hoistway doors shall be designed in such a way that the doors cannot be opened more than four (4) inches from within the car when the car is outside the unlocking zone in accordance with ANSI A.17.1.
- D. Elevator Car:
1. Car Frame and Platform: Retain existing. All components are to be checked and secured as necessary.
 2. Elevator Car Guides: Replace existing car guides assemblies: New assemblies shall consist spring loaded slide guides.
 3. Sill: Reuse existing and clean both exposed and unexposed surfaces.
 4. Toe Guards: Reuse, clean and paint with two (2) coats of black enamel paint. Stencil car number in 6 inch high numerals.
 5. Hangers and tracks: New.
 6. Door Operator: Provide a high speed, heavy-duty master, close loop electric power door operator to automatically open and close the car and hoistway doors. The doors shall be capable of smooth and quiet operation without slam or shock.
 - a. Opening speed shall not be less than 3.0 f.p.s.
 - b. Hoistway doors shall be automatically closed by an auxiliary closing device if car leaves the landing zone.
 - c. In case of power interruption, it shall be possible to manually operate car and hoistway doors from inside the cab.
 - d. Door Protection: Electronic Entrance Detector Screen: Provide 3D electronic door edge device, which projects an infrared curtain of light guarding the door opening. Arrange to reopen doors if one beam of the curtain is penetrated. Unit shall have Transmitters and Receivers spaced at a minimum distance to provide the maximum amount of protection within the height of the doorway. Systems which have the availability to turn Off or On individual zones within the curtain will not be allowed.
 - e. Differential door timing feature: Provide adjustable timers to vary the time that the doors remain open in response to a car or hall call. The doors shall remain open for one second in response to a car call and five to eight seconds for a hall call. This time shall be reduced to 2 second if the safety edge is interrupted. The doors shall remain open as long as passengers are crossing the threshold.

- f. Nudging: When doors are prevented from closing for 20 seconds due to failure of the light ray or obstruction, the doors shall close at reduced speed and a buzzer shall sound.
 - g. Car Door Contacts: Electrical contacts shall prevent the operation of the elevator by normal operating devices unless car doors are closed or within tolerances allowed by Code.
 - h. All car door operating equipment, including operators, door tracks, interlocks, wiring and all related door operating equipment is to be completely removed and replaced with new incorporating MOVFR closed loop operator from GAL Manufacturing.
- 7. Elevator Car Enclosure: Provide new as noted below.
 - a. Shell: Retain
 - b. Ceiling: Retain. Replace existing light bulbs with new LED Bulbs
 - c. Wall Panels: Provide new $\frac{3}{4}$ " plywood faced with plastic laminate with edging, top of the panels are to be routed to accept pad hooks, color to be selected by the owners representative. Refer to drawings for details.
 - d. Front return panels and entrance columns: Clad with #4 stainless steel
 - e. Transom: #4 stainless steel
 - f. Car door panels: new #4 stainless steel
 - g. Sill: Retain
 - h. Handrails: $\frac{1}{4}$ " X 2" #4 stainless steel on all sides without openings.
 - i. Ventilation: Provide new two-speed exhaust fan with stainless steel grille.
- 8. Signal Fixtures and Control Devices:
 - a. General: Provide new signal fixtures and control devices for elevator. Buttons and signals shall be tamper resistant of the illuminated type that light-up when activated and remain lit until call or other function has been fulfilled. All signal fixture and control device faceplates shall be of Type 304, 11 gauge stainless steel with ANSI No. 4 finish.
- 9. Car Operating Station:
 - a. Provide 11 gauge stainless steel car operating panel in each return panel. Panels shall have illuminating pushbuttons numbered to conform to floors served. Buttons shall light to show registration and extinguish when car stops in response to a call. Buttons shall be raised $\frac{1}{8}$ inch above the faceplate. Each panel shall include an alarm bell button, DOOR OPEN and DOOR CLOSE button. All operating controls shall be located no higher than 54" above the car floor and 35" for alarm button. Provide Phase II emergency fire service switch, fire jewel, space for fireman's phone jack and telephone.
 - b. Braille/Arabic designations shall be die cast and flush with inconspicuous mechanical mounting.
 - 1) The plaques shall have numerals and background in a finish selected by the owner.
 - c. All devices are to be vandal resistant.
 - d. Fire Service Phase I & II requirements for all elevators.
- 10. Door and integral certificate frame.
 - a. Certificate frame shall have durable Plexiglas window and be accessible from backside of locked door. Minimum window size to be 7" wide by 3" high.
- 11. Cabinet shall contain the following key switch type controls:
 - a. A light switch.
 - b. Two speed fan switch.
 - c. Inspection switch, conforming with the ANSI Code.

- d. Independent service switch.
- e. A duplex 110-volt, A.C. convenience outlet.
- f. Two (2) spare switches.
- 12. Engrave the car operating panel with the following:
 - a. No Smoking. Minimum 1 inch high lettering.
 - b. In Case of Fire Do Not Use Elevator
 - c. Elevator Number: Minimum 1 inch high lettering.
 - d. Elevator Capacity: Minimum 1 inch high lettering.
 - e. Firefighters Operating Instructions. Minimum 1/8 inch high.
- 13. Provide a top-of-car operating device in compliance with the requirements of the Code. The device shall have control switches for UP, DOWN, OPERATE/INSPECT and EMERGENCY STOP. The device shall also have an 110v ac outlet for extension cord.
- 14. Provide new top-of-car railing, if required by code.
- 15. Emergency Communication Device: Provide integral ADA compliant telephone.
 - a. Provide engraved emergency instructions above the activation button. Instructions in braille shall be provide below the engraved instructions.
 - b. Provide a visual indication that consists of a jewel that illuminates once the master station has received a call. Instructions under the visual indicator or within the lighted jewel shall read: "WHEN FLASHING HELP IS ON THE WAY".
 - c. Provide wiring from car to telephone terminal box in elevator machine room.
- 16. Car riding lanterns: Provide UP and DOWN vandal resistant lanterns in each car jamb. Gongs shall sound once for the up direction and twice for the down direction of travel. The lantern shall illuminate for corresponding direction of travel and the gong shall sound upon opening of the car doors. Fixtures are to be provided in #4 stainless steel finish.
- 17. Car Position Indicator: Provide digital readout type with 2-inch high (minimum) indications within car operating panel. Fixture is to incorporate direction arrows and audible floor passing signal.
- 18. Hall Buttons: Provide one (1) riser of vandal resistant hall pushbuttons. Station shall include surface mounted faceplate.
 - a. Centerline of P.B. to be at 3'-6" above the finished floor.
 - b. Buttons shall be raised 1/8 inch above the faceplate. Provide Code required Phase I key switch and operational instructions engraved on the faceplate, at the main floor.
 - c. Appendix "O" fire signs shall be integral within the faceplate, at all floors. Faceplate finish to be #4 stainless steel.
 - d. Hall button fixtures are to incorporate fire service and hoistway access as applicable.
 - 1) Hall stations to re-use existing keyswitches.
- 19. Bell Alarm System: Bell alarm system for each elevator shall be properly located within building and audible outside hoistway when activated by the EMERGENCY STOP switch or the ALARM call button on each car control station.
- 20. Firefighters' Service System: Firefighters' service system shall be provided in compliance with code requirements

2.04 EMERGENCY POWER

- A. Arrange elevator operation to operate under emergency power when normal power supply fails.
- B. Emergency Power Supply: Self-contained battery power.

- C. Upon transfer to emergency power, advance one elevator at a time to a pre-selected landing, stop car, open doors, disable operating circuits, and hold in standby condition.

2.05 ELECTRICAL CHARACTERISTICS AND COMPONENTS

- A. Electrical Characteristics:
 - 1. 208 volts, three phase, 60 Hz.
 - 2. 200 amperes maximum circuit breaker size.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify existing conditions before starting work.
- B. Verify that hoistway, pit, and machine room are ready for work of this section.
- C. Verify hoistway shaft and openings are of correct size and within tolerance.
- D. Verify location and size of machine foundation and position of machine foundation bolts.
- E. Verify that electrical power is available and of the correct characteristics.

3.02 PREPARATION

- A. Arrange for temporary electrical power for installation work and testing of elevator components.
- B. Clear, plumb and substantially flush hoistway with variations not to exceed one inch at any point.

3.03 INSTALLATION

- A. Install system components. Connect equipment to building utilities.
- B. Provide conduit, boxes, wiring, and accessories.
- C. Install hydraulic piping between cylinder and pump unit.
- D. Mount machines on vibration and acoustic isolators, on bed plate and concrete pad. Place on structural supports and bearing plates. Securely fasten to building supports. Prevent lateral displacement.
- E. Accommodate equipment in space indicated.
- F. Machine Room Components: Clean and degrease; prime one coat, finish with one coat of enamel.
- G. Adjust equipment for smooth and quiet operation.

3.04 ERECTION TOLERANCES

- A. Guide Rail Alignment: Confirm existing plumb and parallel to each other in accordance with ASME A17.1 .
- B. Cab Movement on Aligned Guide Rails: Smooth movement, with no objectionable lateral or oscillating movement or vibration.

3.05 FIELD QUALITY CONTROL

- A. Testing and inspection by regulatory agencies will be performed at their discretion.
 - 1. Schedule tests with agencies and notify Owner and Architect.
 - 2. Obtain permits required to perform tests.
 - 3. Document regulatory agency tests and inspections in accordance with the requirements of Section 01 4000.
 - 4. Perform tests required by regulatory agencies.
 - 5. Furnish test and approval certificates issued by authorities having jurisdiction.
- B. Perform testing and inspection in accordance with requirements of Section 01 4000.

1. Perform tests as required by ASME A17.2.
2. Supply instruments and execute specific tests.

3.06 ACCEPTANCE TESTING:

- A. General: After installation and before date approved for start of interim maintenance, inspect and test the elevator and related equipment to the Engineer's satisfaction that operation of every part of equipment complies with applicable requirements of ASME/ANSI A17.1 including sound level criteria specified in paragraph 1.4E herein. Elevator shall be inspected in accordance with procedures outlined ANSI/ASME A17.2.
 1. Provide test instruments, materials, other necessary facilities, and all labor required for acceptance tests specified.
- B. Notification Requirements:
 1. Notify the Project Manager and the Engineer a minimum of five (5) working days prior to each scheduled test.
- C. Full Load Run Test: Run elevator continuously a minimum of one (1) hour with full specified rated load, during which time car shall be stopped at top and bottom landings with a minimum standing period of 10 seconds at each landing.
- D. Speed Test: Make tests before and after full load tests. Using a tachometer on guide rail, determine actual speed of car in both directions of travel, both with full-specified rated load and no load in car. Tolerances for determining if car speeds meet the specified requirements are as follows:
 1. Ascending Car Speed: Not more than 10 percent above or more than 10 percent below required speed.
 2. Descending Car Speed: Not more than 10 percent above or more than 10 percent below required speed.
- E. Car Leveling Test: Determine accuracy of floor landing tests both before and after full load run tests. Minimum of 1/4 inch leveling must be maintained. Test accuracy of landing at all floors with full load and no load in car, in both directions of travel.
- F. Electrical Tests: Ensure elevator wiring system is free of short circuits and accidental grounds. Test ground resistance of elevator structure, equipment, and raceways for continuity. Using megohm-meter, determine that insulation resistance of each circuit is more than one (1) megohm or higher as required by the cable manufacturer. Insulation resistance for motors shall be determined under actual conditions after installation.
- G. Temperature Rise Test of Hydraulic Pump Motor: Perform this test during full load run test. Start test only when all parts of equipment are within 40 degrees F (5 degrees C) of ambient temperature at time of starting test. Under these conditions, temperature rise of equipment shall not be more than 140 degrees F (60 degrees C) above ambient temperature.
- H. Acceptance: Elevator acceptance will be based upon elevators meeting requirements of Contract Documents and upon evidence of passing specified acceptance tests and inspections. Final testing will be after elevators are connected to permanent power.
- I. Test Reports: Within five (5) days after completion of a test, submit a test report stating type of test, test requirements, failures, or problems, and name of certifying Engineer and Title. Safety device failure or defective equipment shall be identified, with description of cause and corrective action taken.
 1. Failures for any reasons shall be identified with cause(s) and corrective action taken.
- J. Retest Notification Requirements:
 1. The Project Manager and Engineer shall be notified ten (10) days prior to the scheduled retest.

- K. The certificate of inspection for operational use will be issued to the owner by the enforcing inspection agency. The certificate shall be posted in the elevator machine room.
- L. Any deficiencies and defects discovered during the field-testing shall be corrected, repaired, replaced and retested to the satisfaction of the owner.

3.07 ADJUSTING

- A. Adjust for smooth acceleration and deceleration of car so not to cause passenger discomfort.
- B. Adjust automatic floor leveling feature at each floor to achieve 1/4 inch from flush.

3.08 CLEANING

- A. Remove protective coverings from finished surfaces.
- B. Clean surfaces and components ready for inspection.
- C. Immediately upon the completion of the work, thoroughly clean elevator hoistway and machine room.
- D. Remove all debris not necessary for the elevator's operation that could cause safety problems.
- E. Keep areas orderly and free from debris during the progress of the Project.
- F. Remove all loose materials and filings resulting from this work from hoistway surfaces.

3.09 PROTECTION

- A. Do not permit construction traffic within cab after cleaning.
- B. Protect installed products until project completion.
- C. Touch-up, repair, or replace damaged products before Date of Substantial Completion.

3.10 MAINTENANCE

- A. Perform maintenance work using competent and qualified personnel under the supervision and in the direct employ of the elevator manufacturer or original installer.
- B. Provide service and maintenance of elevator system and components for one year from Date of Substantial Completion.
- C. Examine system components monthly. Clean, adjust, and lubricate equipment.
- D. Include systematic examination, adjustment, and lubrication of elevator equipment. Repair or replace parts whenever required. Use parts produced by the manufacturer of the original equipment.
- E. Perform work without removing cars during peak traffic periods.
- F. Provide emergency call back service during working hours for this maintenance period.

END OF SECTION

SECTION 22 0000
GENERAL PROVISIONS – PLUMBING

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to work of this Section.
- B. This specification or drawing and the design features or resulting construction disclosed, are the property of Furlow Associates, Inc., and shall not be reproduced without written permission.

1.2 WORK INCLUDED

- A. Provide labor, materials, equipment and supervision necessary to install complete operating Plumbing Systems as indicated the drawings and specified herein, including all work at the site and within the proposed construction areas to accomplish the required work.

1.3 REGULATIONS, CODES AND STANDARDS

- A. Work shall be performed in accordance with latest adopted codes, regulations and ordinances by authorities having jurisdiction. Observe all safety regulations.
- B. Latest editions of any referenced standards shall govern.
- C. Obtain all municipal and/or the Authorities Having Jurisdiction permits and inspection certificates and pay all charges.
- D. Make or arrange for any/or all inspection agency reviews or visits and pay all charges. This includes communication with each respective agency and/or utility to verify the project system work, coordination responsibilities, fees, back charges, etc., required.
- E. All fees and back charges shall be verified during the bidding phase of the work. Any discrepancy of this item between any utility, inspection agency and the Contractor shall be brought to the attention of the A/E prior to bid opening.
- F. Submission of a bid will be deemed evidence of having complied with these requirements.

1.4 RELATED WORK

- A. Refer to equipment shown or specified in sections of Division 1 thru 14 and 26 that will require Plumbing services.
- B. Refer to work related to Plumbing as shown on the following contract drawings:
 - Architectural & Structural
 - HVAC
 - Electrical

1.5 COORDINATION

- A. The Mechanical, Plumbing and Electrical Contractors are responsible to coordinate all manufacturer's recommended circuit breakers, starters, disconnects and fuse sizes for all equipment. Submission of a shop drawing will certify that this has been completed. Any necessary changes required will be included as part of this contract.

- B. Plumbing Contractors shall coordinate scheduling, submittals and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of independent work elements, with provisions to accommodate items that may be installed at a later time.
- C. Plumbing Contractors shall verify utility requirements and all characteristics of operating equipment are compatible with the building utilities. Coordinate the work of all sections related and required for installing, connection and placing in service of all equipment.
- D. Plumbing Contractors shall coordinate all space requirements, supports and installation of all mechanical, electrical, plumbing and fire protection work, which are indicated diagrammatically on the Drawings. Verify routing of all pipes, ducts, conduits and equipment connections. Maximize accessibility for other work, and service requirements for maintenance and repairs. Develop overall coordination drawing (all trades) and submit for review prior to fabrication/installation.
- E. Obtain written confirmation from all related trade Contractors and the Owner or his representative that requirements, conflicts and coordination issues have been discussed and resolved.
- F. Coordination of Trades in the Field: The Sheet Metal Contractor shall take precedence and, therefore, shall develop his shop drawings first. These then will be used to overlay the other trades. Next shall be the mechanical piping, plumbing, fire sprinkler and electrical in the order stated. Drawings shall be 3/8" in scale. Initial meeting of contractors shall be convened prior to start of drawings to work out layout, breakdown of building and other details. All drawings shall be completed in CAD with a format compatible and convertible to DWG files. At the end of the effort, each contractor shall provide a full set of shop drawings to each of the other contractors and three sets to the construction manager. Devices requiring access for maintenance shall not be infringed upon by adjacent trades. Coil pull allowances shall be shown on drawings.

1.6 SUBMITTALS

- A. Shop Drawings & Product Data:
 - 1. Shop drawings and product data shall be submitted in accordance with Division 1 of these specifications except where herein modified.
 - 2. Listed are the required shop drawings and reports required for this project. The Engineer/Owner shall reserve the right to require additional submissions not listed below:
 - All fixtures, equipment and associated devices.
 - Insulation
 - All specified piping systems.
 - All specified valves.
 - Piping labels and identification.
 - Testing reports.
 - Sterilization report.
 - As-Built Drawings.
 - 3. Submittals comprising complete catalog cuts, shop drawings and performance test data for Plumbing materials and equipment as required by other sections of Division 22, shall be submitted for review checking. The Contractor shall review these for conformance to contract documents prior to submission and affix contractor's signature to each submittal certifying that this review has been done. By approving and submitting shop drawings, product data, samples and similar materials, the Contractor represents that the Contractor has determined and verified materials, field measurements and field construction data that relates to the work, and has checked and

coordinated this information with all of the requirements contained in the contract documents for the work of all trades.

4. All submittals shall have the following identification data, as applicable, contained therein or permanently adhered thereto.
 - a. Project name.
 - b. Project number.
 - c. Sub-contractor's, vendor's and/or manufacturer's name and address.
 - d. Product identification.
 - e. Identification of deviation from contract documents.
 - f. Applicable contract drawings and specification section number.
 - g. Shop drawing title, drawing number, revision number, and date of drawing and revision.
 - h. Resubmit revised or additional submittals as requested.
 - i. Wherever shop drawings or vendor's standard data sheets indicate work to be done "by others", it shall be the responsibility of the contractor making the submission to identify by name, the contractor who is to do this work. If the contractor named is other than the contractor making the submission, the shop drawing submission must be reviewed by the named contractor and bear his mark of approval, prior to submission to the Architect/Engineer.
 - j. Where equipment proposed differs from that shown on the drawings or specified, he shall submit for approval drawings showing the manner in which the layout is affected by the substitution.
 - k. The Contractor shall keep one copy of approved shop drawings at the job site,, filed in a suitable metal container. The shop drawings shall be cataloged and kept in good repair, and shall be available for use by the Owner, Architect and Engineer.
 - l. No equipment shall be ordered, fabricated, etc., before approval of shop drawings.

- B. Contractor is responsible for the shop drawing coordination and interface with the work of other contracts and adjacent work. The relationship of Contractor's work shall be verified as it relates to adjacent and critical features of the work of this and all contracts and materials.

1.7 WARRANTY/GUARANTEE

- A. All work and materials are subject to the general warranty as described in the General Conditions of the Contract and in Division 1, GENERAL REQUIREMENTS. In addition, refer to specifications for special guarantees.
- B. Wherever in the specification sections of this division, reference is made to a specific warranty period, this warranty shall be in addition to and not a limitation of other rights the Owner may have against the Contractor under the contract documents.

1.8 SITE INSPECTION

- A. The Contractor shall visit the site, inspect, and become aware of all conditions which may affect the work during the estimation phase of his work and prior to bid openings. Investigate utilities, protection requirements for adjacent facilities, storage locations, and access to the construction area.
- B. Submission of a bid will be deemed evidence of having complied with this requirement.

1.9 SUBSTITUTIONS

- A. Whenever a material, article, piece of equipment or system is identified in the following specification or indicated on the drawings by reference to manufacturers' or vendors' names, trade names, catalog numbers or the like, it is so identified for the purpose of establishing the basis of the Bid.
- B. Substitution approval must be obtained and included as an addendum item prior to the submission of the bid. An approved substitution shall not be considered as an approval for the Contractor or an equipment vender to deviate from the written portion of the specifications unless so stated in the addendum.
- C. The drawings illustrate the space allocated for equipment and the Contractor shall install the equipment accordingly. If changes are required in the building or arrangement due to substitution of equipment, the Contractor making the substitution must pay for the necessary modifications.
- D. The listed equivalent or substituted manufacturers along with the bidding related contractor shall be completely responsible to comply with all requirements as indicated on all contract documents and as described within the specifications. This shall include, but shall not be limited to space requirements, code clearances, the type, horsepower, capacities, number and size of services required from other trades, including all required ancillary items furnished and installed by other trades. If the manufacturer or related bidding contractor does not comply with these requirements, then they shall be responsible for any and all additional costs associated with the changes required by other trades.

1.10 LUBRICATION

- A. Furnish, install and maintain all required lubrication of any equipment operated prior to acceptance by the Owner. Lubrication shall be as recommended by the equipment manufacturer.
- B. Provide one year's supply of lubricants to Owner at date of acceptance.
- C. Verify that required lubrication has taken place prior to any equipment start-up.

1.11 EQUIPMENT START-UP

- A. Verify proper installation by manufacturer or his representative.
- B. Advise General Contractor 2 days prior to actual start-up.
- C. Verify proper operation. Obtain signed statement by manufacturer or his representative that equipment is operating within warranty requirements. Submit statement to General Contractor.

1.12 OPERATION & MAINTENANCE INSTRUCTIONS

- A. Properly and fully instruct Owner's personnel in the operation and maintenance of all systems and equipment.
- B. Insure that the Owner's personnel are familiar with all operations to carry on required activities.
- C. Such instruction shall be for each item of equipment and each system as a whole.
- D. Provide report that instruction has taken place. Include in the report the equipment and/or systems instructed, date, contractor, Owner's personnel, vendor, and that a complete operating and maintenance manual has been reviewed.
- E. Manual shall include all instructions on operation, maintenance, repair parts list, lubrication requirements, brochures, catalogue cuts, wiring diagrams, piping diagrams, control sequences, service requirements, names and addresses of vendors, suppliers and emergency contacts. Three manuals shall be provided.
- F. Submit manuals for review prior to operating instruction period. Manuals shall be 8-1/2 x 11" with hard cover, suitably bound.

- G. Provide to the Owner any special tools necessary for operation and routine maintenance of any of the equipment.

1.13 TOOLS

- A. All equipment furnished by the Contractor which requires special tools or devices other than those normally available to the maintenance or operating staff shall be furnished in duplicate to the Owner, sufficiently marked, packed or boxed for staff usage. The tools provided shall be listed by the Contractor identified as to their use or the equipment applicable in a written transmittal to the Owner.

1.14 CLEANING AND FINISHING

- A. After equipment start-up and all operating tests have been made and the system pronounced satisfactory, each respective Contractor shall go over the entire project, clean all equipment, etc., installed by him and leave in a clean and working condition. Any surfaces found marred after this final cleaning shall be refinished or replaced by each Contractor at no cost to the Owner.
- B. Provide for the safety and good condition of all materials and equipment until final acceptance by the Owner. Protect all materials and equipment from damage. Provide adequate and proper storage facilities during the progress of the work. Special care shall be taken to provide protection for bearings, open connections, pipe coils, pumps, compressors and similar equipment.
- C. All NEW fixtures, piping, finished surfaces and equipment installed shall have all grease, adhesive labels and foreign materials removed.
- D. All new piping installed shall be drained and flushed to remove grease and foreign matter. Pressure regulating assemblies, traps, flush valves and similar items shall be thoroughly cleaned. Remove and thoroughly clean and reinstall all liquid strainer screens after the system has been in operation ten (10) days.
- E. Gas piping shall be blown out with clean compressed air or inert gas.
- F. When connections are made to existing systems, the Contractor shall do all cleaning and purging of the existing systems required to restore them to the condition existing prior to the start of work.
- G. Clean-up: Remove from the premises, all unused material and debris resulting from the performance of work under this section.

PART 2 – PRODUCTS

2.1 GENERAL

- A. All material and equipment shall be new and of present day manufacture, and shall conform to accepted standards of the trade where such a standard has been established for the particular type of equipment or material.
- B. Whenever equipment or material is referred to in the singular, such as "the plumbing fixture", it shall be deemed to apply to as many such items as necessary to complete the work.

2.2 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. During loading, transporting and unloading exercise care to prevent damage to material.
- B. Store all materials in dry enclosures or under protective coverings out of way of work progress.
- C. Material shall not be allowed to be stored directly on ground.
- D. Deliver in manufacturer's original cartons or on skids.
- E. Handle and protect so as to prevent damage to product or any surrounding material.

2.3 CONCRETE

- A. Concrete, if used on this project, shall be in accordance with Section 03300.
- B. The 28-day minimum compressive strength shall be 3000 psi.

PART 3 – EXECUTION

3.1 PROTECTION

- A. Plug or cap open ends of piping systems.
- B. Stored materials shall be covered to prevent damage by inclement weather, sun, dust or moisture.
- C. Protect all installed work until accepted in place by the Owner.
- D. Plates, polished metal escutcheons and other finished devices shall not be installed until masonry, tile, and painting operations are complete unless otherwise protected.
- E. Protect all work from operations which may cause damage such as hauling, welding, soldering, painting, insulating and covering.
- F. Do not remove protective material until equipment is placed in service.

3.2 WORKMANSHIP

- A. Install all work neat, trim and plumb with building lines.
- B. Install work in spaces allocated.
- C. Cutting and patching shall be performed by skilled tradesmen normally employed for the work involved.

3.3 FASTENERS, HANGERS AND SUPPORTS

- A. Furnish and install all hangers and supports required to suspend, mount, or hang the work.
- B. Furnish and install all miscellaneous steel angles, channels, beams, clips, brackets and anchors necessary to hang or support the work. Provide submissions for review.
- C. Install concrete inserts before concrete is poured.
- D. Drilled inserts shall not be loaded more than 1/4 rated capacity or 200 pounds.
- E. Power-driven fasteners shall not be allowed for piping larger than 2 inch, or equipment. When used they shall not be loaded more than 1/8 rated capacity or 200 pounds.
- F. All hangers, miscellaneous steel, braces and supports shall be galvanized, cadmium plated, or primed steel. Copper tubing shall be supported with copper hangers. No direct contact of dissimilar metals between the piping system and its hanger support shall be permitted.
- G. Piping shall be supported from adjustable clevis type hangers with insulation pipe saddles. Where hangers are 18" or longer, provide lateral bracing at every fourth hanger. See IPC Pipe Support Table below:

PIPE SUPPORT SPACING

Material	Horizontal Max. Feet	Vertical Max. Feet
ABS Pipe	4	10
Aluminum	10	15
Brass	10	10
Brass Tube up to 1-1/4"	6	10
Brass Tube over 1-1/2"	10	10

Material	Horizontal Max. Feet	Vertical Max. Feet
Cast Iron	5	15
Copper up to 1-1/4"	6	10
Copper over 1-1/4"	10	10
CPVC Up to 1"	3	10
CPVC Over 1"	4	10
Lead Pipe	Continuous	4
PB Pipe/Tubing	2.6 ft. (32")	10
PVC Pipe	4	10
PEX	2.6 ft. (32")	10
Steel Tubing	8	10
Steel Pipe	12	15

- H. Support vertical piping at floor levels using approved riser clamps. Clamp material shall be compatible with pipe material. Maximum vertical spacing shall be 10'-0".

3.4 SLEEVES

- A. Provide each pipe passing through a masonry or concrete wall, floor or partition with a sleeve made from standard weight steel pipe for pipe with smooth edges, securely and neatly cemented in place. Provide each pipe passing through a frame or metal partition with a sleeve made from No. 22 gauge galvanized sheet metal, securely fastened in place.
- B. Pipe passing through foundation wall or under foundation shall be provided with relieving arch or steel pipe per IPC Section 305.5.
- C. Be responsible for the proper location and alignment of all sleeves.
- D. Provide hydrostatic seals for sleeves passing through outside walls, below grade, or through hydrostatically sealed slabs or floors on grade. Provide fire-rated seals for all other sleeves.
- E. Install both piping and sleeve seals so as to maintain integrity of seals with expansion and contraction of piping.
- F. Set floor sleeves flush with floor surface in finished areas, 1" above the finished floor in kitchens, cafeterias, and similar service areas unless such areas are slab-on-grade; 1" above the floor in mechanical rooms, pipe chases, pipe spaces and other unfinished areas, unless otherwise indicated, and flush with the underside of slabs. Extend wall and partition sleeves through and cut flush with each surface unless otherwise indicated or specified.
- G. Select sleeves two pipe sizes larger than any pipe that is to remain uncovered, unless otherwise required by the sealing method specified. Where pipes are to be covered, provide sleeves large enough to allow the covering to pass through the sleeves with sufficient clearance for sealing as specified hereinafter. Size sleeves for branch piping from vertical risers large enough to permit vertical expansion at the riser.
- H. Place sleeves imbedded in concrete floors or walls in the forms before concrete is poured; sleeves shall have integral waterstop flanges, where they are to receive either watertight or hydrostatic seals.
- I. Install sleeves passing through above-grade floors of mechanical rooms, toilet rooms, kitchens or similar service areas where liquid leaks or spillover may occur in a watertight manner. Sleeves shall be such that waterproofing membrane can be flashed around and into the sleeve where necessary.
- J. Seal sleeves for pipes passing through ceiling air plenum walls or the floor above air tight in a manner similar to that specified for fire-rated sleeves.

- K. Hydrostatic Sealing Method: Provide compressible synthetic rubber seals, equivalent to LINK SEAL, manufactured by the Thunderline Corporation, or THRUWALL manufactured by O.Z. Gedney. Install seals in accordance with the manufacturer's recommendations to provide air tightness aboveground and hydrostatic sealing belowgrade. Caulking or other type mastic is not acceptable.
- L. Fire-Rated Sealing Method:
 - 1. Sleeves, openings and sealants shall comply with applicable codes, recommended practices and standards, and manufacturer's instructions. Fire sealants shall have ability to prevent spread of flame, smoke or water throughout the penetration and shall pass 3 hour test, UL test ASTM E814 and UL 1479.
 - 2. Products: Chase Corporation CTC PR-855, O. Z. Gedney CRS/CAFS, 3M Electro-Products Division Putty 303 or Caulk CP25 penetration sealing kits, General Electric Company sealants type RTV-850, 6428 or 7403, Thunderline Corporation "Link-Seal Pyro-Pak". Installation and type of sealant to be used as recommended by the manufacturer.
 - 3. Expansion collars, fire seal/firestop collars – ASTM E814 (UL1479). Spec Seal Corporation, Inc. (plastic pipe).

3.5 PLATES

- A. Furnish and install chrome plated plates wherever piping passes into finished area.
- B. Plates shall be securely fastened to piping or building construction.
- C. Floor plates shall cover 1 inch sleeve extension.

3.6 OFFSETS, TRANSITIONS, MODIFICATIONS

- A. Furnish and install all offsets necessary to install the work and to provide clearance for other trades.
- B. Maintain adequate headroom and clearance.
- C. Incidental modifications necessary to the installation of the systems shall be made as necessary and as approved by the Architect.

3.7 RECESSES

- A. Furnish information to the General Contractor as to sizes and locations of recesses required to install panels, boxes, and other equipment or devices which are to be recessed in walls.
- B. Make offsets or modifications as required to suit final locations.

3.8 LABELING

- A. All Plumbing equipment such as pumps, and devices requiring identification for operating procedures shall be provided with permanent black laminated micarta white core labels with 3/8 inch letters.
- B. This shall also apply to all controllers, remote start/stop pushbuttons and equipment cabinets.

3.9 FLASHING AND COUNTERFLASHING

- A. Roof drains, vents, roof curbs, etc., shall have counterflashing fittings. General Contractor shall provide flashing.
- B. Piping and conduit thru the roof shall be flashed by the General Contractor. Furnish and install counterflashing.

3.10 ACCESS

- A. Locate all equipment, valves, devices and controllers which may need service in accessible places.
- B. Where access is not available, access panels shall be provided. Furnish access doors to the General

Contractor for installation.

- C. Access doors shall be Elmdor, Karp Co., MIFAB or Controlled Air Manufacturing Limited, with 16 gauge frames and 14 gauge steel door, prime painted.
- D. Maintain required access clearances.

3.11 WIRING

- A. Packaged plumbing system equipment shall be furnished with disconnect switches, and magnetic starters, factory furnished and wired by the unit manufacturer.
- B. All control wiring shall be furnished and installed under this Division of the work.
- C. All wiring shall be in accordance with the National Electrical Code and as recommended by the equipment manufacturer.

3.12 UTILITIES

- A. Do not interrupt any utility or service to the Owner without adequate previous notice and schedule.
- B. Arrange and pay for the relocation, disconnection or removal of, or relocate, disconnect or remove existing utilities and services where such work is shown or where such utilities or services interfere with new construction, whether or not shown. Provide all excavation, backfilling and paving required by such work.
- C. Perform alteration of utilities and services in accordance with the rules, regulations and requirements of the involved utility companies, regulatory agencies having jurisdiction.

3.13 CUTTING AND PATCHING EXTERIOR SURFACES

- A. This Contractor shall be responsible for returning disturbed paved and/or grass areas to original condition where excavation for utilities has been required.
- B. Cut and patch paved areas to match original surface.
- C. Properly tamp backfill before finishing or repairing disturbed area surfaces.

3.14 OPENINGS - CUTTING, REPAIRING

- A. This contractor shall cooperate with the work to be done under other sections in providing information as to openings required in walls, slabs and footings for all piping and equipment, including sleeves where required.
- B. Any drilling or cutting required for the performance of work under this Section, shall be the responsibility of this Contractor and the cost thereof shall be borne by him.
- C. Holes in Concrete: Sleeves shall be furnished, accurately located and installed in forms before pouring of concrete. This contractor shall pay all additional costs for cutting of holes as the result of the incorrect location of sleeves. All holes through existing concrete shall be either core drill or saw cut. All holes required shall have the approval of the Structural Engineer prior to cutting or drilling.
- D. It shall be the responsibility of this Contractor to ascertain that all chases and openings are properly located.

3.15 GUARANTEE

- A. All materials and equipment provided and/or installed under this section of the specifications shall be guaranteed for a period of one year from the date of acceptance of the work by the Owner unless otherwise specified in Division 1. Should any trouble develop during this period due to defective materials or faulty workmanship, the Contractor shall furnish all necessary labor and materials to correct the trouble without any cost to the Owner. Any defective materials or inferior workmanship

noticed at time of installation and/or during the guarantee period shall be corrected immediately to the entire satisfaction of the Owner.

In the event of occupancy by the Owner prior to final acceptance of the project, the guarantee date for equipment placed in operation shall be mutually agreed to by the Contractor and the Owner's representative.

3.16 DRAWINGS

- A. The Plumbing Systems are indicated on the Contract Drawings. Certain pertinent information and details required by the Plumbing Work appear on the Architectural, Structural and Electrical Drawings; become familiar with all Drawings; and incorporate all pertinent requirements.
- B. Drawings are diagrammatic and indicate the general arrangement of systems and requirements of the Work. Do not scale Drawings. Exact locations of fixtures and equipment, not specifically shown shall be obtained before starting work.
- C. When indicated on the drawings, plumbing riser diagrams are completely diagrammatic and indicate the intent of the work for both the Contractor, L&I review agencies and/or Authorities Having Jurisdiction. Where valves, shock absorbers, incidental equipment, devices, etc., including execution notes are indicated on the riser diagrams, they shall be so required and installed as part of the system work.

3.17 RECORD DRAWINGS

- A. As-Built record drawings, showing dimensions, locations and depth of all buried and concealed piping, plugged outlets and equipment shall be kept up to date. Master copy shall be kept on the job. No backfilling of trenches shall be permitted until as-built drawings are approved as up-to-date by the Owner/Representative. No plumbing progress payments shall be approved unless as-built drawings are up- to-date. Depth of sewers shall be from a permanent bench mark as shown on the contract drawings. Refer to project record drawings under General Conditions.

END OF SECTION 22 0000

SECTION 22 0010

BASIC MATERIALS AND METHODS – PLUMBING

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to the work specified in this Section.

1.2 REFERENCE

- A. Install all piping, fixtures, equipment, etc., to meet the requirements of the following:

Wilmington Department of License and Inspection
Wilmington Plumbing Code
Wilmington Fire Marshal's Office
NATIONAL Plumbing Code
International Plumbing Code (All applicable sections)
International Mechanical Code (All applicable sections)
International Fuel Gas Code (All applicable sections)
Gas Utility Company
Water Company
NFPA
OSHA

All requirements of the above governing agencies shall be in compliance with the latest issues, rules or regulations in effect.

- B. Appliances and materials governed by UL requirements shall meet such requirements and bear the label.

1.3 QUALITY ASSURANCE

- A. Provide adequate supervision of labor force to assure all aspects of specifications are being fulfilled.
- B. Insure that all work and equipment is installed in accordance with manufacturer's warranty requirements.
- C. Replace all pipes and fittings shown to be defective as a result of testing.

1.4 SUBMITTALS

- A. Submit shop drawings and product data in accordance with Section 22 0000.
- B. Submit the following:
 - 1. Manufacturer's Product Data on all pipe and fittings to be used in project.
 - 2. Manufacturer's Product Data on all valves to be used in project.

1.5 WARRANTY/GUARANTEE

- A. All work and materials are subject to the general warranty as described in the General Conditions of the Contract and in Division 1, GENERAL REQUIREMENTS.

PART 2 – PRODUCTS

2.1 STEEL PIPE & FITTINGS

- A. Pipe: ASTM A-53, seamless, Schedule 40.

B. Fittings:

1. Cast iron, threaded, 175 psi, ANSI B-16.4.
2. Malleable iron, threaded, ASA B 16.3.
3. Steel, socket weld, ASTM A-53.
4. Wrought iron, socket weld, ASTM A-72.

C. Thread tape shall be teflon tape, 3 mils minimum thickness. Teflon tape shall not be permitted for use on gas piping systems.

2.2 CAST IRON PIPE AND FITTINGS

(Note: Any cast iron piping made or marked "CHINA" will NOT be acceptable on this project)

A. Aboveground:

1. Pipe & Fittings: Hubless cast iron, CISPI 301, ASTM A-74 and ASTM A-888 shall be marked with the collective trademark of the Cast Iron Institute (soil pipe).
2. Joints: Neoprene sleeve and stainless steel shield and clamp assembly, CISPI 310, ASTM-1277.

B. Below grade and/or slab: (Contractor's Option)

1. Bell and Spigot: Service weight bell and spigot pattern ASTM-74 with compression type neoprene gaskets ASTM C-564.
2. Hubless: Hubless cast iron pipe CISPI 301, with heavy duty 3.04.016 stainless steel bands for below-grade installation. Elastomeric seal component ASTM C-564 and CSA B-602.
3. Hubless Joints: Cast iron CISPI 310 and as TM C-1277.
4. PVC DWV pipe and fittings, Schedule 40, ASTM D-2665, D2949, F891 and CSA B181.2.
5. Corrosion protection shall be in accordance with IPC 305.1. Provide appropriate wrapping or sheathing when pipe is exposed to lime and acid of concrete, cinder or other corrosive materials.
6. Protection of all below-grade storm and sanitary shall be in accordance with IPC Section 305.
7. All Kitchen and Boiler Room below slab piping shall be extra heavy schedule cast iron only. PVC not allowed.

C. Corrosion protection shall be in accordance with IPC 305.1. Provide appropriate wrapping or sheathing when piping is exposed to lime and acid of concrete, cinder or other corrosive materials.

2.3 COPPER TUBING

A. Domestic hot, cold and recirculated water:

1. Aboveground:

- a. Tubing: Hard-drawn, seamless ASTM B-88, Type "L".
- b. Fittings: Solder joint wrought copper ANSI B-16.22.
- c. Joints: Lead-free solder 410°, ASTM B-32 alloy designation "TC", ASTM B-828.
- d. Flux: Non-toxic and non-corrosive, ASTM B-813.

2. Underground:

- a. Tubing: Soft-drawn, seamless ASTM B-88, Type "K".
- b. Fittings: Solder joint wrought copper ANSI B-16.22.

- c. Joints: Lead-free solder 410°, ASTM B-32, ASTM B-828.
 - d. Flux: Non-toxic and non-corrosive, ASTM B-813.
 - B. Drainage and vent piping:
 - 1. Aboveground:
 - a. Tubing: Hard-drawn seamless ASTM B-88, ASTM B-75, Type "M" and DWV as pipe size permits.
 - b. Fittings: Solder joint cast copper drainage type ANSI B-16.29.
 - c. Joints: Soldered, 95/5 tin-antimony ASTM B-828, ASTM B-32.
 - d. Flux: Non-toxic and non-corrosive, ASTM B-813.
 - C. Solder/Flux: See Paragraph 3.4 of this section for Soldering/Brazing.
- 2.4 DUCTILE IRON PIPE
 - A. Pipe: Ductile iron, ANSI A-21.51, ANSI/AWWA C151.
 - B. Joints: Rubber gasket, ANSI A-21.11, ANSI/AWWA C111.
 - C. Fittings: Mechanical joint, ANSI/AWWA C110, C153 bolt tolerances – AWWA C-111, ASTM A-563.
 - D. Lining: Cement mortar, ANSI A-21.4, ANSI/AWWA C104.
- 2.5 PVC GRAVITY SEWER PIPE
 - A. Pipe: Unplasticized polyvinyl chloride (PVC) with integral wall bell and spigot joints.
 - B. Material: ASTM D-3034 for SDR 35, colored green for inground identification as sewer pipe.
 - C. Joints: Two sections of pipe shall be assembled in accordance with manufacturer's recommendations and tested as per ASTM D 3212 for use with flexible elastomeric seals.
 - D. Sizes: For site drainage systems 4" to 15".
 - E. Additional compliances:
 - 1. Drop Impact Test - ASTM D-2444
 - 2. Pipe Stiffness - ASTM D-2412
 - 3. Temperature for Testing - Designed to pass all tests at 73 degrees F (+/- 3 degrees F).
- 2.6 POLYVINYL CHLORIDE (PVC) PIPE AND FITTINGS
 - A. Aboveground – Drainage & Vent (Sanitary) IPC Table 202.1
 - 1. ASTM D 2665
 - 2. ASTM D 2949
 - 3. CSA CAN/CSA B 181.2
 - 4. ASTM F 1488
 - 5. ASTM F-81
 - B. Underground – Drainage & Vent (Sanitary) IPC Table 702.2
 - 1. ASTM D 2665
 - 2. ASTM D 2949

3. ASTM F 891
 4. CSA CAN/CSA-B 181.2
 - C. Building Sewer Pipe (Near Water Service) IPC Table 702.3 (DWV)
 1. ASTM D 2665
 2. ASTM D 2949
 3. ASTM D 3034
 4. ASTM F 891
 5. CSA B182.2
 6. CSA B 182.4 (Ribbed Sewer Pipe & Fittings)
 - D. Fittings:
 1. ASTM D 3311
 2. ASTM D-2665
 3. ASTM F-1866
 - E. Solvent Cement: (All Purpose on ABS, PVC and CPVC)
Potable Water, Sewer, Drain Waste and Vent
 1. ASTM D-2564, D-2235 and F-493
 2. CSA B137.3
 3. CSA B181.2 or B182.1 (Sanitary Pipe only)
 4. ASTM D2855
 5. CSA B181.1
 - F. Primers: (PVC and CPVC)
 1. ASTM F 656, purple color, SCAQMD Rule 1168 and OTC Regulations for VOC emission levels.
NSF Standard 61 PW, DWV, Sewer.
 - G. Uniformity: To insure installation uniformity, all piping components shall be of one manufacturer.
- 2.7 POROUS CONCRETE PIPE
- A. Pipe & Fittings: Porous concrete drain pipe, A.A.H.O. designation M176.
 - B. Joints: Interlocking tongue and groove.
- 2.8 REINFORCED CONCRETE PIPE AND FITTINGS
- A. Pipe & Fittings: Reinforced concrete, ANSI/ASTM C-75, Class 2.
 - B. Joints: Modified tongue and groove, with compression gasket, ANSI/ASTM C-443.
- 2.9 POLYPROPYLENE PIPE & FITTINGS
- A. Pipe & Fittings: Polypropylene flame retardant ASTM D-2146 Schedule (40) (80).
 - B. Joints: (Aboveground)
 1. Mechanical
 2. Fusion welded socket ends.

- C. Joints: (Below ground) Fusion welded - socket ends
- 2.10 PLENUM RATED PVDF PIPE & FITTINGS/CORROSIVE WASTE DRAINAGE SYSTEM
 - A. Pipe & Fittings: Polyvinylidene fluoride (PVDF), ASTM F-1673, pipe shall be marked with “UL” to indicate compliance with UL723 (ASTM E84).
 - B. Joints (Aboveground)
 - 1. No hub, plain end, outerban, nuts and bolts per ASTM B117.
 - 2. Socket Fusion: ASTM 2657, ASTM D3222.
- 2.11 FLOWGUARD GOLD CPVC PIPE
 - A. Scope: This specification covers the manufacturing requirements for CPVC SDR 11 Copper Tube Size (CTS) pipe and fittings. Both the pipe and fittings are manufactured in North America and meet or exceed the requirements set forth by the American Society for Testing Materials (ASTM) and ANSI/NSF Standards 14 and 61.
 - B. CPVC Materials: FlowGuard Gold® CPVC pipe and fittings are extruded/molded from CPVC compounds manufactured by Lubrizol. The pipe compound meets cell class 24448 and the fitting compound meets cell class 23447 as defined by ASTM D1784. Both the pipe and the fitting compounds are certified by NSF International for use with potable water.
 - C. Dimensions And Properties:
Dimensions, tolerances and physical properties meet or exceed the requirements of ASTM D2846.
 - D. Solvent Cement: All socket type joints shall be assembled employing solvent cements that meet or exceed the requirements of ASTM F493. The standard practice for safe handling of solvent cements shall be in accordance with ASTM F402. Solvent cement shall be listed by NSF International for use with potable water, and approved by the FlowGuard Gold® pipe and fittings manufacturers.
 - E. Flame And Smoke Requirements: Water filled FlowGuard Gold® pipe and fittings (1/2" through 2") tested in general accordance with UL 723/ASTM E 84 (NFPA 255 and UBC 8-1) meet the 25/50 flame and smoke requirement and shall be permitted to be installed in return air plenums. Test reports from a third party testing laboratory shall be obtained and made available upon request.
 - F. Marking: The marking on the CPVC pipe and fittings meet the requirements of ASTM D2846 and state the pipe/fitting manufacture’s name or trademark, the material designation, the size, the NSF mark for potable water and the ASTM designation (ASTM D2846).
- 2.12 CORZAN CPVC PIPE
 - A. Scope: This specification covers the manufacturing requirements for CPVC Schedule 80 Iron Pipe Size (IPS) pipe and fittings. Both the pipe and fittings are manufactured in North America and meet or exceed the requirements set forth by the American Society for Testing Materials (ASTM) and ANSI/NSF Standards 14 and 61.
 - B. CPVC Materials: Corzan® CPVC pipe and fittings are extruded/molded from CPVC compounds manufactured by Lubrizol. The pipe compound meets cell class 24448 and the fitting compound meets cell class 23447 as defined by ASTM D1784. Both the pipe and the fitting compounds are certified by NSF International for use with potable water.
 - C. Dimensions and Properties: Dimensions, tolerances and physical properties meet or exceed the requirements of ASTM Standards F441 for pipe, F439 for socket fittings and ASTM F437 or F439 for threaded fittings. Threaded fittings have taper pipe threads in accordance with ASTM F1498. Unions and flanges meet or exceed the requirements of ASTM F1970.

- D. Solvent Cement: All socket type joints shall be assembled employing solvent cements that meet or exceed the requirements of ASTM F493. The standard practice for safe handling of solvent cements shall be in accordance with ASTM F402. Solvent cement shall be listed by NSF International for use with potable water, and approved by the Corzan[®] pipe and fittings manufacturers.
- E. Flame And Smoke Requirements: Water filled Corzan[®] pipe and fittings (1/2" through 6") tested in general accordance with UL 723/ASTM E 84 (NFPA 255 and UBC 8-1) meets the 25/50 flame and smoke requirement and shall be permitted to be installed in return air plenums. Test reports from a third party testing laboratory shall be obtained and made available upon request.
- F. Marking: The marking on the CPVC pipe meet the requirements of ASTM F441 and the marking on the fittings meets the requirements of ASTM Standards F437, F438 or F1970. The pipe and fittings markings state the pipe/fitting manufacture's name or trademark, the material designation, the size, the NSF mark for potable water and the ASTM designation.
- G. To ensure compliance with Green Building Design and Construction under IEQ Credit 4.1 for Low-Emitting Materials (adhesives and sealants), all interior use adhesives, sealants and sealant primers shall comply with the South Coast Air Quality Management District (SCAQMD) Rule #1168. All primers and cements used for joining CPV and CPVC piping shall comply with the following Volatile Organic Compound (VOC) limits when calculated according to 40 CFR 59, subpart D (EPA Method 24):
- | | |
|----------------------------|---------------------|
| PVC welding | -510 g/L less water |
| CPVC welding | -490 g/L less water |
| Adhesive Primer of Plastic | -550 g/L less water |
- H. Valves - Plastic PVC & CPVC: Valves listed below shall be for domestic water systems and comply with ASTM Standard D 1784, Rigid PVC and CPVC compounds. Classes 12454 (Type 1, Grade 1) PVC and 23447 (Type 4, Grade 1) CPVC.

All PVC and CPVC Valves are listed by the NSF International to NSF/ANSI Standard 14: Plastic Piping System Components and Related materials. This independent third-party agency certifies that products and materials bearing the 'NSF-pw' marking are regularly tested to comply with ASTM F 1970 Standard Specification for Special Engineered Fittings, Appurtenances or Valves for use in Poly (Vinyl Chloride) (PVC) or Chlorinated Poly (Vinyl Chloride) (CPVC) Systems, as well as, certifying these products conform to the requirements of NSF/ANSI Standard 61: Drinking Water System Components-Health Effects.

Ball and Ball-Check Valves are 100% pressure tested for shell and seat leaks in accordance with quality standards established by NIBCO Engineering. The rejection point is a leak greater than 60 cc per minute.

All True Union-Tru-Bloc Ball Valves, True Union Check Valves, Model-B Butterfly Valves, Chemcock Valve, Needle Valve, Angle and Y-Pattern Valves are manufactured and assembled silicone free. Lubricants are occasionally used to assemble these valves, but these lubricants contain no silicone.

Butterfly Valves shall be assembled using a lubricant containing silicone.

The above listed valves shall be manufactured in an ISO 9001:2000 certified facility.

Valves-Plastic Manufacturers - Subject to compliance with requirements, provide valves of one of the following:

Chemtrol

Haywood

Iplex

2.13 VALVES (Copper Systems) – Solder ends of Threaded

- A. Valves listed below shall be for domestic water systems and comply with the latest requirements of NSF 61-8. Refer to individual sections for gas valves.
- B. Ball Valves: NIBCO two piece, full port, 600 psi WOG rated, cold non-shock valve with reinforced TFE seals, 316 stainless steel ball, Eco-brass body, ASTM 584, Alloy C87850, solder ends, or threaded non-blowout stem design. Acceptable NIBCO figure numbers: T/S 685-80-66-LF; T/S 595-Y-66-LF (3 piece).
- C. Check Valves: NIBCO Class 125, Eco-brass body, ASTM 584, Alloy C87850, swing type, Y Pattern, threaded cap access. Acceptable NIBCO figure number: T/S 413-LF.
- D. Gate Valves: NIBCO Class 125, Eco-Brass body, ASTM 584, Alloy C87850, Rising Stem. Acceptable NIBCO figure number: T/S 113-LF.
- E. Balance Valves: All balance valves shall be provided with a memory stop feature with calibrated name plate to assure specific valve setting. Bronze body/brass ball, carbon filled TFE seat rings. NIBCO, Bell & Gosset, Accu-Flow, Taco or Flow Design "Accusetter". Acceptable NIBCO figure numbers: T/S 1710, F/G 737.
- F. Strainers:
 - 1. Class 125 Bronze Y-Strainer, body to be ASTM B584 or B62 bronze with threaded, solder or female press end connections and .033 inch perforated type 304 stainless steel screen or 20 mesh type 304 stainless steel screen accessible without removing the strainer from the line. Acceptable Figure numbers: NIBCO Fig. S/T-221, S/T-222, PF-221/222-A,B.
 - 2. Class 125 Flanged Cast Iron Y-Strainer, body to be ASTM A-126 Class B cast iron. End connections to be Class 125 flanged, tapped bolted bonnet with plug. Screen shall be .033 inch perforated type 304 stainless steel screen or 20 mesh type 304 stainless steel screen accessible without removing the strainer from the line. Acceptable Figure numbers: NIBCO Fig. F 721-A.
 - 3. Class 250 Threaded Cast Iron Y-Strainer: Strainer body to be ASTM A-126 Class B cast iron. End connections to be Class 250 threaded, tapped screw-in bonnet with plug. Screen shall be .033 inch perforated type 304 stainless steel screen or 20 mesh type 304 stainless steel screen accessible without removing the strainer from the line. Acceptable Figure numbers: NIBCO Fig. T-751-A
- G. VALVES (Copper Systems) – Press Fit
 - 1. Valves listed below shall be for domestic water systems and comply with the latest requirements of NSF-61-8.
 - a. 2 Inch and Smaller Ball Valves (On/Off):

Ball Valves with male or female press to connect shall be rated at 200 PSI CWP to +225°F maximum. Valves shall be manufactured in accordance with MSS SP-110 and constructed of dezincification resistant cast bronze bodies. Brass with more than 15% zinc shall not be approved. Valve shall have reinforced PTFE Seats, Blow-out Proof Stem, Full Port Ball, Chrome/Nickel Plated or Stainless Steel Ball for aggressive water.
 - b. 2 Inch and Smaller Check Valves (Swing Type):

Check valves shall be swing type Y pattern with male or female press to connect ends and shall be rated 200 PSI CWP to + 250°F maximum. Valves shall be manufactured in accordance with MSS SP-80. Body & cap shall be manufactured of dezincification resistant cast bronze ASTM B62 or ASTM B584 Alloy C8440. Valves shall have PTFE seat disc.

c. 2 Inch and Smaller Check Valves (Lift or Spring Type):

Incline resilient disc, spring actuated, 250psi rating, non-shock cold working pressure, 2500F maximum working temperature, bronze ASTM B584 alloy C84400. Stainless steel stem and disc holder and spring, EDPM O-ring.

H. Insofar as possible, all valves of the same type shall be of the same manufacturer.

I. Valve Manufacturers: Subject to compliance with requirements, provide valves of one of the following:

Apollo/Conbraco

Stockham

Nibco

Milwaukee

Watts

Hammond

Webstone

J. System Application:

1. Domestic Water:

- a. Check Valves - 2" & Smaller - threaded or soldered.
- b. Ball Valves - 3" & Smaller - threaded or soldered.
- c. Balance Valves - All sizes - threaded.
- d. Butterfly Valves - 4" and larger - flanged.
- e. Butterfly Valves – 3" and smaller – wafer type.

2.14 THERMOMETERS

- A. Separable socket, inserted into fluid flow, adjustable, hermetically sealed, red mercury, die-cast, baked enamel finish, double strength glass lens, white scale and black graduations.
- B. Scale: Select range of thermometer to indicate normal operating temperature at mid-point of scale for domestic water systems.
- C. Manufacturer: U.S. Gauge, H.O. Trerice, Moeller, Duro.

2.15 GAUGES

- A. Phosphor bronze bourdon tube, polypropylene case, gasketed glass crystal, aluminum dial, black graduations 4-1/2 inch diameter.
- B. Range: 0 to 150 psi, 5 pound intervals, 1/2 pound graduations.
- C. Manufacturers: Danton, U.S. Gauge, H.O. Trerice, Moeller.
- D. Install with bronze gauge cock.

2.16 ISOLATING FITTINGS

- A. Furnish isolating fittings between all sections of dissimilar piping materials or piping, general supports, equipment and supports, including piping hanger and rack supports where one material is ferrous and the other is non-ferrous.
- B. Install copper or brass piping or tubing in such a way as not to touch or come in contact with ferrous metals.
- C. Where ferrous piping or equipment is connected to copper or brass piping, make connection with insulating or dielectric unions to prevent electrolytic action between the ferrous and non-ferrous metals.
- D. Where copper or brass piping, tubing or fittings are anchored to, supported by or may come in contact with ferrous metal construction, provide an insulating nonconductor spacer of rubber, fiber or equivalent material to assure prevention of electrolysis.
- E. Manufacturer: Epco Sales, Inc., or insulated unions by Central Plastic Co.

2.17 ANCHORS AND GUIDES

- A. Anchors and guides shall be provided to support and maintain pipes in position and properly distribute expansion. The anchors and guides must be securely fastened to the building structure, and must be completely installed before the system is tested.
- B. Guides shall be as manufactured by J.J. McNally, Inc., Flexonics, Inc., Tube-Turns, American District Steam Co.

2.18 UNIONS

- A. Up to and including 2 inch pipe size: Screwed pattern, bronze-to-bronze seat.
- B. Above 2 inch pipe size: 125 Class Flanged pattern, A.S.A. sweat copper fitting, with gaskets, bolts and nuts.
- C. Copper tubing unions shall have sweated type ends. Flanged unions on copper tubing may be soldered connections.
- D. Materials and pressure ratings shall be the same as specified for the respective pipe and fitting system unless otherwise specified.

PART 3 – EXECUTION

3.1 PIPING SYSTEM INSTALLATION REQUIREMENTS

- A. Drawings are generally diagrammatic and due to small scale, it is impossible to indicate all fittings, valves, gauges and specialties required. Provide complete operating systems and all necessary fittings, valves, gauges and specialties whether or not indicated.
- B. Install all piping in accordance with the best practices of the trade and latest code requirements. Use uniform system materials throughout the building. All branch take-offs shall be off the top of the pipe.
- C. Pipe and fittings shall be clean from cutting burrs, foreign materials and defects in structure and threading. Make all cuts square. Ream after cutting. Clean off scale and dirt inside and outside, before assembly. Remove welding slag or other foreign material.
- D. Keep all piping as high as possible, consistent with proper pitch, to maintain maximum headroom. Cut piping accurately to measurements established at the building, work into place without springing, forcing or cutting of the building structure, and install as directly as possible between connecting points parallel with or at right angles to building construction, except as required to obtain pitch.

- E. Unless otherwise shown, run piping within the building, concealed in the walls, furred spaces, pipe spaces or above suspended ceilings. Unless otherwise noted, do not build in or bury horizontal piping in partitions. Install all exposed piping as closely as possible to walls, ceilings and columns, consistent with access and applicable insulation requirements.
- F. This project includes a return air plenum ceiling. Regardless of materials specified, all system piping and/or materials shall be non-combustible and shall be in full compliance with the requirements set forth in the IPC.
- G. All piping to drain to low points. Low points will be provided with drain valves with hose thread. All piping shall have high points vented with ball valve, nipple and threaded cap.
- H. Do not install trapped lines where water cannot be drained or air can accumulate without being vented.
- I. Piping shall run square with building lines.
- J. Piping shall not be insulated or covered until tested and until building is closed in.
- K. Necessary drains, off-sets, vents and drips shall be provided for coordination of the work as part of the contract.
- L. Piping shall not be installed over electrical transformers, panels, switchgear, substations, and control panels as per the National Electric Code. No piping shall be installed in elevator machine rooms unless it is directly related to the room's system equipment.
- M. Allow clearance for expansion and contraction.
- N. Install isolating fittings between sections of ferrous and non-ferrous pipe or connected equipment.
- O. Valves shall be installed with stems above horizontal.
- P. Valves shall be installed on all sides of equipment and control valves to allow isolation for repair.
- Q. Do not support piping from other piping, conduits or equipment. Provide additional bracing to prevent movement of trapeze piping, or any singular run of pipe to fixtures. Provide additional bracing on all piping through walls to flush valves to prevent movement during normal operation or performing maintenance on valves.
- R. Thermometers and gauges shall be installed where indicated on the drawings, required by equipment specifications and where indicated elsewhere in the specifications. Gauges shall be located at an elevation that can be readable.
- S. Unions shall be provided adjacent to all valves, at equipment connections, and where necessary to facilitate dismantling of the piping system.
- T. Ball valves to be installed with the proper clearance for operating the valve handle. A minimum clearance of 10" from center of valve to wall must be maintained for ease of operation.
- U. Thermometers are to be located so they can easily be seen from the floor in front of unit. Make final adjustment by tilting thermometer. Locate bulb in waterway with an oversized tee or elbow fitting.
- V. Install pressure gauges on incoming services both domestic water and fire services. Locate pressure gauge after main shut-off valve and ahead of water meter if one is provided within building.
- W. All pipe unions installed shall be accessible. Unions shall not be concealed or located in places where they cannot be maintained.
- X. Support and bracing of 4" and above pipe shall be in accordance with the CISPI Standards and IPC Chapter 3.

3.2 TAGS, CHARTS, AND IDENTIFICATION

- A. All piping shall be labeled in accordance with IPC 303.1 and 303.4.
- B. Identify each valve in all systems with black, numbered and stamped 1-1/2" brass or aluminum tags fastened to valve by brass chain and S-hook.
- C. Piping Identification: Provide identification and safety products, semi-rigid plastic, wraparound pipe markers with flow arrows and conforming to ANSI A13.1. Locate marker at each valve, changes in direction, where pipes pass thru barriers and every 25' of horizontal runs. Lettering on background shall be in accordance with the following colors:

Legend	Background	Lettering
1. Gas	- Yellow	- Black
3. Domestic Cold Water	- Green	- White
4. Domestic Hot Water (110° ^ 140°)	- Yellow	- Black
5. Domestic Hot Water Return (110° ^ 140°)	- Yellow	- Black
6. Sanitary Drainage	- Green	- White
7. Condensate Drainage	- Yellow	- Black
8. Vent	- Yellow	- Black

- D. Provide 1/8" scale diagrams showing location, number and service or function of each tagged item.
 - 1. Frame diagrams in approved metal frames with clear acrylic front, hinges, and locks.
 - 2. Secure to wall in Mechanical Room.
 - 3. Provide two additional separate copies permanently covered and bound.
- E. Furnish and install color coded 1" diameter markers on ceiling tile grids to indicate system and valve locations.
 - 1. Domestic cold water: - Green
 - 2. Domestic hot water: - Yellow
 - 3. Domestic hot water return: - Yellow
 - 4. Gas - Yellow
- F. Available Manufacturers: Subject to compliance with requirements, manufacturer's offering identification markers which may be incorporated in the work are limited to the following:

Seton

Brimar

B-Line

Marking Services, Inc.

3.3 SOLDERING/BRAZING

- A. Connections between copper tubing and copper sweat fittings shall be made by soldering using Taramet Sterling or approved substitute. Flux shall be non-corrosive type "Nokorode" or approved substitute or as recommended by the manufacturer of the solder.
- B. All solder shall be "lead nickel and antimony free" in accordance with the Federal Safe Drinking Water Act Amendments of 1986 and 1996 as is ASTM B-32 Grade TC.

Composition:

Tin	95%
Copper	4.0 – 5.0%
Selenium	.04 - .2%
Tensile Strength	7,130 psi
Shear Strength	5,970 psi
Melting temperature	410°F

- C. Tubing shall be cut square and then reamed and deburred. End of tubing and inside of fitting cup shall be cleaned with steel wool and the flux shall be applied to the clean surface before soldering. After soldering, the excess solder shall be wiped off while still plastic.
 - D. Silver brazing alloy shall be equal to and shall be used for joints in:
 - 1. Medical Gas Piping (All Systems)
 - 2. Medical Vacuum Piping
 - E. Brazed Joints:
 - 1. All brazed joints shall be cleaned. An approved flux shall be applied; joint filler metal shall conform to AWS A5.8.
 - 2. Flux shall meet AWS Standard A5.31, Type F83-A or F83-C.
 - F. 410 solder shall be used for all joints in:
 - 1. Domestic cold water
 - 2. Domestic hot water
 - 3. Domestic hot water return
 - 4. Copper drainage piping
 - 5. Plant compressed air
 - G. Lead-Tin (50-50) solder or any solder containing lead shall NOT be used or permitted for joint connections on this project.
 - H. Where the silver brazing is performed in a confined non-ventilated space, a non-toxic, cadmium-free brazing alloy such as Stay-Brite shall be used instead of Easy-Flo. Bring joint to solder temperature or brazing temperature in as short a time as possible.
 - I. Form continuous solder bead or brazing filler bead around entire circumference of joint.
 - J. Wipe excess solder from joint area while solder is still plastic.
 - K. Solder joints shall be in accordance with IPC Section 605.2, 605.14.3 and ASTM B838. Flux shall conform to ASTM B-813.
- 3.4 PRESS-FIT SYSTEM
- A. All new domestic water piping installed on this project shall be a solderless, press-fit, domestic water system. The system shall be Viega/Rigid copper press fitting system. Fittings shall be rated 0 \square to 250 \square at 200 psi and tested to 600 psi.
 - B. Fittings shall meet ANSI/NSF 61, – ASME B-16.22 and ASTM B88. Elastomeric seals shall meet ASTM D-2000.

- C. Mechanical joining shall be recognized by:
 - IPC International Plumbing Code
 - SBCCI Standard Plumbing Code
 - IAPMO Uniform Plumbing Code
 - PHCC National Standard Plumbing Code
- D. Copper and copper alloy press fittings shall conform to material requirements of ASME B16.18 or ASME B16.22 and performance criteria of IAPMO PS 117. Sealing elements for press fittings shall be EPDM. Sealing elements shall be factory installed or an alternative supplied by fitting manufacturer. Press end shall have SC (Smart Connect) feature design (leakage path). Smart Connect™ (SC Feature). In ProPress ½” to 4” dimensions, the Smart Connect Feature assures leakage of liquids and/or gases from inside the system past the sealing element of an unpressed connection. This feature shall provide the installer quick and easy identification of connections which have not been pressed prior to putting the system into operation.
- E. Press Connections: Copper press fitting joints shall be made in accordance with the manufacturer’s installation instructions. The tubing shall be fully inserted into the fitting and the tubing marked at the shoulder of the fitting. The fitting alignment shall be checked against the mark on the tubing to assure the tubing is fully engaged (inserted) in the fitting. The joints shall be pressed using the tool approved by the manufacturer.
- F. Installer shall be a qualified installer, licensed within the jurisdiction, and familiar with the installation of ProPress copper press joint systems. ProPress copper press fittings shall be installed using the proper tool, actuator, jaws and rings as instructed by the press fitting manufacturer. The installation of copper tubing for hot and cold water distribution systems shall conform to the requirements of the ICC International Plumbing Code or IAPMO Uniform Plumbing Code.
- G. Note: Viega Press-fit installation shall only be permitted on this project. Push-on shark-teeth, or any type connection fittings that are not Press-Fit, shall NOT be approved.
- H. T-drill mechanically formed tee fittings shall be used in conjunction with the ProPress Copper System in accordance with the IPC Chapter 6 Section 605.5.1, 605.5.1.2 and 605.14.1. Use caution around combustible material and follow all safety guidelines for open flame during silver brazing.

END OF SECTION 22 0010

SECTION 23 0200
GENERAL PROVISIONS – HVAC

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to work of this Section.
- B. This specification or drawing and the design features or resulting construction disclosed, are the property of Furlow Associates, Inc., and shall not be reproduced without written permission.
- C. All Mechanical Systems shall be part of and included in all of the following: 23 0200 thru 23 0950

1.2 WORK INCLUDED

- A. Provide labor, materials, equipment and supervision necessary to install complete operating HVAC Systems, including all work at the site and within the proposed construction areas to accomplish the required work.
- B. Wherever the term "provide" is used, it shall be understood to mean both "furnish" and "install".

1.3 REGULATIONS, CODES AND STANDARDS

- A. Work shall be performed in accordance with latest adopted codes, regulations and ordinances by authorities having jurisdiction. Observe all safety regulations.
- B. Obtain all permits and inspection certificates and pay all charges.
- C. Make or arrange for utility connections and pay all charges.
- D. Latest editions of any referenced standards shall govern.

1.4 RELATED WORK

- A. Refer to equipment shown or specified in sections of Division 1 thru 14 that will require Mechanical services and provide such service.
- B. Refer to work related to HVAC as shown on the following contract drawings:
 - Architectural
 - Electrical

1.5 COORDINATION

- A. The Mechanical Contractor is responsible to coordinate all manufacturer's recommended circuit breakers, starters, disconnects and fuse sizes for all equipment. Submission of a shop drawing will certify that this has been completed. Any necessary changes required will be included as part of this contract.
- B. Mechanical Contractor shall coordinate scheduling, submittals and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of independent work elements, with provisions to accommodate items that may be installed at a later time.
- C. Mechanical Contractor shall verify utility requirements and all characteristics of operating equipment are compatible with the building utilities. Coordinate the work of all sections related and required for installing, connection and placing in service of all equipment.

- D. Mechanical Contractor shall coordinate all space requirements, supports and installation of all mechanical, electrical, plumbing and fire protection work, which are indicated diagrammatically on the Drawings. Verify routing of all pipes, ducts, conduits and equipment connections. Maximize accessibility for other work, and service requirements for maintenance and repairs.
- E. Obtain written confirmation from all related trade Contractors and the Owner or his representative that requirements, conflicts and coordination issues have been discussed and resolved.
- F. Submit coordination drawings to verify access and clearances.

1.6 DEFINITIONS

- A. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawl spaces, and tunnels.
- B. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.
- C. Exposed, Exterior Installations: Exposed to view outdoors, or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.
- D. Concealed, Interior Installations: Concealed from view and protected from physical contact by building occupants. Examples include above ceilings and in duct shafts.
- E. Concealed, Exterior Installations: Concealed from view and protected from weather conditions and physical contact by building occupants, but subject to outdoor ambient temperatures. Examples include installation within unheated shelters.

1.7 SUBMITTALS

- A. Shop Drawings:
 - 1. Shop drawings shall be submitted in accordance with Division 1 of these specifications except where herein modified.
 - 2. Shop drawings comprising complete catalog cuts, performance test data for HVAC equipment as required by other sections of Division 23, shall be submitted for review checking. The Contractor shall review these shop drawings for conformance to contract documents prior to submission and affix contractor's signature to each submittal certifying that this review has been done. By approving and submitting shop drawings, product data, samples and similar materials, the Contractor represents that the Contractor has determined and verified materials, field measurements and field construction data that relates to the work, and has checked and coordinated this information with all of the requirements contained in the contract documents for the work of all trades.
 - a. The Contractor and equipment manufacturer shall clearly identify in all submittals and shop drawings any and all applications standards which require additional work to accommodate this equipment and provide a complete and operational system as described in the contract documents.
 - b. The Contractor shall be completely responsible for any and all additional costs associated with the changes required by this and all other trades.
 - 3. All shop drawing submittals shall have the following identification data, as applicable, contained therein or permanently adhered thereto.
 - a. Project name.

- b. Project number.
 - c. Sub-contractor's, vendor's and/or manufacturer's name and address.
 - d. Product identification.
 - e. Identification of deviation from contract documents.
 - f. Applicable contract drawings and specification section number.
 - g. Shop drawing title, drawing number, revision number, and date of drawing and revision.
 - 4. Resubmit revised or additional shop drawings as requested.
 - 5. Wherever shop drawings or vendor's standard data sheets indicate work to be done "by others", it shall be the responsibility of the contractor making the submission to identify by name, the contractor who is to do this work. If the contractor named is other than the contractor making the submission, the shop drawing submission must be reviewed by the named contractor and bear his mark of approval, prior to submission to the Architect/Engineer.
 - 6. Where equipment proposed differs from that shown on the drawings or specified, he shall submit for approval drawings showing the manner in which the layout is affected by the substitution.
 - 7. The Contractor shall keep one copy of approved shop drawings at the job site, filed in a suitable metal container. The shop drawings shall be cataloged and kept in good repair, and shall be available for use by the Owner, Architect and Engineer.
 - 8. No equipment shall be ordered, fabricated, etc., before approval of shop drawings.
 - B. Contractor is responsible for the shop drawing coordination and interface with the work of other contracts and adjacent work. The relationship of Contractor's work shall be verified as it relates to adjacent and critical features of the work of this and all contracts and materials.
 - C. The Contractor shall submit a complete schedule of all shop drawings required for the scope of work covering all materials and equipment listed in all sections of Division 23, Mechanical, including all documents required for contract closeout, Owner instructions and training, and all turnover items at the completion of the work. This schedule shall be submitted for review and approval within thirty days of contract award and before any subsequent materials are provided for review.
 - D. The shop drawings provided by the Contractor will be reviewed only once and resubmittals will be reviewed only once. Any other submittals will be billed to the Contractor at the Engineer's standard rates.
- 1.8 SITE INSPECTION
- A. The Contractor shall visit site, inspect, and become aware of all conditions which may effect the work during the estimation phase of his work prior to bid openings. Investigate utilities, protection requirements for adjacent facilities, storage locations, and access to the construction area.
 - B. Submission of a bid will be deemed evidence of having complied with this requirement.
- 1.9 SUBSTITUTIONS
- A. Whenever a material, article, piece of equipment or system is identified in the following specification or indicated on the drawings by reference to manufacturers' or vendors' names, trade names, catalog numbers or the like, it is so identified for the purpose of establishing the basis of the Bid.
 - B. Substitution approval must be obtained and included as an addendum item prior to the submission of the bid. An approved substitution shall not be considered as an approval for the Contractor or an

equipment vendor to deviate from the written portion of the specifications unless so stated in the addendum.

- C. The drawings illustrate the space allocated for equipment and the Contractor shall install the equipment accordingly. If changes are required in the building or arrangement due to substitution of equipment, the Contractor making the substitution must pay for the necessary modifications.
- D. The listed equivalent or substituted manufacturers along with the bidding related contractor shall be completely responsible to comply with all requirements on all contract documents. This shall include, but not be limited to all: space requirements, code clearances, type-horsepower-capacities-number and size of services required from other trades including all auxiliary items provided by this Contractor and all other trades, and all manufacturer's specific equipment applications standards and requirements, for approved equipment including that which is basis of design or a substitution. The bidding related contractor and equipment manufacturers shall clearly identify in all submittals and shop drawings any and all applications standards which require additional work to accommodate this equipment and provide a complete and operational system as described in the contract documents. If the bidding contractor or manufacturer does not comply with these requirements then they shall be completely responsible for any and all additional costs associated with the changes required by this and all other trades.
- E. Where only one brand name or manufacturer is identified, no substitutions are permitted

1.10 LUBRICATION

- A. Provide and maintain all required lubrication of any equipment operated prior to acceptance by the Owner. Lubrication shall be as recommended by the equipment manufacturer.
- B. Provide one year's supply of lubricants to Owner at date of acceptance.
- C. Verify that required lubrication has taken place prior to any equipment start-up.

1.11 EQUIPMENT START-UP

- A. Verify proper installation by manufacturer or his representative.
- B. Advise Construction Manager 2 days prior to actual start-up.
- C. Verify proper operation. Obtain signed statement by manufacturer or his representative that equipment is operating within warranty requirements. Submit statement to Construction Manager.
- D. Perform field mechanical balancing in accordance with Section 23 0950: TESTING AND BALANCING OF MECHANICAL SYSTEMS.
- E. The Mechanical Contractor shall own as part of his work, the following:
Provide one (1) additional drive set, if necessary, to obtain final design balancing requirements. The Mechanical Contractor shall coordinate with Balancing Firm and equipment manufacturer for drive selection, including belts and pulleys.

1.12 OPERATION & MAINTENANCE INSTRUCTIONS

- A. Properly and fully instruct Owner's personnel in the operation and maintenance of all systems and equipment.
 - 1. Contractor to demonstrate all systems to Engineer for verification of operation prior to Owner's instruction period.
 - 2. Provide two (2) 4-hour sessions of training to School District Maintenance Staff.
- B. Insure that the Owner's personnel are familiar with all operations to carry on required activities.

- C. Such instruction shall be for each item of equipment and each system as a whole.
- D. Provide report that instruction has taken place. Include in the report the equipment and/or systems instructed, date, contractor, Owner's personnel, vendor, and that a complete operating and maintenance manual has been reviewed.
- E. Manual shall include all instructions on operation, maintenance, repair parts list, lubrication requirements, brochures, catalogue cuts, complete schedule of air filters for each unit type in Excel spreadsheet format, wiring diagrams, piping diagrams, control sequences, service requirements, names and addresses of vendors, suppliers and emergency contacts. Three manuals shall be provided.
- F. Submit manuals for review prior to operating instruction period. Manuals shall be 8-1/2 x 11" with hard cover, suitably bound.
- G. Provide to the Owner any special tools necessary for operation and routine maintenance of any of the equipment.
- H. Upon completion of the project, the Mechanical Contractor shall provide a complete set of legible as-built drawings for the Owner.

1.13 TOOLS

- A. All equipment furnished by the Mechanical Contractor which requires special tools or devices other than those normally available to the maintenance or operating staff shall be furnished in duplicate to the Owner, sufficiently marked, packed or boxed for staff usage. The tools provided shall be listed by the Mechanical Contractor identified as to their use or the equipment applicable in a written transmittal to the Owner.

1.14 CLEANING AND FINISHING

- A. After equipment start-up and all operating tests have been made and the system pronounced satisfactory, each respective Contractor shall go over the entire project, clean all equipment, etc., installed by him and leave in a clean and working condition. Any surfaces found marred after this final cleaning shall be refinished or replaced by each Contractor at no cost to the Owner.
- B. Provide for the safety and good condition of all materials and equipment until final acceptance by the Owner. Protect all materials and equipment from damage. Provide adequate and proper storage facilities during the progress of the work. Special care shall be taken to provide protection for bearings, open connections, pipe coils, pumps, compressors and similar equipment.
- C. All fixtures, piping, finished surfaces and equipment shall have all grease, adhesive labels and foreign materials removed.
- D. All piping shall be drained and flushed to remove grease and foreign matter. Pressure regulating assemblies, traps, and similar items shall be thoroughly cleaned. Remove and thoroughly clean and reinstall all liquid strainer screens after the system has been in operation ten (10) days.
- E. When connections are made to existing systems, the Mechanical Contractor shall do all cleaning and purging of the existing systems required to restore them to the condition existing prior to the start of work.
- F. Clean-up: Remove from the premises, all unused material and debris resulting from the performance of work under this section.

1.15 TEMPORARY USE OF EQUIPMENT

- A. The use of permanent equipment and terminal units during the construction period shall be done at the specific direction of the Construction Manager or the Owner's Representative, and as permitted by Local Code.
- B. Whenever equipment has been used as directed, the Mechanical Contractor shall change unit filters as required in other sections of Division 23, as well as vacuum clean the interior of all unit enclosures to a like-new condition, including cleaning of coils. Under no circumstances will energy recovery equipment be used for temporary purposes.
- C. Mechanical Contractor shall also vacuum clean the interior of all connecting ductwork, fittings, dampers, air outlets and inlets.
- D. Mechanical Contractor shall also provide the Owner with a full and complete warranty required in other sections of Division 23 and the General Conditions of the contract.

PART 2 – PRODUCTS

2.1 GENERAL

- A. All material and equipment shall be new and of present day manufacture, and shall conform to accepted standards of the trade where such a standard has been established for the particular type of equipment or material.
- B. Whenever equipment or material is referred to in the singular, such as "the fan", it shall be deemed to apply to as many such items as necessary to complete the work.

2.2 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. During loading, transporting and unloading exercise care to prevent damage to material.
- B. Store all materials in dry enclosures or under protective coverings out of way of work progress.
- C. Material shall not be allowed to be stored directly on ground.
- D. Deliver in manufacturer's original cartons or on skids.
- E. Handle and protect so as to prevent damage to product or any surrounding material.

2.3 CONCRETE

- A. Concrete shall be in accordance with ACI-613.

2.4 WARRANTY

- A. Wherever in the specification sections of this division, reference is made to a specific warranty period, this warranty shall be in addition to and not a limitation of other rights the Owner may have against the Mechanical Contractor under the contract documents.

PART 3 – EXECUTION

3.1 PROTECTION

- A. Plug or cap open ends of piping systems, conduit and ductwork.
- B. Stored materials shall be covered to prevent damage by inclement weather, sun, dust or moisture.
- C. Protect all installed work until accepted in place by the Owner.
- D. Plates, polished metal escutcheons, thermostats and other finished devices shall not be installed until masonry, tile, and painting operations are complete unless otherwise protected.

- E. Protect all work from operations which may cause damage such as hauling, welding, soldering, painting, insulating and covering.

3.2 WORKMANSHIP

- A. Install all work neat, trim and plumb with building lines.
- B. Install work in spaces allocated.
- C. Cutting and patching shall be performed by skilled tradesmen normally employed for the work involved.
- D. This Contractor shall provide a complete weathertight seal to all new systems in the building including the necessary caulking, weather-stripping and insulation.

3.3 EQUIPMENT SETTING

- A. Provide as a minimum, a 4 inch concrete pad beneath all floor-mounted equipment. Install anchor bolts in pour.
- B. Provide as a minimum, spring vibration isolation under any equipment 10 HP and over and rubber in shear vibration isolation on any equipment up to 10 HP. For further specifications and additional requirements, refer to other sections.
- C. Concrete shall be 3,000 psi, 28 day compressive strength in accordance with ACI-613. Reinforce with No. 4 rod 12" on centers both ways or as otherwise detailed.

3.4 FASTENERS, HANGERS AND SUPPORTS

- A. Provide all hangers and supports required to suspend, mount, or hang the work.
- B. Provide all miscellaneous steel angles, channels, beams, clips, brackets and anchors necessary to hang or support the work. Provide submissions for review.
- C. Install concrete inserts before concrete is poured.
- D. Drilled inserts shall not be loaded more than 1/4 rated capacity.
- E. Power-driven fasteners shall not be allowed for piping larger than 2 inch, or equipment. When used they shall not be loaded more than 1/8 rated capacity or 200 pounds.
- F. All hangers, miscellaneous steel, braces and supports shall be galvanized, cadmium plated, or primed steel. Copper tubing shall be supported with copper hangers.
- G. Piping shall be supported from adjustable clevis type hangers with insulation pipe saddles or pipe shields in accordance with piping support spacing table on the drawings. Where hangers are 18" or longer provide lateral bracing at every fourth hanger.
- H. Any lintels required for openings for this work if not indicated on Architectural or Structural drawings shall be provided under this Section.

3.5 SLEEVES

- A. Provide each pipe, duct or conduit passing through a masonry or concrete wall, floor or partition with a sleeve made from standard weight steel pipe for pipe or conduit and No. 12 gauge galvanized steel for ducts, with smooth edges, securely and neatly cemented in place. Provide each pipe, duct or conduit passing through a frame or metal partition with a sleeve made from No. 22 gauge galvanized sheet metal, securely fastened in place.
- B. Be responsible for the proper location and alignment of all sleeves.

- C. Provide hydrostatic seals for sleeves passing through outside walls, either above or below grade, or through hydrostatically sealed slabs or floors on grade. Provide fire-rated seals for all sleeves which penetrate fire-rated walls.
- D. Install both piping and sleeve seals so as to maintain integrity of seals with expansion and contraction of piping.
- E. Extend wall and partition sleeves through and cut flush with each surface unless otherwise indicated or specified.
- F. Select sleeves two pipe sizes larger than any pipe or conduit that is to remain uncovered, unless otherwise required by the sealing method specified. Where pipes are to be covered, provide sleeves large enough to allow the covering to pass through the sleeves with sufficient clearance for sealing as specified hereinafter. Size sleeves for branch piping from vertical risers large enough to permit vertical expansion at the riser.
- G. Select duct sleeve sizes to suit requirements of fire and/or smoke dampers and sealing methods as specified.
- H. Install sleeves passing through above-grade floors of mechanical rooms, toilet rooms, kitchens or similar service areas where liquid leaks or spillover may occur in a watertight manner. Sleeves shall be such that waterproofing membrane can be flashed around and into the sleeve where necessary.
- I. Seal sleeves for pipes or conduit passing through ceiling air plenum walls or the floor above air tight in a manner similar to that specified for fire-rated sleeves.
- J. Hydrostatic Sealing Method: Provide compressible synthetic rubber seals, equivalent to LINK SEAL, manufactured by the Thunderline Corporation, or THRUWALL manufactured by O.Z. Gedney. Install seals in accordance with the manufacturer's recommendations to provide air tightness aboveground and hydrostatic sealing belowgrade. Caulking or other type mastic is not acceptable.
- K. Fire-Rated Sealing Method:
 - 1. Sleeves, openings and sealants shall comply with applicable codes, recommended practices and standards, and manufacturer's instructions. Fire sealants shall have ability to prevent spread of flame, smoke or water throughout the penetration and shall pass 3 hour test, UL test ASTM E814 and UL 1479.
 - 2. Products: Chase Corporation CTC PR-855, O. Z. Gedney CRS/CAFS, 3M Electro-Products Division Putty 303 or Caulk CP25 penetration sealing kits, General Electric Company sealants type RTV-850, 6428 or 7403, Thunderline Corporation "Link-Seal Pyro-Pak". Installation and type of sealant to be used as recommended by the manufacturer.

3.6 PLATES

- A. Provide chrome plated plates wherever piping passes into finished area.
- B. Plates shall be securely fastened to piping or building construction.
- C. Floor plates shall cover 1 inch sleeve extension.

3.7 OFFSETS, TRANSITIONS, MODIFICATIONS

- A. Provide all offsets necessary to install the work and to provide clearance for other trades.
- B. Maintain adequate headroom and clearance.
- C. Incidental modifications necessary to the installation of the systems shall be made as necessary and as approved by the Architect.

3.8 RECESSES

- A. Furnish information to the Construction Manager as to sizes and locations of recesses required to install panels, boxes, and other equipment or devices which are to be recessed in walls.
- B. Make offsets or modifications as required to suit final locations.

3.9 LABELING

- A. All HVAC equipment such as pumps, fans, air handling units, and devices requiring identification for operating procedures shall be provided with permanent black laminated micarta white core labels with 3/8 inch letters.
- B. This shall also apply to all controllers, remote start/stop pushbuttons and equipment cabinets.
- C. This shall not apply to individual room thermostats.

3.10 FLASHING AND COUNTERFLASHING

- A. Roof curbs, etc., shall have counterflashing fittings. Contractor shall provide flashing.
- B. Piping and conduit thru the roof shall be flashed by the Contractor. Provide counterflashing.
- C. Provide curbs with base features required to match roof materials, finishes and configuration; e.g., flat, sloped, raised seam, etc.

3.11 ACCESS

- A. Locate all equipment, valves, devices and controllers which may need service in accessible places.
- B. Where access is not available, access panels shall be provided. Furnish access panels to the Construction Manager for installation.
- C. Access panels shall be Nailor-Hart Industries, Karp Co., or Controlled Air Manufacturing Limited, with 16 gauge frames and 14 gauge steel door, prime painted.
- D. Maintain access clearances for tube or fan removal, coil pulls, and filter removal.

3.12 WIRING AND MOTOR CONTROLS

- A. Packaged equipment shall be furnished with disconnect switches, starters, overloads, factory furnished and wired by the unit manufacturer.
- B. Roof-mounted exhaust fans, except utility sets, rated less than 1/2 HP at 115 volts, single phase, shall be furnished with disconnect switches, factory furnished and wired by unit manufacturer.
- C. Rooftop equipment shall be furnished with starters, disconnect switches, overloads, factory furnished and wired by unit manufacturer.
- D. This Contractor shall furnish all information and assistance required for the Electrical Contractor to purchase all motor starters that are not specified to be part of the mechanical equipment.
- E. Control wiring shall be provided under this Division of the work.
- F. All wiring shall be in accordance with the National Electrical Code and as recommended by the equipment manufacturer.

3.13 UTILITIES

- A. Do not interrupt any utility or service to the Owner without adequate previous notice and schedule.

3.14 OPENINGS – CUTTING, REPAIRING

- A. This Contractor shall cooperate with the work to be done under other sections in providing information as to openings required in walls, slabs and footings for all piping, ductwork and equipment, including sleeves where required.
- B. Any drilling or cutting required for the performance of work under this Section, shall be the responsibility of this Contractor and the cost thereof shall be borne by him.
- C. Holes in Concrete: All holes through existing concrete shall be either core drilled or saw cut. All holes required shall have the approval of the Structural Engineer prior to cutting or drilling.
- D. It shall be the responsibility of this Contractor to ascertain that all chases and openings are properly located.

3.15 PAINTING

- A. Refer to the Construction Manager's Scope of Work.

3.16 GUARANTEE

- A. All work shall be guaranteed to be free from defects for a period of one year of operation from date of acceptance by the Owner.
- B. Guarantee shall be extended on an equal time basis for all non-operational periods due to failure within the guarantee period.
- C. All materials and equipment provided and/or installed under this section of the specifications shall be guaranteed for a period of one year from date of acceptance of the work by the Owner unless otherwise specified in Division 1. Should any trouble develop during this period due to defective materials or faulty workmanship, the Mechanical Contractor shall furnish necessary labor and materials to correct the trouble without any cost to the Owner. Any defective materials or inferior workmanship noticed at time of installation and/or during the guarantee period shall be corrected immediately to the entire satisfaction of the Owner.
- D. In the event of occupancy by the Owner prior to final acceptance of the project, the guarantee date for equipment placed in operation shall be mutually agreed to by the Mechanical Contractor and the Owner's representative.
- E. Contractor to include an 11 month "walk-thru" of the building systems with representatives of the School District, Architect, Engineer and the Construction Manager. The purpose is to establish a list of corrective work that relates to operational issues, material/installation deficiencies, etc. prior to the expiration of the guarantee period.

3.17 DRAWINGS

- A. The Mechanical Systems are indicated on the Contract Drawings. Certain pertinent information and details required by the Mechanical Work appear on the Architectural, Structural and Electrical Drawings; become familiar with all drawings, and incorporate all pertinent requirements.
- B. Drawings are diagrammatic and indicate the general arrangement of systems and requirements of the work. Do not scale drawings. Exact locations of fixtures and equipment, not specifically shown, shall be obtained before starting work.

3.18 TESTING AND BALANCING OF MECHANICAL EQUIPMENT

- A. Perform field mechanical balancing in accordance with Section 23 0950: TESTING AND BALANCING OF MECHANICAL SYSTEMS.

- B. The Mechanical Contractor shall own as part of his work, the following:

Provide one (1) additional drive set, if necessary, to obtain final design balancing requirements. The Mechanical Contractor shall coordinate with Balancing Firm and equipment manufacturer for drive selection, including belts and pulleys.

END OF SECTION 23 0200

SECTION 23 0210

BASIC MATERIALS AND METHODS – HVAC

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other conditions, if any) and Division 1 as appropriate, apply to the work specified in this section.
- B. Refer to Section 23 0200 for HVAC General Provisions.
- C. Refer to other sections in Division 23 for materials and methods not specified herein.

1.2 DESCRIPTION OF WORK

- A. Included in this Section are the following:
 - 1. Steel Pipe and Fittings
 - 2. Copper Tubing & Fittings
 - 3. Polyvinyl Chloride (PVC) Pipe and Fittings
 - 4. Strainers
 - 5. Thermometers
 - 6. Gauges
 - 7. Test Stations - Pressure/Temperature
 - 8. Isolating Fittings
 - 9. Pipe Saddles
 - 10. Anchors and Guides
 - 11. Unions
 - 12. Motors

1.3 REFERENCE STANDARDS

- A. Refer to Section 23 0200 for a general description of requirements applying to this section.
- B. Install work to meet the requirements of the following:
 - 1. New Castle County Dept. of License and Inspections
 - 2. International Mechanical Code
 - 3. Gas Utility Company
 - 4. NFPA
 - 5. OSHA
 - 6. ASHRAE
 - 7. Manufacturer's Standardization Society (MSS) of the valve and Fittings Industry, Inc.:
 - SP-58 Pipe Hangers and Supports Materials, Design and Manufacture.
 - SP-69 Pipe Hangers and Supports Selection and Application

- C. Appliances and materials governed by UL requirements shall meet such requirements and bear the label.

1.4 QUALITY ASSURANCE

- A. Provide adequate supervision of labor force to assure that all aspects of the specifications are being fulfilled.
- B. Verify that all work and equipment is installed in accordance with manufacturer's warranty requirements.

PART 2 – PRODUCTS

2.1 STEEL PIPE AND FITTINGS

- A. Water Piping:
 - 1. ASTM A53 seamless, Schedule 40.
 - 2. Fittings up to 2 inch shall be 150 lb. malleable iron, screwed pattern ASME B16.3. Butt weld , ASME B16.9, same thickness as pipe.
 - 3. Fittings 2-1/2" and larger shall be butt weld ASME B16.9, same thickness as pipe.
 - 4. Weld-O-Lets and Thread-O-Lets shall be maximum of two sizes smaller than main size; i.e., maximum of a 2-inch Weld-O-Let on a 3-inch pipe.
 - 5. Thread tape shall be teflon tape, 3 mils minimum thickness.

2.2 COPPER TUBING & FITTINGS

- A. Refrigeration Piping:
 - 1. Copper tubing: Type ACR, hard drawn temper.
 - 2. Fitting: Wrought-copper, solder joints, ASME B16.22 or ASME B16.26.
 - 3. Joints: Brazed, American Welding Society (AWS) Class BCUP-5 for brazing filler metal.
- B. Water Piping:
 - 1. Tubing: Hard drawn seamless ASTM B-88 Type "L" aboveground.
 - 2. Soft seamless ASTM B-88 Type "K" below-ground.
 - 3. Joint Material: Brazed joints, low temperature silver-bearing solder.
 - a. Flux shall be non-toxic type and non-corrosive.
 - 4. Fittings: ASME B16.15, B16.18, B16.22, or B16.26.
- C. Condensate Drain Piping:
 - 1. Pipe: Copper tubing Type DWV.
 - 2. Fittings: Wrought copper solder type drainage fittings, ASME B16.23 or B16.29.

2.3 POLYVINYL CHLORIDE (PVC) PIPE AND FITTINGS

- A. Pipe:
 - 1. ASTM D-1785 Schedule 40, Type 1, Grade 1.
- B. Fittings:
 - 1. ASTM D-2466 Schedule 40

- C. Solvent Cement: ASTM D-2564 Schedule 40.
- D. Uniformity: To insure installation uniformity, all piping components shall be of one manufacturer.
- E. Flux shall be non-toxic type and non-corrosive.

2.4 STRAINERS (WATER)

- A. Perforations: .033" pipe size to 2", .057" pipe size 2-1/2" to 4", 1/8" pipe size 6" and up.
- B. Self-cleaning "Y" type screwed end up to 2 inch with machined seats with blow-off outlet, stainless steel screen, iron body.
- C. Self-cleaning "Y" type flanged 2-1/2 inch and up, with bolted cover flange, blow-off outlet, 125 psi ANSI, brass screen.
- D. Manufacturer: Muesco, Sarco, Hoffman Specialties, Metraflex, Armstrong, Watson McDaniel.

2.5 THERMOMETERS

- A. Separable socket, inserted into fluid flow, adjustable, hermetically sealed, red or blue indicating fluid, non-toxic, die-cast, baked enamel finish, double strength glass lens, white scale and black graduations.
- B. Scale: Heating Water - 30 deg. to 240 deg. F
Dual Temperature Water – 30 deg. to 240 deg. F.
- C. Manufacturer: U.S. Gauge, H.O. Trerice, Moeller, Duro, Miljoco Corp., Winter Instruments.

2.6 GAUGES

- A. Phosphor bronze bourdon tube, polypropylene case, gasketed glass crystal, aluminum dial, black graduations 4-1/2 inch diameter.
- B. Range: 0 to 60 psi, 5 pound intervals, 1/2 pound graduations.
- C. Install with bronze gauge cock.
- D. Manufacturers: Danton, U.S. Gauge, H.O. Trerice, Moeller, Miljoco Corp., Winter Instruments, Weksler Instruments.

2.7 TEST STATIONS – PRESSURE/TEMPERATURE

- A. Provide a SISCO 1/4" or 1/2" NPT fitting (Test Plug) of solid brass at desired indicated locations. Test plug shall be capable of receiving either a pressure or temperature probe 1/8" o.d. Dual seal core shall be neoprene for temperature to 200 degrees F. Nordel to 350 degrees F and shall be rated zero leakage from vacuum to 1000 psig. P/T plug to have grooved cap and chain.
- B. P/T plugs shall be provided with extensions as required by insulation.
- C. Mechanical Contractor shall also provide the following: pressure gauge adapters with 1/8" o.d. probe, 5" stem pocket testing thermometers for 25° to 125° F (tower and chilled water) for 0° to 220° F (hot water) for 50° - 500° F (temperatures above 220° F).
- D. One (1) Master Test Kit shall be furnished to the Owners. Kit shall contain one (1) 2-1/2" test gauge of suitable range, one (1) Gauge Adapter 1/8" o.d. probe, and 5" stem pocket testing thermometers - one (1) 0° - 220° F and one (1) 50° - 550° F.
- E. Manufacturer: Sisco P/T Plugs.

2.8 ISOLATING FITTINGS

- A. Provide isolating fittings between all sections of dissimilar piping materials or piping and equipment where one material is ferrous and the other is non-ferrous.

- B. Manufacturer: Epco Sales, Inc., or insulated unions by Central Plastic Co.

2.9 PIPE SADDLES

- A. Steel pipe saddles shall be welded to all black ferrous pipe, 2-1/2" pipe size and larger, at hanger locations, for systems of hot water and other heat conveying systems.
- B. Steel pipe saddles shall be welded to all black ferrous hot piping at the pipe support location when roll type hangers or pipe roll supports are employed.
- C. The saddles shall be packed with plastic insulating cement, and the saddle shall finish flush with the surface of the specified insulation.

2.10 ANCHORS AND GUIDES

- A. Anchors and guides shall be provided to support and maintain pipes in position and properly distribute expansion. The anchors and guides must be securely fastened to the building structure, and must be completely installed before the system is tested.
- B. Factory made cast semi-steel or fabricated steel, consisting of a bolted two-section outer cylinder and base with two-section guiding spider bolted or welded tight to the pipe.
- C. Guide and spider shall be of sufficient size to clear pipe insulation and long enough to prevent over travel of spider and cylinder. Guides shall not be used as pipe supports.
- D. Guides shall be as manufactured by J.J. McNally, Inc., Flexonics, Inc., Metraflex, Hyspan, Twin City Hose, Inc.

2.11 UNIONS

- A. Up to and including 2 inch pipe size: Screwed pattern, bronze-to-bronze seat.
- B. Above 2 inch pipe size: Flanged pattern, A.S.A. forged steel, with gaskets, bolts and nuts.
- C. Copper tubing unions shall have sweated type ends. Flanged unions on copper tubing may be soldered connections.
- D. Materials and pressure ratings shall be the same as specified for the respective pipe and fitting system unless otherwise specified.

2.12 MOTORS

- A. All single phase and polyphase motors shall be manufactured to incorporate the latest NEMA standards.
- B. All single phase and polyphase motors shall have steel frames with ball bearings and copper windings. All motors to have a Class "F" insulation system with a service factor of 1.15.
- C. All motors shall be 1725 RPM, 4 pole design, unless otherwise noted on the drawings, or in the equipment specifications.
- D. Motors installed indoors and not exposed to moisture shall be open, dripproof, Class B temperature rise based on 40 deg. C maximum ambient temperature.
- E. Motors installed outdoors and exposed to moisture shall be totally enclosed, fan cooled, Class B temperature rise based on 40 deg. C maximum ambient temperature.
- F. Based on NEMA Standards, motors shall comply with the following minimum nominal efficiencies at full load.

Nominal Efficiencies for “NEMA Premium”™ Induction Motors						
Rated 600 Volts or Less (Random Wound)						
	Open Drip-Proof			Totally Enclosed Fan-Cooled		
HP	3500 RPM	1800 RPM	1200 RPM	3500 RPM	1800 RPM	1200 RPM
1	82.5	85.5	77.0	82.5	85.5	77.0
1.5	86.5	86.5	84.0	87.5	86.5	84.0
2	87.5	86.5	85.5	88.5	86.5	85.5
3	88.5	89.5	85.5	89.5	89.5	86.5
5	89.5	89.5	86.5	89.5	89.5	88.5
7.5	90.2	91.0	88.5	91.0	91.7	89.5
10	91.7	91.7	89.5	91.0	91.7	90.2
15	91.7	93.0	90.2	91.7	92.4	91.0
20	92.4	93.0	91.0	91.7	93.0	91.0
25	93.0	93.6	91.7	93.0	93.6	91.7

- G. Motor Characteristics: Refer to Equipment Schedules for specific data.
- H. All motors rated less than 1/2HP shall have thermal protection of the auto-reset type as an integral part of the motor.
- I. All motors rated 1/2HP and larger shall have thermal protection provided by an external device.
- J. Whenever a variable frequency PWM drive is installed to control an AC motor, a maintenance-free, circumferential, conductive micro fiber shaft grounding ring shall be installed on the AC motor drive end to discharge shaft currents to ground. Recommended part: AEGIS SGR™ Bearing Protection Ring, as made by Electro Static Technology. Install in accordance with the manufacturer’s written instructions.

PART 3 – EXECUTION

3.1 PIPING SYSTEMS

- A. All piping to drain to low points. Low points shall be provided with drain valves with hose thread.
- B. All piping shall be arranged to have air vents at high points.
 - 1. Air vents shall be automatic in operation when located in Boiler Rooms, Chiller Rooms and Mechanical Equipment Rooms. All air vents shall be provided with a PVC drain line which shall be routed to the nearest floor drain. Several air vents may be tied together.
 - 2. Air vents shall be manual in operation in all other locations.
- C. Do not install trapped lines where water cannot be drained or air can accumulate without being vented.
- D. Piping shall run square with building lines.
- E. Piping shall not be insulated or covered until tested.

- F. Necessary drains, off-sets, vents and drips shall be provided for coordination of the work as part of the contract.
- G. Running or close nipples are not permitted.
- H. Piping shall not be installed over electrical transformers, panels, switchgear, substations, and control panels. No piping shall be installed in elevator machine rooms.
- I. Exposed insulated piping risers in unfinished spaces shall be covered with 22 gauge galvanized steel sleeves from floor to ceiling. Refer to Section: Insulation & Covering – HVAC for additional requirements.
- J. Allow clearance for expansion and contraction.
- K. Install eccentric piping fittings where change in sizes occurs in piping systems. Tops of pipes shall remain level for hydronic systems. Bottom of pipe shall remain level for steam systems.
- L. Install isolating fittings between sections of ferrous and non-ferrous pipe or connected equipment.
- M. Do not support piping from other piping, conduits or equipment.
- N. Strainers shall be installed on suction of all pumps, inlets of control valves, and where indicated on drawings.
- O. Thermometers and gauges shall be installed where indicated on the drawings, required by equipment specifications and where indicated elsewhere in the specifications.
- P. Flexible connectors shall be provided on suction and discharge piping of all base mounted pumps.
- Q. Unions shall be provided adjacent to all valves, at equipment connections, and where necessary to facilitate dismantling of the piping system.
- R. Install expansion joints, expansion compensators, anchors and guides in piping systems as shown on the drawings and in accordance with manufacturer's written instructions.
 - 1. Provide anchors and guides on both sides of the expansion compensator or expansion joint in accordance with EJMA Standards.
 - 2. Provide anchors and moment guides in each pipe, with the first moment guide located the equivalent of four-pipe diameters from the compensator, and the second guide fourteen pipe diameters beyond the first guide.
 - 3. Remove all shipping blocks, stays, setscrews, etc., from all compensators and moment guides. Pipe centerlines shall be aligned.
 - 4. During initial system pressurization, all pipe guides and anchors must be secure and functioning.
- S. Material Requirements for Systems:
 - 1. Heating Hot Water Supply & Return Piping:
 - a. Schedule 40 black steel.
 - b. Type L hard copper.
 - 2. Make-up Water: Type L hard copper.
 - 3. AC Condensate Drain (including pumped condensate):
 - a. Type DWV copper.
 - b. Schedule 40 PVC.

3.2 TAGS, CHARTS AND IDENTIFICATION

- A. See Paragraph "Labeling" in GENERAL PROVISIONS for equipment labeling.
- B. Identify each valve in all systems with black, numbered and stamped 1- 1/2" brass or aluminum tags fastened to valve by brass chain and S-hook.
- C. Provide 1/8" scale diagrams showing location, number and service or function of each tagged item.
 - 1. Frame diagrams in approved metal frames with clear acrylic front, hinges, and locks.
 - 2. Secure to wall in **Mechanical** Room.
 - 3. Provide two additional separate copies permanently covered and bound.
 - a. Include one (1) copy in the Operation and Maintenance Manuals.
- D. Piping Identification: Identify piping with Seton "Setmark" or Brimar, semi-rigid plastic, wraparound pipe markers with flow arrows and conforming to ANSI A13.1. Locate marker at each valve, changes in direction, where pipes pass thru barriers and every 25' of horizontal runs. Lettering on background shall be in accordance with the following colors:

Legend		Background	Lettering
1.	Gas	- Yellow	- Black
2.	Glycol Heating Water Supply	- Yellow	- Black
3.	Glycol Heating Water Return	- Yellow	- Black
4.	Cold Water Make-up	- Green	- White
5.	Condensate Return	- Yellow	- Black
6.	Vent	- Yellow	- Black

- E. Provide color coded 1" diameter markers on ceiling tile grids to indicate system and valve locations.
Hot Water: - Red
- F. Manufacturers: Seton "Setmark", Brimar, B-Line MSI.

3.3 WELDING

- A. All concealed and inaccessible black steel piping shall be welded.
- B. All black steel piping larger than 1-1/4 inch may be fusion welded.
- C. All elbows, tees and branch connections shall be made with welding fittings ANSI B16.9.
- D. Welding shall be in accordance with the ASME Boiler and Pressure Vessel Code Section IX.
- E. Furnish welder test certificate for review. Certificates of successful qualification by the following organizations shall be acceptable.
 - 1. ASME Boiler and Pressure Vessel Code
 - 2. ANSI Code for Pressure Piping
 - 3. National Certified Pipe Welding Bureau
 - 4. Military Specification MIL-STD-248

3.4 SOLDERING/BRAZING

- A. Connections between copper tubing and copper fittings shall be made with the appropriate filler metal. Flux shall be non-corrosive type as recommended by the manufacturer of the filler metal, and conforming to AWS A5.8.
- B. Tubing shall be cut square and then reamed and deburred. End of tubing and inside of fitting cup shall be cleaned with steel wool and the flux shall be applied to the clean surface before joining. After joining, the excess filler metal shall be wiped off while still plastic.
- C. Silver brazing alloy shall be equal to Easy-Flo by Handy and Harmon or Sta-Brite silver solder and shall be used for joints in:
 - 1. Hot water heating piping
 - 2. Air conditioning condensate drain piping
 - 3. Cold water fill and make-up piping
- D. Where the silver brazing is performed in a confined non-ventilated space, a non-toxic, cadmium-free brazing alloy such as braze 560 by Handy & Harman shall be used.
- E. Refrigerant piping shall be silver brazed using Harris Sil-Fos 15 or equivalent, with nitrogen purge.
- F. Bring joint to solder temperature or brazing temperature in as short a time as possible.
- G. Form continuous solder bead or brazing filler bead around entire circumference of joint.
- H. Wipe excess solder from joint area while solder is still plastic.

END OF SECTION 23 0210

SECTION 23 0230
INSULATION & COVERING - HVAC

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the contract, including the conditions of the contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to the work specified in this section.
- B. Refer to Section 23 0200 for HVAC General Provisions
- C. Refer to Section 23 0210 for HVAC Basic Materials & Methods.

1.2 DESCRIPTION OF WORK

- A. This Section includes insulation and covering provided on the following piping and equipment:
 - 1. Hot Water Heating Piping
 - 2. Dual temperature water piping.
 - 3. Hot equipment surfaces.
 - 4. Reusable Valve Covers
 - 5. Insulated Pipe Saddles
 - 6. Acoustic Duct Liner
- B. Insulation shall be installed on the following duct systems:
 - 1. All supply ductwork.
 - 2. All return ductwork.

1.3 REFERENCE STANDARDS

- A. Refer to Section 23 0200 for a general description of requirements applying to this section.

1.4 QUALITY ASSURANCE

- A. Refer to Section 23 0210 for a general description of requirements applying to this section.
- B. Install insulation in accordance with manufacturer's recommendations.
- C. Provide adequate supervision of labor force to assure that all aspects of the specifications are being fulfilled.

1.5 SUBMITTALS

- A. Submit shop drawings, installation instructions, and manufacturer's literature of all materials specified in accordance with Section 23 0200.
- B. Submit fabrication instructions for pipe fitting and valve insulation.
- C. Submit manufacturer's joining recommendations for butt joints and longitudinal seams.

1.6 WARRANTY/GUARANTEE

- A. All work and materials are subject to the general warranty as described in the General Conditions of the Contract and in Division 1, General Requirements.

PART 2 – PRODUCTS

2.1 PIPE INSULATION MATERIAL

A. Fiberglass:

1. Material: Preformed fiberglass bonded with resin to form circular pipe sleeves with factory applied, white all service jacket bonded to reinforced foil vapor barrier jacketing. The jacket shall have factory applied double pressure-sensitive, self-sealing, adhesive closure and vapor sealing of longitudinal joints. Thermal conductivity: 0.24 Btu/Hr./SF/inch at 100 degrees F. Flame spread of 25 and developed smoke of 50 or less.
2. All Valves and Fittings:
 - a. Glass fiber insert and pre-molded PVC cover, Johns Manville Corp. "Zeston" and "Hi-Lo Temp Inserts" for fittings. Glass fiber or prefabricated elastomeric foam fittings must fill the entire space within the cover completely.
 - b. Factory molded fibrous glass fitting covering for fittings. Coat ends with Fosters 30-36 lagfast adhesive
 - c. Mitered sections of pipe covering for valves.
3. Manufacturers: Johns Manville Corp., Certain-Teed, Owens- Corning, Knauf, Armacell.

B. Closed Cell:

1. Material: Black flexible elastomeric foamed closed cell structure insulation 25/50 rated with a flame spread rating of 25 or less and a smoke developed rating of 50 or less with both a moisture seal and a reinforced elastic foam lap seal closure system.
2. Flexible pipe insulation shall be a foamed elastomeric closed cell structure material, with a thermal conductivity of not more than 0.27 Btu/Hr./Sq. Ft./Inch at a mean temperature of 75 degrees F. The insulation shall have an average density of at least 2 pounds per cubic foot, shall be self-extinguishing, and shall have a water vapor transmission rating of not more than 0.1 perms. Between temperature limits of -40 degrees F and plus 220 degrees F, the insulation shall not indicate any deviation from its original state.
3. Specification Compliance:

ASTM-E-84

ASTM-C-534 Type I – Tubular, Type II – Sheet.

ASTM-D-1056, 2B1 – Tubular, Sheet.

MIL-C-3133B (MIL STD 670B) Grade SBE-3

MIL-P-15S280J, Form T, Form S.
4. Manufacturers: Armacell, Nomaco, K-Flex.

C. Covering of Pipe Insulation Outdoors:

1. Wrapping: Wrap insulation with embossed 0.016" aluminum jacket.
2. Fastenings: Cover shall be held in place with soft aluminum bands on 12" centers.
3. Valves and Fittings: Weatherproof all valves and fittings.

D. Manufacturers: Johns Manville Corp., Certain-Teed, Owens- Corning, Knauf.

2.2 DUCT INSULATION

- A. Concealed Supply and Return Ductwork: Fiberglass duct wrap bonded with resins, 3/4 pound density, aluminum foil facing reinforced with fiberglass scrim, laminated to Kraft, 2" thick.
1. Thermal Conductivity: 0.27 Btu/Hr./SF/Inch at 75 degrees F. Min. installed "R" value w/25% compression shall be 5.6.
 2. Duct wrap shall be cut to stretch-out dimensions as provided in manufacturer's instructions. Remove a 2" piece of insulation from the facing at the end of the piece of insulation to form an overlapping staple and tape flap. Install with facing outside so tape flap overlaps insulation and facing at other end. Insulation shall be tightly butted and not compressed excessively at duct corners. Seams shall be stapled 6" on center with outward clinching staples. All seams, tears, punctures and other penetrations of the insulation facing shall be sealed with foil tape or vapor proof mastic. Where rectangular ducts are 24" in width or greater, duct wrap shall be secured to the bottom of the duct with mechanical fasteners; i.e., stick pins spaced 18" on center.
- B. Exposed supply and return ductwork: Shall be insulated in finished conditioned spaces and non-conditioned spaces with 2" thick rigid fiberglass board. Insulation shall be 6 P.C.F. density with a "K" value of 0.25 Btu/Hr./SF/Inch at 75 degrees F. mean temperature and shall be U.L. listed at 25 maximum for flame spread, and 50 maximum for smoke developed. Insulation shall be applied using Graham Pins or Stik-Clips and all seams, edges and breaks shall be sealed with 4" matching tape and sealed with Vicryl CP-10 to match ASJ jacket. Insulation shall be provided with all-service jacket facing.
- C. Manufacturers: Johns Manville Corp., Certain-Teed or Owens- Corning, Knauf.
- D. Outdoor Installation:
1. Pre-manufactured panel system consisting of four (4) piece interlocking panels.
 2. The interlocking panels shall be constructed of Dow Thermax Polyisocyanurate insulation, ASTM D-1622, nominal 2 pcf; water vapor transmission as permeance less than 0.03, per ASTM E-96; water absorption less than 0.3% (24 hours), per ASTM C-209; flexure strength more than 40 psi, per ASTM C-203.
 3. Operating temperature range of -100°F to +250°F.
 4. Insulation shall be laminated in two (2) layers to provide R-14 at 2" thickness, per ASTM C-236/C-518.
 5. The insulation shall be jacketed with 0.032" thick embossed aluminum and sealed with vapor barrier compound. All joints shall interlock to ensure a thermal seal.
 6. Panels shall be secured with #10 self-tapping stainless screws with weather seal washers.
 7. Manufacturers: Techna-Duc Insulation System as made by P.T.M. Manufacturing, L.L.C., Newark, Delaware.

2.3 REUSABLE VALVE COVERS

- A. All valves, strainers, combination valves, etc. in heating hot water systems shall be insulated with a factory fabricated removable and reusable cover. (This product shall not be used for pipe and fittings.)
- B. Insulation shall be either fiberglass blanket or flexible elastomeric thermal insulation as listed in Paragraph 3.2 of this specification, or prefabricated fitting from the supplier. Flame and smoke spread shall be 25/50 per ASTM 84.

- C. Outer jacket shall be made of material equal to Tychem QC, overlap and completely cover the insulation, with seams joined by tabs made from Velcro or fabric straps per manufacturer's standards.
- D. Outer jacket shall overlap adjoining sections of pipe insulation, and shall be non-combustible, impermeable to water, and prevent mold, mildew and condensation.
- E. Installation shall not require the use of any special hand tools.
- F. Manufacturers: Corick Valve Covers, NoSweat Valve Wraps.

2.4 INSULATED PIPE SADDLES

- A. Insulation and facing shall each meet 25/50 flame and smoke ratings per ASTM E-84 on a component basis.
- B. A section of rigid insulation shall be used at all cold pipe hangers or support locations and shall consist of:
 - 1. A rigid 3.75 PCF phenolic foam pipe insulation designed to support pipe sizes up to and including 6" iron pipe size.
 - 2. A rigid 5 PCF phenolic foam pipe insulation designed to support pipe sizes from 8" to 30" iron pipe size.
 - 3. For all hot pipe hanger or support locations, the insert material shall be either rigid calcium silicate per ASTM C303 or perlite silicate per ASTM C303 with all service jacket and laminated to a steel support saddle.
- C. The insulation jacket shall contain a vapor retarding material to provide low moisture vapor permeability and resistance to mold, mildew and fungus growth.
- D. The insulation shall be free of any CFC or HCFC materials.
- E. The insulation shall have a minimum K-factor of 0.13 at 75 deg. F mean temperature, and self-sealing lap joint with high performance acrylic pressure sensitive adhesive tape.
- F. Integral insulation saddle shall be made of G-90 carbon steel, with full 180 deg. Coverage, flared edges to protect the vapor barrier jacket and insulation, and short rib surface to center the saddle inside the hanger and prevent movement.
- G. Preformed insulation shall extend beyond the saddle by a minimum of 1-1/2" to accommodate a tape joint seal at the butt edges of adjoining insulation sections.
- H. Minimum product dimensions shall be as follows:

Nominal pipe size (inches)	Insulation density (PCF)	Insulation length (inches)	Saddle length (inches)	Saddle gauge
1/2 - 3-1/2	3.75	9	6	20
4 - 6	3.75	12	9	18

- I. Manufacturer: Tru-Balance insulated saddles as made by Buckaroos, Inc.

2.5 ACOUSTIC DUCT LINER

- A. Duct liner shall be designed for use as an acoustical insulation to absorb air conditioning noise in sheet metal ducts and plenums operating at velocities up to 6000 fpm and temperatures up to 250 deg. F.
- B. Duct liner shall be a bonded mat of glass fibers coated with an EPA registered biocide and a black pigmented fire-resistant coating on the air stream side or flexible elastomeric closed cell foam made with an EPA approved anti-microbial.

- C. Duct liner shall comply with the requirements of NFPA 90A and 90B. Surface burning characteristics shall comply with UL Standard 723 for 25/50 flame and smoke development.
- D. Duct liner shall comply with the property requirements of ASTM Specification C1071 Type 1, or ASTM C1534. Material shall resist fungal and bacterial growth when subjected to ASTM G21 and G22 test methods.
- E. Material thickness, name of manufacturer and type shall be printed on the air stream side of the liner for ease of identification.
- F. Duct liner shall be 2" thick, unless otherwise noted on the drawings.
- G. Manufacturers: Owens Corning QuietR® AcousticR™ Duct Liner, Certainteed, Evonik Industries Solcoustic, Johns Manville Linacoustic® RC, Armacell.

PART 3 – EXECUTION

3.1 INSTALLATION – GENERAL

- A. Do not install until systems have been tested and meet requirements.
- B. Heavy work which may damage insulation shall have been completed in the vicinity of the insulation work.
- C. Provide non-compressible insulation saddles at all piping hanger locations, and at all piping hanger locations where piping is insulated with flexible closed cell insulation.
Option: Provide insulation coupling system as made by Klo-Shure Co.
- D. All installations shall be made by skilled craftsmen regularly engaged in this type of work.
- E. Insulation shall be continuous thru-wall, ceiling and floors.
- F. Metal shields, 16 gauge galvanized, shall be installed between hangers and pipe insulation.
- G. Pipe, ductwork and equipment shall be clean and dry prior to insulating.
- H. Install all insulation per manufacturer's instructions.
- I. To avoid undue compression of insulation, provide solid core inserts at all supports as recommended by the insulation manufacturer. Provide insulation shields between the insulation jacket and the hanger.
- J. Apply vapor proof mastic as recommended by the insulation manufacturer on all longitudinal and butt joints of sectional pipe insulation. Apply similar mastic to the end of every third length of sectional pipe insulation on all chilled water and dual temperature pipe insulation to prevent the migration of condensation that might occur.
- K. For pre-manufactured expansion loops, provide a second layer of insulation with air gap to maintain loop flexibility. Install in accordance with the loop manufacturer's written instructions.
- L. Ductwork treated with internal acoustic duct liner does not require external insulation.

3.2 PIPE INSULATION - TYPES & THICKNESSES

- A. Provide fiberglass insulation of thickness specified on:
 - 1. Heating Hot Water: (Up to 200°F)
 - 1-1/2" for piping 1-1/2" and below
 - 2" for pipes 2" and over.

2. Dual Temperature Water:
 - 1-1/2" for piping 1-1/2" and below.
 - 2" for piping 2" and larger.
3. Freeze protection of outdoor piping:
 - 3" Thick insulation with metal jacket
- B. Provide flexible closed cell insulation of thickness specified on:
 1. 1" thickness for all water piping within terminal unit cabinets.
1" thickness for dual temperature piping 1-1/2" and below.
 2. 1/2" thickness for condensate drain lines.
- 3.3 PIPE COVERING (FOAMED PLASTIC TYPE)
 - A. All joints and seams shall be sealed with a compatible adhesive. Approved adhesives are as follows:
Armstrong World Industries No. 520
Benjamin Foster Company No. 85-75 up to 200 degrees F.
Contractor may use Armstrong Self-Seal Armaflex 2000 insulation in lieu of the above wherever 1/2" is specified.
 - B. Fitting covers shall be fabricated from the foamed plastic pipe insulation or from sheet insulation of the identical material. The fabrication shall be in accordance with manufacturer's instructions, and all seams mitered joints shall be joined using the adhesives described hereinbefore.
 - C. Pipe insulation in concealed spaces shall require no finish coatings.
 - D. Pipe insulation in all other areas shall receive two coats of finish of color selected by Architect. Approved finishes are as follows:
Armstrong World Industries WB Armaflex Finish
- 3.4 INTERIOR PIPE COVERING
 - A. Provide premolded PVC cover on all interior insulated piping exposed in finished spaces. Orient seams up in overhead piping and toward the wall in vertical runs.
 - B. Provide factory molded fitting covering for fittings and accessories, sealed and held in place by manufacturer's recommended sealing system.
 - C. Provide mitered sections of covering for valves.
- 3.5 EXTERIOR PIPE COVERING
 - A. Wrapping: Wrap insulation with embossed 0.016" aluminum jacket, orient seam down.
 - B. Fastenings: Cover shall be held in place with soft aluminum bands on 12" centers.
 - C. Valves and Fittings:
 1. Weatherproof all valves and fittings
 2. Finish: Apply two coats of vapor resistant mastic reinforced with glass fabric over wrapping.
- 3.6 INSULATED PIPE SADDLES
 - A. Insulated pipe saddles shall be installed at all hangers, rollers or supports in accordance with manufacturer's written instructions.

- B. All piping shall be clean and free of oil, rust and moisture prior to and during support installation.
- C. All insulated saddles and accessories shall be stored in a dry area protected from weather before and during installation
- D. Seal adjoining butt edges of pipe insulation with approved mastic and tape to insure continuity of the insulation jacket and vapor barrier, especially on cold piping system installations.

END OF SECTION 23 0230

SECTION 23 0450
REFRIGERATION EQUIPMENT – HVAC

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the contract, including the conditions of the contract (General, Supplementary and other Conditions, if any) and Division 1 as appropriate, apply to the work specified in this section.
- B. Refer to Section 230200 for HVAC General Provisions
- C. Refer to Section 230210 for HVAC Basic Materials & Methods.

1.2 DESCRIPTION OF WORK

- A. This Section includes labor, material, equipment and supervision to for the following:
 - 1. Condensing Unit
 - 2. Ductless Split System Cooling Unit
- B. Provide complete refrigeration system including chillers, cooling towers, underground pre-insulated pre-fabricated piping, aboveground piping and all required accessories.

1.3 REFERENCE STANDARDS

- A. Refer to Section 230200 for a general description of requirements applying to this section.
- B. Comply with applicable provisions of:
 - 1. International Mechanical Code
 - 2. ASME Codes for Pressure Vessels
 - 3. A.R.I. Capacity Ratings
 - 4. NFPA Pamphlets
 - 5. ASHRAE Standard 15
 - 6. ASHRAE Standard 90.1, Section 6, Table 6.8.1A thru J, minimum equipment efficiency.

1.4 QUALITY ASSURANCE

- A. Refer to Section 230210 for a general description of requirements applying to this Section.

1.5 SUBMITTALS

- A. Submit shop drawings and product data in accordance with Section 230200.
- B. Submit the following:
 - 1. Shop drawings and product data for all equipment in this section.

1.6 SUBSTITUTIONS

- A. The listed equivalent or substituted manufacturers along with the bidding related contractor shall be completely responsible to comply with all requirements on all contract documents. This shall include, but not be limited to, space requirements, code clearances, the type, horsepower, capacities, number and size of services required from other trades, including all required ancillary items furnished and installed by other trades. If the manufacturer or related bidding contractor does not comply with these requirements, this Contractor shall be responsible for any and all additional costs associated with the

changes required by other trades.

1.7 WARRANTY/GUARANTEE

- A. All work and materials are subject to the general warranty as described in the General Conditions of the Contract and in Division 1, General Requirements. In addition, the following special guarantee applies:
1. Manufacturer shall guarantee all refrigeration equipment including parts and labor, for five (5) years from start-up.

PART 2 – PRODUCTS

2.1 CONDENSING UNIT

- A. General:
1. Provide air-cooled condensers in accordance with the performance schedule shown on the plans.
 2. Install them as shown on the plans in accordance with:
 - The manufacturer's recommendations and
 - All applicable national and local codes.
 3. UL (CSA) approved.
 4. Leak, pressure and functionally tested at the factory to assure a trouble-free start-up after installation.
 5. In current production with published literature available to check performance, limitations, specifications, power requirements, dimensions, operation and appearance.
- B. Condenser Coils:
1. Shall be draw-thru, with manufacturer's standard wire guards.
 2. Shall be constructed of copper tubes arranged in staggered rows and mechanically expanded into aluminum fins.
- C. Condenser Fan Motors:
1. Shall be directly connected to the condenser fans.
 2. Shall have permanently lubricated ball bearings.
 3. Shall have inherent overload protection.
 4. Motors shall be of the permanent split-capacitor type.
 5. Condenser fans shall be arranged for vertical discharge of the condenser air, with manufacturer's standard wire guards.
- D. The wiring for each unit shall include:
1. A 24-volt temperature control circuit.
 2. High and low pressure circuits.
 3. Condenser fan motor controls to assure stable operation of ambient temperatures down to 0 degrees F.
 4. Condenser fan and compressor contactor.
- E. The refrigerant piping for each system shall include:

1. A strainer-drier,
2. A moisture indicating sight glass, and
3. Service access valves.

The strainer-drier and sight glass may be shipped separately for field installation.

F. Manufacturer: Carrier, Lennox, Daikin McQuay, Trane, York.

1. Any listed equivalent manufacturer and the Mechanical Contractor shall be completely responsible to comply with all requirements on the contract documents. This shall include, but not be limited to, space requirements, code clearances, the type, horsepower, capacities, number and size of services required from other trades.

2.2 DUCTLESS SPLIT SYSTEM COOLING UNIT

- A. Air conditioning system shall be a Daikin split system. The system shall consist of a compact wall-mounted packaged evaporator section and matching outdoor air-cooled condensing unit. The units shall be listed by and bear the ETL label. All wiring should be in accordance with the National Electrical Code (N.E.C.). The units shall be rated in accordance with ARI Standard 240 and bear the ARI label. A full charge of refrigerant for 100 feet of refrigerant tubing shall be provided in the condensing unit. A dry nitrogen holding charge shall be provided in the evaporator. System SEER shall meet or exceed 1992 Federal Standards.
- B. The indoor unit shall be factory assembled and wired. The casing shall have a white finish. The evaporator fan shall be an assembly with line flow fans direct driven by a single motor. The fan shall be statically and dynamically balanced and run on permanently lubricated bearings. An adjustable guide vane shall be provided with the ability to change the air flow from horizontal to vertical. A motorized air sweep flow louver shall provide an automatic change in air flow by directing the air from side to side for uniform air distribution. Return air shall be filtered by means of an easily removable washable filter. The evaporator coil shall be nonferrous construction with smooth plate fins bonded to copper tubing. The tubing shall have inner grooves for high efficiency heat exchange. All tube joints shall be brazed with phoscopper or silver alloy. The coils shall be pressure tested at the factory. A condensate pan and drain shall be provided under the coil. The unit electrical power shall be 208 volts, 1 phase, 60 hertz.
- C. The control system shall consist of two (2) microprocessors interconnected by a single non-polar two-wire cable as supplied. Wiring shall run from indoor unit to controller direct. When running longer lengths or more than one set of remote controller wires together, a double insulated, two-wire cable equivalent to that provided; e.g., Belden 9407 cable, is mandatory or use shielded two-wire cable. One microprocessor shall be factory wired and located within the indoor unit. It shall have the capability of sensing return air temperature and indoor coil temperature; receive and process commands from the remote controller; provide emergency operation; and control the outdoor unit. The microprocessor within the wall-mounted remote controller shall provide automatic cooling; display setpoint and room temperature; a 24-hour on/off timer so that automatic operation can be set on the timer at one hour intervals from one to twenty-four hours; have self-diagnostic function display; check mode for memory of most recent problem; control system shall control continued operation of the air sweep louvers; and provide on/off and system/mode function switching. Normal operation of the remote controller provides individual system control in which one remote controller and the indoor unit shall be 12 volts, D.C. The control voltage between the indoor unit and the outdoor unit shall be 12 volts D.C. Both 12 VDC shall be generated from the indoor unit microprocessor board. The system shall be capable of automatic restart when power is restored after power interruption. System shall include twenty function self-diagnostics including total hours of compressor run time.

- D. The outdoor unit shall be completely factory assembled, piped and wired. The casing shall be fabricated of galvanized steel, bonderized and finished with baked enamel. The unit shall be furnished with one (1) direct drive, propeller type fan arranged for horizontal discharge. The motors shall have inherent protection, be of the permanently lubricated type and resiliently mounted for quiet operation. The fans shall be provided with a raised guard to prevent contact with moving parts. The compressor shall be of the high-performance rotary type with crankcase heater, accumulator and internal thermal overloads. The compressor shall be mounted so as to avoid the transmission of vibration. The refrigeration system shall be equipped with high pressure switch and have the capability to operate with a maximum height difference of 130 feet and overall refrigerant tubing length of 130 feet between indoor and outdoor sections without the need for line size changes, traps or additional oil. Refrigerant flow from the condenser shall be controlled by means of a capillary tube. The condenser coil shall be of non-ferrous construction with smooth plate fins bonded to copper tubing. The coil shall be protected with smooth plate fins bonded to copper tubing. The coil shall be protected with an integral metal guard. The unit shall be controlled by the microprocessor located in the indoor matching unit. A built-in, low-ambient controller will allow cooling to 0 deg. F outdoor temperature. The unit electrical power shall be 208 volts, 1 phase, 60 hertz.
- E. Manufacturers: Daikin McQuay, Mitsubishi Electric, Samsung.

PART 3 – EXECUTION

3.1 CONDENSING UNIT:

- A. Install units in accordance with manufacturer's installation instructions. Install units plumb and level, firmly anchored in locations indicated, and maintain manufacturer's recommended clearances.
- B. Electrical Wiring: Install electrical devices furnished by manufacturer but not specified to be factory mounted.
 - 1. Verify that electrical wiring installation is in accordance with manufacturer's submittal and installation requirements. Do not proceed with equipment start-up until wiring installation is acceptable.

END OF SECTION 230450

SECTION 26 0000

GENERAL PROVISIONS – ELECTRICAL

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other conditions, if any) and Division 1 as appropriate, apply to the work of this Section.
- B. The specification or drawing and the design features or resulting construction disclosed, are the property of Furlow Associates, Inc., and shall not be reproduced without written permission.

1.2 DESCRIPTION OF WORK

- A. Provide all materials, equipment, labor, services and all appurtenances required to completely install and satisfactorily operate the various systems. The items listed below are for general guidance only and do not necessarily include the entire requirements for the project.
 - 1. Coordination with other trades
 - 2. Interior feeders
 - 3. Lighting and power panels
 - 4. Lighting branch wiring
 - 5. Power wiring
 - 6. Lighting fixtures and lamps
 - 7. Wiring devices
 - 8. Connections for electrically operated equipment
 - 9. Motor control centers
 - 10. Related work as herein described or otherwise defined under the heading "Related Work".
- B. Wherever the term "provide" is used, it shall be understood to mean both "furnish" and "install".

1.3 RELATED WORK

- A. Equipment specified in sections of Divisions 1 thru 23 that require electric power supply.
- B. Work related to this trade as defined on the following contract drawings:

Architectural/Structural

HVAC

Plumbing

1.4 SITE CONDITIONS

- A. Attention of all bidders is called to the necessity for a careful inspection of the site, its present condition and encumbrances, the extent of the work, the protection to be afforded to adjacent properties or structure, availability of utilities, the extent and nature of the material required to be excavated and the amount of fill and removal. He shall also determine local or site limitations which will affect construction.

1.5 PERMITS, INSPECTIONS AND ORDINANCES

- A. All work shall be executed and inspected in accordance with local and state ordinances, rules and regulations and the requirements of public utilities having jurisdiction. The contractor shall secure and pay for all permits, inspections and connections required.
- B. The Electrical Contractor shall furnish a certificate of inspection to the Owner at the time of completion.
- C. Requirements of the following organization shall be considered minimum:
 - 1. National Electrical Code
 - 2. National Electrical Safety Code
 - 3. OSHA
 - 4. Local City and County Codes
- D. Reference to technical societies, trade organizations and governmental agencies are in accordance with the following:
 - 1. ANSI - American National Standards Institute
 - 2. ASTM - American Society for Testing Materials
 - 3. IEEE - Institute of Electrical and Electronics Engineers, Inc.
 - 4. NEC - National Electrical Code
 - 5. NEMA - National Electrical Manufacturer's Association
 - 6. NFPA - National Fire Protection Association
 - 7. MSS - Manufacturer's Standardization Society
 - 8. IES - Illuminating Engineers Society
 - 9. ETL - Engineering Testing Laboratories
 - 10. EIA - Electronic Industries Association
 - 11. OSHA - Occupational Safety and Health Administration
 - 12. Federal Specifications
 - 13. UL - Underwriters Laboratories, Inc.

1.6 QUALITY ASSURANCE

- A. Provide adequate supervision of labor force to assure that all aspects of the contract documents are fulfilled.
- B. Testing:
 - 1. After completion of the work, the entire wiring system shall test entirely free from grounds, short circuits, opens, overloads and improper voltage.
 - 2. The grounding system shall be tested for a resistance of 25 ohms or less.
 - 3. Perform testing as follows: Arrange and pay for all tests, provide all equipment, materials and labor to perform test. Notify Engineer and Owner three (3) working days before tests are to be made. Conduct tests in the presence of the Engineer or authorized representative. Repeat tests after defects are corrected.

- C. Special Engineering Services: In the instance of complex specialized electrical power and signaling systems, and other similar systems, the installation and final connections of these systems shall be made by and/or under the supervision of a competent installation and service engineer who shall be a representative of the respective equipment manufacturer. Any and all expenses of these installation and service engineers shall be borne by this Contractor.

1.7 COORDINATION

- A. As a requirement of this project, the Electrical Contractor shall furnish coordination for his equipment and layouts with other subcontractors furnishing equipment and services for Divisions 1 thru 23. Any and all contractors who install their equipment or furnish services prior to coordination, any contractor who changes their equipment or services after coordination has occurred, without notifying associated subcontractors, shall be held responsible for making all required changes with no additional cost to the Owner. Or delay in construction time. This coordination will include conduit layout to allow access to equipment for maintenance.
- B. The Mechanical, Plumbing and Electrical Contractors are responsible to coordinate all manufacturer's recommended circuit breakers, starters, disconnects and fuse sizes for all equipment. Submission of a shop drawing will certify that this has been completed.
- C. The drawings and specifications reflect the type, number and size of services required for the equipment the design is based upon. Should the supplying subcontractor elect to furnish an alternate piece of equipment requiring difference services and/or space conditions, he shall inform the subcontractor furnishing those services and be held responsible to pay for all required changes as part of this contract.

1.8 SUBMITTALS

- A. Shop Drawings:
 - 1. Shop drawings shall be submitted in accordance with Division 1 of these specifications except where herein modified.

NOTE: Submittals will only be reviewed once and resubmittals will be reviewed once. Any other submittals will be billed to the Contractor at the Engineer's standard rates.

- 2. Shop drawings comprising complete catalog cuts, performance test data for electrical equipment as required by other sections of Division 26 shall be submitted for review checking. The Contractor shall review these shop drawings for conformance to contract documents prior to submission and affix contractor's signature to each submittal certifying that this review has been done. By approving and submitting shop drawings, product data, wiring diagrams and similar materials, the Electrical Contractor represents that he and/or his subcontractor has determined and verified materials, field measurements and field construction data that relates to the work, and has checked and coordinated this information with all of the Divisions 1 thru 23 subcontractors.
- 3. All shop drawing submittals shall have the following identification data, as applicable, contained therein or permanently adhered thereto:
 - a. Project name
 - b. Project number
 - c. Sub-Contractor's, Vendor's and/or manufacturer's name and address.
 - d. Product identification.
 - e. Identification of deviation from the contract documents.
 - f. Applicable contract drawings and specification section number.

- g. Shop drawing title, drawing number, revision number, and date of drawing and revision.
- h. Resubmit revised or additional shop drawings as requested.
- i. Wherever shop drawings or vendor's standard data sheets indicate work to be done "by others", it shall be the responsibility of the Contractor making the submission to identify by name, the Contractor who is to do this work. If the Contractor named is other than the Contractor making the submission, the shop drawing submission must be reviewed by the named Contractor and bear his mark of approval, prior to submission to the Architect/Engineer.
- j. Where equipment proposed differs from that shown on the drawings or specified, he shall submit for approval drawings showing the manner in which the layout is affected by the substitution.
- k. The Contractor shall keep one copy of approved shop drawings at the job site, filed in a suitable metal container. The shop drawings shall be cataloged and kept in good repair, and shall be available for use by the Owner, Architect and Engineer.
- l. No equipment shall be ordered, fabricated, etc., before approval of shop drawings.

1.9 SUBSTITUTIONS

- A. Whenever a material, article, piece of equipment or system is identified in the following specification or indicated on the drawings by reference to manufacturers' or vendors' names, trade names, catalog numbers or the like, it is so identified for the purpose of establishing the basis of the Bid.
- B. Substitution approval must be obtained and included as an addendum item prior to the submission of the bid. An approved substitution shall not be considered as an approval for the contractor or an equipment vendor to deviate from the written portion of the specifications unless so stated in the addendum.
- C. The drawings illustrate the space allocated for equipment and the Contractor shall install the equipment accordingly. If changes are required in the building or arrangement due to substitution of equipment, the Contractor making the substitution must pay for the necessary modifications.
- D. The listed equivalent or substituted manufacturers along with the bidding related contractor shall be completely responsible to comply with all requirements on all contract documents. This shall include, but shall not be limited to space requirements, code clearances, the type, horsepower, capacities, number and size of services required from other trades, including all required ancillary items furnished and installed by other trades. If the manufacturer or related bidding contractor does not comply with these requirements, then they shall be responsible for any and all additional costs associated with the changes required by other trades.

1.10 LUBRICATION

- A. Furnish, install and maintain all required lubrication of any equipment operated prior to acceptance by the Owner. Lubrication shall be as recommended by the equipment manufacturer.
- B. Provide one year's supply of lubricants to Owner at date of acceptance.
- C. Verify that required lubrication has taken place prior to any equipment start-up.

1.11 ADJUSTMENT & CLEANING

- A. Adjust and clean equipment to be placed in proper operation condition.

1.12 EQUIPMENT START-UP

- A. Verify proper installation by manufacturer or his representative.

- B. Advise General Contractor 2 days prior to actual start-up.
- C. Verify proper operation. Obtain signed statement by manufacturer or his representative that equipment is operating within warranty requirements. Submit statement to General Contractor.

1.13 OPERATION AND MAINTENANCE INSTRUCTIONS

- A. Properly and fully instruct Owner's personnel in the operation and maintenance of all systems and equipment.
- B. Insure that the Owner's personnel are familiar with all operations to carry on required activities.
- C. Such instruction shall be for each item of equipment and each system as a whole.
- D. Provide report that instruction has taken place. Include in the report the equipment and/or systems instructed, date, contractor, Owner's personnel, vendor, and that a complete operating and maintenance manual has been reviewed.
- E. Manual shall include all instructions on operation, maintenance, repair parts list, lubrication requirements, brochures, catalogue cuts, wiring diagrams, piping diagrams, control sequences, service requirements, names and addresses of vendors, suppliers and emergency contacts. Three manuals shall be provided.
- F. Submit manuals for review prior to operating instruction period. Manuals shall be 8-1/2 x 11" with hard cover, suitably bound.
- G. Video Documentation: Furnish three (3) copies of a professionally taped video and three (3) copies of professionally prepared drawings demonstrating the following:
 - Stage Dimming Rack

1.14 TOOLS

- A. All equipment furnished by the Contractor which requires special tools or devices other than those normally available to the maintenance or operating staff shall be furnished in duplicate to the Owner, sufficiently marked, packed or boxed for staff usage. The tools provided shall be listed by the Contractor identified as to their use or the equipment applicable in a written transmittal to the Owner.

1.15 CLEANING AND FINISHING

- A. After equipment start-up and all operating tests have been made and the system pronounced satisfactory, each respective Contractor shall go over the entire project, clean all equipment, etc., installed by him and leave in a clean and working condition. Any surfaces found marred after this final cleaning shall be refinished or replaced by each Contractor at no cost to the Owner.

1.16 OPERATING AND MAINTENANCE MANUALS

- A. Three complete sets of instructions containing the manufacturer's operating and maintenance instructions for each piece of equipment shall be furnished to the Architect. Each set shall be furnished before the contract is completed. The following identification shall be inscribed on the covers: the words "OPERATING AND MAINTENANCE INSTRUCTIONS", the name and location of the building, the name of the Contractor and the name of the Architect and Engineer. Flysheet shall be placed before instructions covering each subject. The instruction sheets shall be approximately 8-1/2 by 11 inches, with large sheets of drawings folded in. The instructions shall include, but shall not be limited to, the following:

Approved wiring and control diagrams, with data to explain the detailed operation and control of each component.

A control sequence describing start-up, operation and shutdown.

Operating and maintenance instructions for each piece of equipment, including lubrication instructions.

Manufacturer's bulletins, cuts and descriptive data.

Parts lists and recommended spare parts.

1.17 SERVICE INTERRUPTION

- A. All service interruptions to the electric or related systems, whether during regular working hours or at any other time, must be coordinated with the Owner. All such interruptions shall be so scheduled and planned as to require a minimum of time and shall occur only during a mutually satisfactory period.

1.18 INTERPRETATION OF SYSTEMS

- A. The interpretation of the Architect will be final in the event there is a lack of understanding of the full scope or requirements of the systems under this contract.

1.19 LAYOUTS

- A. On small scale drawings, i.e., 1/8" - 1'-0", the approximate location of the electrical branch circuit items such as receptacle, telephone, grounding and equipment outlets are shown to indicate their existence. The exact location of these items and their related raceways are governed by structural conditions, coordination with the work of other trades and the Architect's final decision. By accepting a contract, the Contractor agrees to install the work in accordance with the above statement and within the contract price.

PART 2 – PRODUCTS

2.1 MATERIAL

- A. All material shall be new and of good quality. Material shall conform to all accepted trade standards, codes, ordinances, regulations, or requirements governing same, and shall be approved before being installed.
- B. The Architect reserves the right to require the Contractors to submit samples of any or all articles or materials to be used on the project.
- C. Where any device or equipment is herein referred to in the singular number, such as "the panel", this reference shall be deemed to apply to as many such devices or equipment as are required to complete the installation as shown on the drawings or specified.
- D. All materials and equipment used in the work shall comply with the standards of recognized authorities such as UL, NEMA, IEEE, ETL, IES and EIA in every instance where such standards have been established for the particular type of materials to be installed.
- E. All similar pieces of equipment or materials of the same type or classification used for the same purpose shall be of the same manufacturer.
- F. All manufactured equipment shall have factory applied finishes.

2.2 WARRANTY

- A. Wherever in the specification sections of this division, reference is made to a specific warranty period, this warranty shall be in addition to and not a limitation of other rights the Owner may have against the Contractor under the contract documents.

PART 3 – EXECUTION

3.1 INSPECTION

- A. Prior to performing the work, examine areas and conditions; check and verify all dimensions, under

which the work is to be installed and notify the Architect in writing of conditions and dimensions detrimental to the proper and timely completion of the work. Do not proceed until authorization is given by the Architect.

3.2 LAYING OUT WORK

- A. The Contractor is responsible for the accuracy of all lines, elevations, and measurements, grading and utilities and must exercise proper precaution to verify figures shown on drawings before laying out work and will be held responsible for any error resulting from his failure to exercise such precaution.

3.3 WORKMANSHIP

- A. Install all work neat, trim, parallel and plumb with building lines in accordance with standard trade practice acceptable to the Architect.

3.4 PRODUCT DELIVERY, STORAGE AND HANDLING

- A. Protect all equipment and materials from damage during transportation, storage and installation.

3.5 PROTECTION

- A. Protect all work, equipment and materials during construction up to the time of acceptance by the Owner.

Arrange and design the protection to prevent damage from infiltration or dust, debris, moisture, chemicals and water. Cap or plug electrical raceways.

- B. Protect all surfaces against damage from welding, cutting, burning, or similar construction functions. This protection shall be accomplished by care in operations, covering and shielding. Special care is directed to exposed finished masonry, metal or wood surfaces and painted surfaces. Corrective measures required shall be accomplished by the trade which made the original installation when and as directed by the Architect at the expense of the Contractor.
- C. Cover and protect all lighting fixtures as may be necessary until completion of the work. Replace damaged fixtures or damaged fixture parts as directed by the Architect at no cost to the Owner.
- D. Do not install devices, polished metal fittings or parts until adjoining tile or masonry work is completed.
- E. Maintain and replace protective covering when so directed by the Architect until the work is ready for acceptance.

3.6 CUTTING & PATCHING

- A. Furnish information to the General Contractor as to sizes and locations of recesses required to install panel boxes and other equipment or devices. If the information is late or incorrect, this Contractor shall, at his own expense, have the trade which originally installed the work do the required cutting and patching.
- B. Perform all cutting of concrete or other material for passage of raceways as required to install the work.
- C. Close all such openings around raceways with material as specified under the heading "SEALING".
- D. Install concealed work in place for the mason to wall-in as he carries up the walls; otherwise, this Contractor will be responsible as stated in the first paragraph.

3.7 SEALING

- A. Where raceways pass through fire-rated walls and floors, seal opening with RTV foam.
- B. Seal raceways entering the building to conform to the requirements of the NEC.

3.8 OFFSETS AND MODIFICATIONS

- A. Furnish and install all offsets necessary to install the work and to provide clearance for the work of other trades.
- B. Maintain adequate clearance as directed by the Architect/Engineer.
- C. Incidental modifications necessary to the installation shall be made as necessary and at the direction and/or approval of the Architect.

3.9 SLEEVES

- A. Furnish and install sleeves for all raceways passing through floors and walls. Sleeves shall be Schedule 40 galvanized steel pipe and shall extend 1" above finished floor surface. Where sleeves are set in interior walls, they shall finish flush with the wall.
- B. Furnish and install watertight sleeves for all raceways extending through foundation walls into crawl spaces, mechanical rooms or basement areas from building exterior or from unexcavated areas to building interior. Sleeve shall consist of extra heavy pipe sleeve with anchor flange. Space between raceway and the sleeve shall be sealed with modular wall and casing seal similar to Thunderline Corporation "Link-Seal", Metraseal or approved substitute. Install seal in strict accordance with the manufacturer's recommendations.

3.10 ITEMS RECESSED IN MASONRY CONSTRUCTION

- A. Wherever boxes, electric panels, equipment, devices, access panels, and similar items of electrical construction are installed in exposed masonry construction, the Contractor shall utilize and submit for approval items of such size, height, and arrangement to conform to the corresponding masonry unit. The Contractor shall include as part of this contract, the necessary offsets, adjustments and relocations necessary to conform with the instructions of the Architect as to the final location of the equipment item in the exposed masonry.
- B. As part of his contract and before the purchase of the items hereinbefore mentioned, the Contractor shall notify the Architect of such modifications in the building arrangement that will be necessary to accommodate the proposed equipment.

3.11 ROOF FLASHINGS

- A. All conduit extending through roofs shall be provided with watertight flashing and counterflashing as hereinafter described.
- B. Furnish and install standard counterflashing fittings on the conduit or properly designed clamped counterflashing with caulking as directed by the Architect/Engineer.

3.12 PAINTING

- A. Refinish all factory applied finishes that have been damaged to match the original finish as directed by the Architect.
- B. Prime coat all steel furnished under this Division with material and methods as described in another Section under the heading "PAINTING".

3.13 EQUIPMENT CONNECTIONS

- A. Provide required wiring, raceways and final connections for all equipment provided by this Division and Divisions 1 thru 23.
- B. Make final connections in accordance with wiring diagrams obtained from equipment manufacturer.

- C. Rough-in in accordance with approved shop drawings from the manufacturer or supplier of the equipment. Rough-in prior to shop drawing approval will be subject to change without adjustment to contract cost.

3.14 BALANCING

- A. The system of feeder and branch circuits for power and lighting shall be connected to panel busses in such a manner as to electrically balance the connected load as close as is practicable. Should the Owner disclose any unfavorable conditions reacting on the service, this Contractor shall make such changes as may be suggested to balance the load.

3.15 GUARANTEE

- A. All work shall be guaranteed to be free from defects for a period of one year of operation from date of acceptance by the Owner unless otherwise specified in Division 1.
- B. Guarantee shall be extended on an equal time basis for all non- operational periods due to failure within the guarantee period.

END OF SECTION 26 0000

SECTION 26 0055
ELECTRICAL IDENTIFICATION

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. This section is a Division 26 Basic Materials and Methods Section, and is part of each Division 26 Section making reference to electrical identification specified herein.

1.2 DESCRIPTION OF WORK

- A. Types of electrical identification specified in this section include the following:
 - Cable conductor identification.
 - Operational instructions and warnings.
 - Danger signs.
 - Equipment/system identification signs.

PART 2 – PRODUCTS

2.1 MANUFACTURERS

- A. Subject to compliance with requirements, provide products of one of the following (for each type of marker):
 - W. H. Brady Co.
 - Ideal Industries, Inc.
 - Seton Name Plate Co.
 - 3M Electrical Products

2.2 ELECTRICAL IDENTIFICATION MATERIALS

- A. Provide manufacturer's standard products of categories and types required for each application. Where more than single type is specified for an application, selection is Installer's option, but provide single selection for each application.

2.3 COLOR-CODED PLASTIC TAPE

- A. Provide manufacturer's standard vinyl tape not less than 7 mils thick by 3/4" wide.
- B. Colors: Unless otherwise indicated or required by governing regulations, provide tape color as indicated in Paragraph 3.2.B.
- C. Tape shall be of Type 3M Scotch 35 for color coding, Scotch Super 33+ for splices and Tem Flex 1700 for general use.

2.4 CABLE/CONDUCTOR IDENTIFICATION BANDS

- A. Provide manufacturer's standard vinyl cloth, self-adhesive cable/conductor markers of wrap-around type; either pre-numbered, plastic-coated type, or write-on type with clear plastic, self-adhesive cover flap; numbered to show circuit identification.

2.5 BAKED ENAMEL DANGER SIGNS

- A. Provide manufacturer's standard "DANGER" signs of baked enamel finish on 20-gage steel; of standard red, black and white graphics; 14" x 10" size except where 10"x 7" is the largest size which can be applied where needed, and except where larger size is needed for adequate vision; with

recognized standard explanation wording (as examples: HIGH VOLTAGE, KEEP AWAY, BURIED CABLE, DO NOT TOUCH SWITCH).

2.6 ENGRAVED PLASTIC-LAMINATE SIGNS

- A. Provide engraved stock melamine plastic laminate, in sizes and thicknesses indicated, engraved with engraver's standard letter style of sizes and wording indicated, punched for mechanical fastening except where adhesive mounting is necessary because of substrate.
- B. Thickness: 1/16" for units up to 20 sq. in. or 8" length; 1/8" for larger units.
- C. Fasteners: Self-tapping stainless steel screws, except contact-type permanent adhesive where screws cannot or should not penetrate substrate.

2.7 LETTERING AND GRAPHICS

- A. Coordinate names, abbreviations and other designations used in electrical identification work, with corresponding designations shown, specified or scheduled. Provide numbers, lettering and wording as indicated or, if not otherwise indicated, as recommended by manufacturers or as required for proper identification and operation/maintenance of electrical systems and equipment.

PART 3 – EXECUTION

3.1 APPLICATION AND INSTALLATION

- A. Coordination: Where identification is to be applied to surfaces which require finish, install identification after completion of painting.
- B. Regulations: Comply with governing regulations and requests of governing authorities for identification of electrical work.

3.2 CABLE/CONDUCTOR IDENTIFICATION

- A. Apply cable/conductor identification on each cable and conductor in each box/enclosure/cabinet where wires of more than one circuit or communication/signal system are present. Match identification with marking system used in panelboards, shop drawings, contract documents, and similar previously established identification for project electrical work.
- B. Conductor Color Coding:
 - 1. All conductors used in all systems shall have insulation that is inherently colored. All conductors of a system performing the same function shall be colored alike throughout the project.
 - 2. Equipment Grounding Conductors:
 - a. Standard and/or general feeders or circuits shall be green.
 - b. Isolated feeders or circuits shall be green with yellow stripe.
 - 3. On larger conductors, where colored insulation is not available, colored tape adhesive vinyl bands 3/4" width may be installed 6" maximum from the end of the conductors. Where passing through pull boxes without splice, each conductor shall be banded.
 - 4. Power system conductor colors shall be as follows:
 - a. 120/208 Volt System
 - Phase A - Black
 - Phase B - Red
 - Phase C - Blue
 - Neutral - White or Gray

b. 277/480 Volt System

Phase A - Brown

Phase B - Orange

Phase C - Yellow

Neutral - White or Gray

3.3 DANGER SIGNS

- A. In addition to installation of danger signs required by governing regulations and authorities, install appropriate danger signs at locations indicated and at locations subsequently identified by Installer of electrical work as constituting similar dangers for persons in or about project.
- B. High Voltage: Install danger signs wherever it is possible, under any circumstances, for persons to come into contact with electrical power voltages higher than 110-120 volts.

3.4 EQUIPMENT/SYSTEM IDENTIFICATION

- A. Install engraved, plastic laminate sign on each major unit of electrical equipment in building, including central or master unit of each electrical system including communication/signal systems, unless unit is specified with its own self-explanatory identification or signal system. Except as otherwise indicated, provide single line of text, 1/2" high lettering on 1-1/2" high sign (2" high where 2 lines are required), white lettering in black field. Provide text matching terminology and numbering of the contract documents and shop drawing. Provide signs for each unit of the following categories of electrical work:
 - 1. Panelboards, electrical cabinets and enclosures.
 - 2. Access panel/doors to electrical facilities.
 - 3. Major electrical switchgear, main and feeder circuit breakers and/or disconnects..
- B. Install signs at locations for best convenience of viewing without interference with operation and maintenance of equipment. Secure to substrate with fasteners, except use adhesive where fasteners should not or cannot penetrate the substrate.

3.5 JUNCTION AND PULL BOX IDENTIFICATION

- A. Emergency Systems: Each junction and pull box cover shall be painted orange. Use black indelible liquid marker to label "EMERG." in 3/8" letters minimum.
- B. Fire Alarm System: Each junction and pull box cover shall be painted red. Use black indelible liquid marker to label "F.A." in 3/8" letters minimum.
- C. Feeders Shown on Single Line Diagram: Each junction and pull box shall be marked with black indelible liquid marker with the assigned feeder number "FDR #38" in 3/8" letters minimum.

END OF SECTION 26 0055

SECTION 26 0110

RACEWAYS

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. The general provisions of the Contract, including the Conditions of the Contract (General, Supplementary and other conditions, if any) and Division 1 as appropriate, apply to the Work specified in this Section.
- B. Refer to Section 26 0000 for General Provisions - Electrical.

1.2 DESCRIPTION OF WORK

- A. Types of raceways in this section include the following:
 - Rigid metal conduit
 - Intermediate metal conduit
 - Electrical metallic tubing.
 - Polyvinyl chloride conduit (Exterior Underground Only)
 - Flexible metal conduit.
 - Liquid-tight flexible metal conduit.

1.3 REFERENCE STANDARDS

- A. Refer to Section 26 0000 for a general description of requirements applying to this Section.

1.4 QUALITY ASSURANCE

- A. Refer to Section 26 0000 for a general description of requirements applying to this Section.

1.5 WARRANTY/GUARANTEE

- A. All work and materials are subject to the general warranty as described in the General Conditions of the Contract and in Division 1, GENERAL REQUIREMENTS.

1.6 COORDINATION

- A. The drawings and details there upon are scheme and/or diagrammatic in nature, and indicate the need and intent of the design. These are to be used for general guidance only. It shall be the responsibility of the Electrical Contractor to coordinate, with other Division Subcontractors, the installation of all raceways, raceway supports, junction boxes and required fittings. This coordination will include conduit layout to allow access to equipment for maintenance.
- B. This coordination shall be carried out prior to actual installation; this shall be done to eliminate the possibility of conflicts between trades on items such as access, clearances and maintenance issues that may arise after completion of construction.
- C. Should the coordination not be carried out prior to installation, and a conflict exists, the installing contractor shall remove and reinstall the equipment as required to clear the conflict at no additional cost to the Owner and no delay in project completion.

PART 2 – PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Rigid Metal Conduit:

1. Raceway: Full weight, heavy wall rigid steel with zinc coating conforming to ANSI-C80.1.
2. Fittings: Cast malleable iron fittings with threaded hubs, insulated throat and zinc protective coating.
3. Subject to compliance with requirements, provide products of one of the following:
Allied Tube and Conduit Corporation
LTV Steel Tubular Products Co.
Wheatland Tube

B. Intermediate Metal Conduit:

1. Raceway: Light weight, rigid steel, hot dipped galvanized manufactured in accordance with UL1242.
2. Fittings: Cast malleable iron fittings with threaded hubs, insulated throat and zinc protective coating.
3. Subject to compliance with requirements, provide products of one of the following:
Allied Tube and Conduit Corporation
LTV Steel Tubular Products Co.
Wheatland Tube

C. Electrical Metallic Tubing:

1. Raceway: Light weight, thin wall, rigid steel, hot dipped galvanized manufactured in accordance with ANSI C80.3.
2. Fittings: Raintight, insulated throat, compression type with zinc protective coating.
3. Subject to compliance with requirements, provide products of one of the following:
Allied Tube and Conduit Corp.
LTV Steel Tubular Products Co.
Wheatland Tube Co.

D. Polyvinyl Chloride Conduit:

1. Raceway: Heavy wall, rigid non-metallic, schedule 40 with bell type end, designed for above ground exposed applications, direct earth burial, and concrete encasement.
2. Fittings: Polyvinyl chloride, heavy duty, glue type, designed for Schedule 40 application.
3. Subject to compliance with requirements, provide products of one of the following:
Allied Tube & Conduit
Carlson
Queen City Plastics, Inc.
Scepter Electric Systems

E. Flexible Metal Conduit:

1. Raceway: Construct of single strip, flexible, continuous, interlocked, and double-wrapped steel, galvanized inside and outside.

2. Fittings: Steel, insulated throat, with zinc protective coating.
3. Subject to compliance with requirements, provide products of one of the following:
AFC
Alflex Corp.
Electri-Flex Company

F. Liquid-Tight Flexible Metal Conduit:

1. Raceway: Construct of single strip, flexible, continuous, interlocked, and double-wrapped, galvanized inside and outside, coat with liquid-tight jacket of flexible polyvinyl chloride.
2. Fittings: Steel, water and oiltight, insulated throat, with zinc protective coating.
3. Subject to compliance with requirements, provide products of one of the following:
AFC
Alflex Corp.
Electri-Flex Company

G. Wireways:

1. Furnish electrical wireways of the type, size, and style for each service indicated. Wireway shall be a complete assembly including but not necessarily limited to, couplings, offsets, elbows, adapters, hold-down clips, end-caps and other components and accessories as needed for a complete system.
2. System shall fulfill wiring requirements as indicated in contract documents, and shall comply with applicable portions of Article 362 of the National Electrical Code.
3. Subject to compliance with requirements, provide products of one of the following:
Circle AW Products Co.
The EMF Company, Inc.
Hoffman Engineering Company
Square "D" Company

- H. The above items shall include the statement "Approved Equal" and/or "Approved Substitute". This statement requires that the product or item be in compliance with the written intent of this specification and the submission meets the requirements of Section 260000.

PART 3 – EXECUTION

3.1 INSTALLATION OF ELECTRICAL RACEWAYS

- A. Install electrical raceways in accordance with manufacturer's written instructions, applicable requirements of NEC and NECA "Standard of Installation", and complying with recognized industry practices.
- B. Coordinate with other work as necessary to interface installation of electrical raceways, wireways and required components.
- C. Raceways used for distribution, feeders, or branch circuits shall be a minimum size of 3/4" or equal equivalent cross-sectional area. Raceways used for control and signal shall be a minimum size of 1/2" or equal equivalent cross-sectional area.

- D. All raceways shall be concealed within the building construction, where indicated on the floor plans surface raceway shall be installed. Should it be impossible or impracticable to install a raceway concealed and surface raceway is not indicated, the Contractor shall consult with the Architect or Engineer for approval prior to installation.
 - E. All raceways installed in ceiling cavities and exposed within mechanical spaces shall be run parallel with building lines and installed level and square at the proper elevation/height.
 - F. Complete the installation of electrical raceways before starting the installation of cables/wires within the raceway.
 - G. Furnish and install one (1) nylon or fiberglass pull cord in each empty raceway. Each empty raceway shall be cleaned, capped, and tagged as to its termination location.
 - H. Install liquid-tight flexible metal conduit for connections to motors and for other electrical equipment when subject to movement and vibration, and also where subjected to one or more of the following conditions:
 - 1. Exterior locations.
 - 2. Moist or humid atmosphere when condensation can be expected to accumulate.
 - 3. Corrosive atmosphere.
 - 4. Subjected to water spray.
 - 5. Subjected to dripping oil, grease or water.
 - I. Install Electrical Metallic Tubing for building interior electrical work except:
 - 1. Underground
 - 2. In gravel, cinder, concrete or other sub-base floor construction.
 - 3. Horizontal runs in concrete floor slabs.
 - 4. Where exposed to the elements.
 - 5. In masonry construction below finished grade.
 - 6. Vertically in poured concrete walls.
 - J. Refer to Section 26 0000 for excavation, shoring and pumping, concrete and backfilling requirements.
 - K. Where and whenever possible, install horizontal electrical raceways as tight to building construction as possible and above water, drain and steam piping. A separation of at least six (6) inches shall be maintained between electrical conduits and hot water and steam piping.
 - L. In accordance with NEC requirements, install Rigid or Intermediate Metal Conduit where Electrical Metallic Tubing is not permitted.
 - M. In all instances where recessed type panelboards are installed, furnish and install one (1) one inch raceway for each two (2) future circuits for which "space" or "spare" provisions have been made in the panelboard. These raceways shall extend between the panelboard cabinet and a convenient location above an access panel or a removable tile ceiling construction and capped.
- 3.2 CLEANING
- A. Upon completion of installation of raceways, inspect interiors of raceways; remove burrs, dirt and construction debris.

END OF SECTION 26 0110

SECTION 26 0120
WIRES AND CABLES

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. This section is a Division 26 Basic Materials and Methods section and is part of each Division 26 Section making reference to wires and cables specified herein.

1.2 DESCRIPTION OF WORK

- A. Electrical wire and electrical cable work is indicated by drawings and specifications.
- B. Types of wire, cable and connectors in this section include, but not limited to the following:
 - Copper conductors.
 - Tap type connectors.
 - Split-bolt connectors.
- C. Refer to other sections of Division 26 for, but not limited to, raceways, connections used in conjunction with wire and cable work.
- D. Applications for wire, cable and connectors required for project are as follows unless otherwise indicated:
 - 1. Primary Service Circuitry.
 - 2. Power Distribution Circuitry.
 - 3. Appliance and Equipment Circuitry.
 - 4. Motor Branch Circuitry.
 - 5. Control Circuitry.
 - 6. Signal/Communication Circuitry.

PART 2 – PRODUCTS

2.1 MANUFACTURERS

- A. Wire and Cable
 - Anaconda Wire and Cable Co.
 - Advance Wire and Cable, Inc.
 - American
 - Cerro Wire and Cable Co.
 - Electrical Conductors, Inc.
 - General Cable Corp.
 - Hitemp Wires, Inc.
 - Rome Cable Corp.
 - Southwire Company
 - Triangle PWC., Inc.

The Okonite Co.

General Electric Co.

Connectors

Burndy Corp.

Eagle Electric Mfg. Co., Inc.

Gould, Inc.

Ideal Industries, Inc

Joslyn Mfg. and Supply Co.

O-Z/Gedney Co.

Pyle National Co.

Thomas and Betts Co.

2.2 WIRE, CABLE AND CONNECTIONS

- A. Except as otherwise indicated, provide wire, cable and connectors of manufacturer's standard materials, as indicated by published product information; designed and constructed as recommended by manufacturer, and as required for the installation. Minimum wire and cable size is #12 AWG for power and branch circuits and #14 AWG for control and signal/communication circuits unless otherwise indicated.
- B. Wire: Provide factory fabricated wire of sizes, ratings, materials and types indicated for each service. Where not indicated, provide proper selection as determined by Installer to comply with project's installation requirements and NEC standards. Select from the following types, materials, conductor configurations, insulation and coverings:
 - UL Type: THHN
 - UL Type: TW
 - UL Type: THW
 - UL Type: THWN
 - UL Type: TF
 - UL Type: XHHW
 - UL Type: AC (Armor Clad)
 - UL Type: MC (Metal Clad)
 - Material: Copper
 - Conductors: Solid (AWG 14 to AWG 10 only).
 - Conductors: Concentric-lay-stranded (standard flexibility)
 - Outer Covering: Nylon
 - Outer Covering: Thermoplastic
- C. Connectors: Provide factory fabricated metal connectors of sizes, ratings, materials, types and classes as required for each service. Where not indicated, provide proper selection as determined by Installer to comply with installation requirements and NEC standards. Select from the following types, classes, kinds and styles.

Type: Pressure

Type: Crimp

Type: Threaded

Class: Insulated

Class: Non-insulated

Kind: Copper (for CU to Cu connection).

Style: Butt connection

Style: Elbow connection

Style: Combined "T" and straight connection

Style: "T" connection.

Style: Split-bolt parallel connection

Style: Tap connection

Style: Pigtail connection

PART 3 – EXECUTION

3.1 INSTALLATION

- A. Install electrical cables, wires and connectors, in compliance with manufacturer's written instructions, applicable requirements of NEC and NECA's "Standard of Installation", and in accordance with recognized industry practices.
- B. Coordinate cable and wire installation work with electrical raceway and equipment installation work, as necessary for proper interface. Pull conductors together where more than one is being installed in a raceway. Use pulling compound or lubricate, where necessary; compound must not deteriorate conductor or insulation. Use pulling means including fish tape, cable or rope which cannot damage raceway. Rope must be used as pulling means when pulling wires or cables into plastic conduit and duct. Keep conductor splices to a minimum and install in junction boxes only. No splices shall be permitted within conduit. Install splices and tapes which have mechanical strength and insulation rating equivalent or better than conductor. Use splice and tape connectors which are compatible with conductor material.

3.2 FIELD QUALITY CONTROL

- A. Prior to energization, test cable and wire for continuity of circuitry and also for short circuits. Correct malfunctions when detected.
- B. Subsequent to wire and cable hook-ups, energize circuitry and demonstrate functioning in accordance with requirements.

END OF SECTION 26 0120

SECTION 26 0135
ELECTRICAL BOXES & FITTINGS

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

- A. This section is a Division 26 Basic Materials and Methods section, and is a part of each Division 26 section making reference to electrical wiring boxes and fittings specified herein.

1.2 DESCRIPTION OF WORK

- A. Types of electrical boxes and fittings in this section include the following:

Outlet boxes.

Junction boxes.

Pull boxes.

Conduit bodies.

Bushings.

Locknuts.

Knockout closures.

PART 2 – PRODUCTS

2.1 INTERIOR METALLIC OUTLET BOXES

- A. Provide galvanized flat rolled sheet steel interior outlet non-gangable wiring boxes, of types, shapes and sizes, including box depths, to suit each respective location and installation; construct with stamped knockouts in back and sides and with threaded screw holes with corrosion-resistant screws for securing box covers and wiring devices.
- B. Provide outlet box accessories as required for each installation, including mounting brackets, wallboard hangers, extension rings, fixture studs, cable clamps and metal straps for supporting outlet boxes, which are compatible with outlet boxes being used and fulfilling requirements of individual wiring situations. Choice of accessories is Installer's option.
- C. Manufacturer: Subject to compliance with requirements, provide interior outlet boxes of one of the following:

Appleton Electric Co.

Bell Electric/Square D Co.

Pass and Seymour, Inc.

RACO, Inc.

Steel City/Midland-Ross Corp.

2.2 WEATHERPROOF OUTLET BOXES

- A. Provide corrosion resistant cast-metal weatherproof outlet wiring boxes, of types, shapes and sizes, including depth of boxes, with threaded conduit ends, cast-metal face plates with spring-hinged waterproof caps suitably configured for each application, including face plate gaskets and corrosion-resistant fasteners.

- B. Manufacturer: Subject to compliance with requirements, provide weatherproof outlet boxes of one of the following:

Arrow-Hart Div., Crouse-Hinds Co.

Bell Electric/Square D Co.

Harvey Hubbell, Inc.

O-Z/Gedney Co.

Slater Electric Co.

2.4 JUNCTION PULL BOXES

- A. Provide galvanized code-gauge sheet steel junction and pull boxes, with screw-on covers; of types, shapes and sizes, to suit each respective location and installation; with welded seams and equipped with stainless steel nuts, bolts, screws and washers.
- B. Manufacturers: Subject to compliance with requirements, provide junction and pull boxes of one of the following:

Adalet-PLM Div., Scott and Fetzer Co.

Appleton Electric Co.

Arrow-Hart Div., Crouse-Hinds Co.

Bell Electric/Square D Co.

GTE Corporation

Keystone Columbia, Inc.

O-Z/Gedney Co.

Slater Electric Co.

Spring City Elect. Mfg. Co.

2.5 CONDUIT BODIES

- A. Provide galvanized cast-metal conduit bodies, of types, shapes, and sizes, to suit respective locations and installation, construct with threaded-conduit-entrance ends, removable covers, and corrosion-resistant screws.
- B. Manufacturers: Subject to compliance with requirements, provide conduit bodies of one of the following:

Appleton Electric Co.

Crouse-Hinds Co.

Gould, Inc.

Killark Electric Mfg. Co.

O-Z/Gedney Co.

Spring City Electrical Mfg. Co.

2.6 BUSHINGS, KNOCKOUT CLOSURES AND LOCKNUTS

- A. Provide corrosion-resistant punched-steel box knockout closures, conduit locknuts and insulated malleable iron conduit bushings, offset connectors, of types and sizes to suit respective uses and installation.

- B. Manufacturers: Subject to compliance with requirements, provide bushings, knockout closures, locknuts and connectors of one of the following:

Appleton Electric Co.

Burndy Corp.

Crouse-Hinds Co.

Gould, Inc.

O-Z/Gedney Co.

RACO, Inc.

Steel City/Midland-Ross Corp.

Thomas and Betts Co., Inc.

PART 3 – EXECUTION

3.1 INSTALLATION OF ELECTRICAL BOXES AND FITTINGS

- A. Install electrical boxes and fittings, complying with manufacturer's written instructions, applicable requirements of NEC and NECA's "Standard of Installation", and in compliance with recognized industry practices to ensure that products fulfill requirements.
- B. Coordinate installation of electrical boxes and fittings with wire/cable and raceway installation work.
- C. Provide weatherproof outlets for interior and exterior locations exposed to weather or moisture.
- D. Provide knockout closures to cap unused knockout holes where blanks have been removed.
- E. Install boxes and conduit bodies in those locations to ensure ready accessibility of electrical wiring.
- F. Avoid using round boxes where conduit must enter box through side of box, which would result in difficult and insecure connections when fastened with locknut or bushing on rounded surface.
- G. Fasten boxes rigidly to substrates or structural surfaces to which attached, or solidly embed electrical boxes in concrete or masonry.
- H. Provide electrical connections for installed boxes.
- I. Pull boxes and junction boxes shall be furnished and installed in all conduit runs at intervals not exceeding 100 feet maximum.
- J. Identify each circuit in all pull boxes and junction boxes whether the box contains one or more circuits.

END OF SECTION 26 0135

SECTION 26 0140
WIRING DEVICES

PART 1 – GENERAL

1.1 DESCRIPTION OF WORK

- A. The extent of wiring device work is indicated by drawings, schedules and specifications. Wiring devices are defined as single discrete units of the electrical distribution system which are intended to carry but not utilize electric energy.
- B. Types of electrical wiring devices in this section include the following:
 - Receptacles.
 - Switches.
 - Device plates.

1.2 SUBMITTALS

- A. Product Data: Submit manufacturer's data on electrical wiring devices.

PART 2 – PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products of one of the following (for each type of wiring device):
 - Legrand Co.
 - Hubbell, Inc.
 - Leviton Mfg. Co.
 - Lutron Electronics Co., Inc.
 - Cooper Wiring Devices

2.2 FABRICATED WIRING DEVICES

- A. Provide factory fabricated wiring devices, in types, styles, colors, and electrical ratings for applications indicated and complying with NEMA Standards Pub. No. WD 1. Where types and grades are not indicated, provide proper selection as determined by Installer to fulfill wiring requirements, and complying with NEC and NEMA Standards for wiring devices. Provide brown color devices and wall plates except as otherwise selected; color selection to be verified by Contractor with Architect/Engineer.

2.3 RECEPTACLES

- A. Heavy-Duty Duplex Standard Style: Provide extra heavy-duty industrial series duplex receptacles, 2 pole, 3 wire grounding type with green hexagonal equipment ground screw, 20 amperes, 125 volts with metal plaster ears, side wiring, NEMA configuration 5-20R unless otherwise indicated. Similar to Hubbell Series HBL Series, or approved substitute.
- B. Special Purpose Receptacles: Provide polarized grounding type special purpose receptacles of the required amperage and voltage ratings for the duty intended. Device shall include a green hexagonal equipment ground screw.
- C. Ground Fault Receptacle: Provide hospital grade heavy duty duplex receptacle, 2 pole, 3 wire grounding type with green hexagonal equipment, ground screw and integral ground fault circuit

interrupter, UL rated Class A, Group 1, 20 amperes, 125 volts, 60 Hertz with metal plaster ears, side wiring, NEMA Configuration 5-20R. Device shall include solid state ground-fault sensing and signalling, with a 5 milliamperes ground fault trip level, plus or minus 1 milliamperes. Similar to Hubbell Cat. No. GFR8300H Series, or approved substitute.

1. Whether indicated or not on the floor plans, the Electrical Contractor shall furnish and install GFI protected devices in commercial kitchen areas next to lavs, on rooftop equipment, on exterior walls; and as indicated by the N.E.C., it shall be the discretion of the Electrical Contractor to provide GFI receptacles or GFI circuit breaker.

2.4 SWITCHES

- A. Toggle Switch: Provide extra heavy duty, industrial series flush toggle, 1 pole, 2 pole, 3-way, 4-way AC quiet switch rated 20 amperes @ 120/277 volts with green hexagonal equipment ground screw, metal plaster ears, and side wired screw terminals. Similar to Hubbell Series HBL Series or approved substitute.
- B. Toggle Switch with Pilot Light: Provide extra heavy duty industrial series, flush toggle, single pole, AC quiet switch rated 20 amperes @ 120 volts with green hexagonal equipment ground screw, metal plaster ears, side-wired screw terminals and 1/25 watts, 125 volt neon pilot light, designed to mount within a single gang outlet box. Similar to Hubbell HBL or approved substitute.

2.5 DEVICE PLATES

- A. Provide switch and receptacle outlet wall plates for wiring devices, of types, sizes, and with ganging and cut outs required by the devices being installed. Construct with metal screws for securing plates to devices; screw heads colored to match finish of plates; plates colored to match wiring devices to which attached. **All emergency receptacles to have red coverplates.** Provide device plates possessing the following additional construction features: **Receptacle outlet plates to be permanently marked with panel designation and circuit number on back side of plate.**
 1. Metal Plates to be stainless steel of non-corrosive and non-magnetic 302 alloy, .032" nominal thickness. Plates shall have brushed satin finish.
- B. Weatherproof device plates shall have spring-hinged waterproof cap suitably configured for each application, including face plate gaskets and corrosion-resistant fasteners. Provide device plates possessing the following construction materials and finishes:
 1. Thermoplastic Plates with (clear polycarbonate) (reinforced thermoplastic) cover.
- C. Existing mechanical spaces where concealed work is impractical, such as masonry or block walls, Provide 4" square boxes, surface mounted, with 1/2" deep surface mounted device plates consisting of same material for devices indicated on plans, whether single or double gang. Use of plaster flange and standard cover plate will not be acceptable.

PART 3 – EXECUTION

3.1 INSTALLATION OF WIRING DEVICES

- A. Install wiring devices as indicated, in compliance with manufacturer's written instructions, applicable requirements of NEC and NECA's "Standard of Installation", and in accordance with recognized industry practices to fulfill project requirements.
- B. Coordinate with other work, including painting, electrical box and wiring work, as necessary to interface installation of wiring devices with other work.
- C. Install wiring devices only in electrical boxes which are clean, free from building materials, dirt and debris.

- D. Provide electrical connections for wiring.
- E. Delay installation of all wiring devices until wiring work is completed.
- F. Isolated Ground Receptacle Devices shall be connected to the system ground by way of an insulated ground conductor color coded green with a yellow stripe.

3.2 PROTECTION OF WALL PLATES AND RECEPTACLES

- A. At time of Substantial Completion, replace those items which have been damaged, including those burned and scorched by faulty plugs.

3.3 GROUNDING

- A. Provide electrically continuous, tight grounding connections for wiring devices.

3.4 TESTING AND COMMISSIONING

- A. Prior to energizing circuitry, test wiring devices for electrical continuity and proper polarity connections. After energizing circuitry, test wiring devices to demonstrate compliance with requirements.

END OF SECTION 260140

SECTION 26 0170
MOTOR AND CIRCUIT DISCONNECTS

PART 1 – GENERAL

1.1 DESCRIPTION OF WORK

- A. Extent of motor and circuit disconnect switch work is indicated by drawings and schedules.
- B. Types of motor and circuit disconnect switches in this section include the following:
 - Equipment disconnects.
 - Appliance disconnects.
 - Motor-circuit disconnects.

1.2 SUBMITTALS

- A. Product Data: Submit manufacturer's data including specifications, installation instructions and general recommendations, for each type of motor and circuit disconnect switch required.

1.3 COORDINATION

- A. The drawings are scheme and/or diagrammatic in nature, and indicate the need and intent of the design. These are to be used for general guidance only. It shall be the responsibility of the Electrical Contractor to coordinate, with other Division Subcontractors, the installation of all motor and circuit disconnect switches, supporting hardware, including wiring and conduit, to and from the equipment. This coordination will include conduit layout to allow access to equipment for maintenance.
- B. This coordination shall be carried out prior to actual installation; this shall be done to eliminate the possibility of conflicts between trades on items such as access, clearances and maintenance issues that may arise after completion of construction.
- C. Should the coordination not be carried out prior to installation, and a conflict exists, the installing contractor shall remove and reinstall the equipment as required to clear the conflict at no additional cost to the Owner and no delay in project completion.

PART 2 – PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

- A. Manufacturer: Subject to compliance with requirements, provide products of one of the following (for each type of switch):
 - Square D Company

2.2 FABRICATED SWITCHES

- A. Safety Switches: Safety switches shall be of sizes noted on the drawings, fusible or non-fusible and contained in a general purpose enclosure. All switches shall be type HD and have quick-make, quick-break operation. All switches shall be of proper horsepower rating as applicable and have dual interlocks designed to interlock the switch box door with the switch operating mechanism. Unit shall be provided with a suitable means of interlock release. An arrangement shall be provided for locking the operating handle in the "ON" or "OFF" position. Safety switches shall have the proper type metal enclosure, i.e., standard, weatherproof, etc., to suit their specific location as required by the National Electrical Code.
- B. Fuses: Provide fuses for safety switches, as recommended by switch manufacturer, of classes, types and ratings needed to fulfill electrical requirements for service indicated.

- C. When packaged rooftop equipment is furnished, the unit disconnect switch shall be furnished, mounted and wired by the installing contractor.
- D. When rooftop exhaust fans rated less than 1/2 HP at 120 volts, single phase, are furnished, except utility sets, the unit disconnect switch shall be furnished, mounted and wired by the installing contractor.

PART 3 – EXECUTION

3.1 INSTALLATION OF MOTOR AND CIRCUIT DISCONNECT SWITCHES

- A. Install motor and circuit disconnect switches where indicated, complying with manufacturer's written instructions, applicable requirements of NEC, NEMA, and NECA's "Standard of Installation", and in accordance with recognized industry practices to ensure that products fulfill requirements.
- B. Install disconnect switches used with motor-driven appliances, and motors and controllers within sight of controller position unless otherwise indicated.
- C. Provide electrical connections for motor and circuit disconnect switches.

END OF SECTION 26 0170

SECTION 26 0180
OVERCURRENT PROTECTIVE DEVICES

PART 1 – GENERAL

1.1 DESCRIPTION OF WORK

- A. Extent of overcurrent protective device work is indicated by drawing schedules and specifications.
- B. Types of overcurrent protective devices in this section include the following:
 - 1. Molded case circuit breaker.

1.2 SUBMITTALS

- A. Product Data: Submit manufacturer's data on overcurrent protective devices, including: voltages and current ratings, interrupting ratings, current limitations, internal inductive and non-inductive loads, time-current trip characteristic curves, and mounting requirements.
- B. Shop Drawings: Submit layout drawings of overcurrent protective devices, showing spatial relationships of units to associated electrical equipment, and connections to electrical power supplies.

PART 2 – PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, manufacturers offering products which may be incorporated in the work include the following:
 - 1. Circuit-Breakers
Square D Co. (To match existing on site)

2.2 CIRCUIT BREAKERS

- A. Except as otherwise indicated, provide circuit breakers and ancillary components, of types, sizes, ratings and electrical characteristics indicated, which comply with manufacturer's standard design, materials, components, and construction in accordance with published product information, as required for a complete installation.
- B. Molded-Case Circuit Breakers: Provide factory assembled, molded-cased circuit breakers of frame size indicated; 120/208 volts, and 277/480 volts 60 Hertz, one, two, or three poles with a short circuit symmetrical ampere interrupting rating as indicated by the panel schedule and/or as shown by the single line riser diagram. Provide circuit breakers with permanent thermal instantaneous magnetic trips in each pole with ampere ratings as indicated. Construct with overcenter, trip-free, toggle type operating mechanisms with quick-make, quick-break action and positive handle trip indication. Construct devices for mounting and operating in any physical position and operating in an ambient temperature of 40 degrees C. Provide circuit breakers with mechanical screw type connector lugs, AL/CU rated.

PART 3 – EXECUTION

3.1 INSTALLATION OF OVERCURRENT PROTECTIVE DEVICES

- A. Install overcurrent protective devices as indicated in contract documents, in accordance with the manufacturer's written instructions and with recognized industry practices to ensure that protective devices comply with requirements. Comply with NEC Standards for Installation of overcurrent protective devices.

- B. Coordinate with other work, including electrical wiring work, as necessary to interface installation of overcurrent protective devices with other work.
- C. Fasten circuit breakers without causing mechanical stresses, twisting or misalignment being exerted by clamps, supports, or cabling.

3.2 ADJUST AND CLEAN

- A. Inspect circuit-breaker operating mechanisms for malfunctioning and, where necessary, adjust units for free mechanical movement.

3.3 FIELD QUALITY CONTROL

- A. Prior to energization of overcurrent protective devices, test devices for continuity of circuitry and for short-circuits. Correct malfunctioning units, and then demonstrate compliance with requirements.

END OF SECTION 26 0180

SECTION 26 0190
SUPPORTING DEVICES

PART 1 – GENERAL

1.1 DESCRIPTION OF WORK

- A. Types of supports, anchors, sleeves and seals specified in this section include the following:

Hangers.

Riser Clamps.

C-clamps

I-beam clamps.

One-hole conduit straps.

Two-hole conduit straps.

Round steel rods.

Lead expansion anchors.

Toggle bolts.

U-Channel Strut Systems.

PART 2 – PRODUCTS

2.1 MANUFACTURED SUPPORTING DEVICES

- A. Provide supporting devices, complying with manufacturer's standard materials, design and construct in accordance with published product information, and as required for a complete installation, and as herein specified.

- B. Supports: Provide supporting devices of types, sizes and materials having the following construction features:

Hangers: For supporting EMT conduit, electro-galvanized steel, with 1/4" minimum diameter hole for round steel rod; approximately MSS types 5, 7, 9 or spring steel conduit clips.

Reducing Couplings: Steel rod reducing coupling, 1/4" minimum black steel.

C-Clamps: Black malleable iron, 1/4" minimum rod size.

I-Beam Clamps: Black steel, 1-1/4" x 3/16" stock; 3/8" cross bolt; flange width 2"; approx. 52 pounds per 100 units.

One-Hole Conduit Straps: For supporting EMT conduit, electro- galvanized steel.

Two-Hole Conduit Straps: For supporting EMT conduit, electro-galvanized steel; 3/4" strap width; and 2-1/8" between center of screw holes.

Hexagon Nuts: For 1/4" rod size; galvanized steel.

Round Steel Rod: Black steel; 1/4" min. dia.

Offset Conduit Clamps: For supporting rigid metal conduit; black steel.

- C. Anchors: Provide anchors of types, sizes and materials indicated; and having the following construction features:

Lead Expansion Anchors: 1/4" - 20 Minimum .

Toggle Bolts: Springhead; 3/16 x 4".

- D. Manufacturer: Subject to compliance with requirements, provide anchors of the following:

Ackerman Johnson Fastening Systems, Inc.

Elcen Metal Products Co.

Ideal Industries, Inc.

Rawlplug Co., Inc.

Star Expansion Co.

U.S. Expansion Bolt Co.

Erico Products, Inc. (Caddy)

Hilti, Inc.

- E. U-Channel Strut Systems: Provide U-channel strut system for supporting electrical equipment, 16-gauge hot dip galvanized steel, construct with 9/16" dia. holes, 8" o.c. on top surface, with standard hot dip galvanized finish, and with the following fittings which mate and match with U-channel.

Beam clamps.

Thinwall conduit clamps.

Conduit hangers.

U-bolts.

- F. Manufacturers: Subject to compliance with requirements, provide channel systems of one of the following:

B-Line Systems, Inc.

Elcen Metal Products Co.

Power-Strut Div.; Van Huffel Tube Corp.

Unistrut Div.; GTE Products Corp.

Hilti, Inc.

PART 3 – EXECUTION

3.1 INSTALLATION OF SUPPORTING DEVICES

- A. Install hangers and anchors in accordance with manufacturer's written instructions and with recognized industry practices to insure supporting devices comply with requirements. Comply with requirements of NECA, NEC and ANSI/NEMA for installation of supporting devices.
- B. Install hangers, supports, clamps and attachments to support piping properly from building structure. Arrange for grouping of parallel runs of horizontal conduits to be supported together on trapeze type hangers where possible. Install supports with maximum spacings.

END OF SECTION 26 0190

SECTION 26 0471
FEEDER CIRCUITS

PART 1 – GENERAL

1.1 DESCRIPTION OF WORK

- A. Feeder circuit work is indicated by drawings and schedules.
- B. The feeder circuits shall include furnishing and installing a complete wire and conduit system between distribution panelboards and major 3 phase loads, between power panels and 3 phase motor loads.
- C. Types of equipment to be furnished and installed in this section include the following:
 - Rigid Metal Conduit
 - Electrical Metallic Tubing (EMT)
 - Intermediate Metal Conduit (IMC)
 - Wires and Cables
 - Junction Boxes
 - Pull Boxes
 - Conduit Bodies
 - Bushings
 - Locknuts
 - Supporting Devices

PART 2 – PRODUCTS

2.1 FEEDER CIRCUITS

- A. Furnish and install each feeder circuit with assembly of materials, including but not necessarily limited to, conduit, wire, pull boxes, junction boxes and other items and accessories needed for a complete installation. Where materials or components are not otherwise indicated, comply with NEC, NEMA and established industry standards for applications indicated.

PART 3 – EXECUTION

3.1 INSTALLATION OF FEEDER CIRCUITS

- A. Install feeder circuits, complying with equipment manufacturer's written instructions, applicable requirements of NEC, NEMA and NECA's "Standard of Installation", and in accordance with recognized industry practices.
- B. Multiple circuits within a single raceway shall not be permitted under this section.

END OF SECTION 26 0471

SECTION 26 0472
BRANCH CIRCUITS

PART 1 – GENERAL

1.1 DESCRIPTION OF WORK

- A. Branch circuit work is indicated by drawings.
- B. The branch circuits shall include furnishing and installing a complete wire and conduit or cable system between panelboards and lighting fixtures, receptacles, fractional horsepower motors, and small single phase loads.
- C. Types of equipment to be furnished and installed in this section include the following:
 - Rigid Raceways – See Section 26 0110
 - Electrical Metallic Tubing (EMT)
 - MC (Metal Clad) (Concealed Work only)
 - Wires and Cables
 - Junction Boxes
 - Pull Boxes
 - Conduit Bodies
 - Bushings
 - Locknuts
 - Supporting Devices

PART 2 – PRODUCTS

2.1 BRANCH CIRCUITS

- A. Furnish each branch circuit with an assembly of materials, including but not necessarily limited to, conduit, wire, cable, pull boxes, junction boxes and other items and accessories needed for a complete installation. Where materials or components are not otherwise indicated, comply with NEC, NEMA and established industry standards for applications indicated.

2.2 CONVENIENCE BRANCH CIRCUITS

- A. Intent:
 - 1. The intent of this portion of the specifications is to describe the requirements of a convenience circuit as it applies to 120-volt receptacles.
 - 2. All convenience branch circuits may consist of more than one 120 volt receptacle.
- B. Convenience Circuit - General: A circuit consisting of a phase and neutral conductor, which may share its neutral with other phase conductors provided that the neutral conductor does not become overloaded due to circuit phase relationship. This type of circuit shall also include an equipment grounding conductor as described under the grounding section of the specifications.
- C. Convenience Circuit - Dedicated: A circuit consisting of a phase and neutral conductor which DOES NOT share conductors with any other circuits. This type of circuit shall also include an equipment grounding conductor as described under the grounding section of the specifications.

- D. Convenience Circuit Dedicated with Isolated Ground: A circuit consisting of a phase, neutral and ground conductor which DOES NOT share conductors with any other circuits. This type of circuit shall also include an equipment grounding conductor as described under the grounding section of the specifications.
1. The isolated ground conductor shall be connected to an isolated ground type receptacle as described under the Wiring Devices Section of the specifications.
 2. The isolated ground conductor shall be identified by green insulation with a yellow stripe.
 3. The isolated ground conductor shall be connected to an isolated ground bar in the branch circuit panelboard. This isolated ground bar shall then be connected to an applicable derived system ground or service entrance ground.

PART 3 – EXECUTION

3.1 INSTALLATION OF BRANCH CIRCUITS

- A. Install branch circuits, complying with equipment manufacturer's written instructions, applicable requirements of NEC, NEMA, and NECA's "Standard of Installation", and in accordance with recognized industry practices.
- B. Multiple circuits within a single raceway or cable shall be permitted under this section. It shall be the responsibility of the Electrical Contractor to assure that the neutral conductors do not become overloaded due to circuit phase relationship, and isolated grounds not become voided or compromised due to miswiring or wrong connections.
- C. The Electrical Contractor may elect to use metal clad cable in lieu of electrical metallic tubing (EMT) in wall cavities, and/or above tile or dry wall ceilings. In all areas of exposed construction, electrical metallic tubing (EMT) shall be installed.

END OF SECTION 26 0472

SECTION 260475
ELEVATOR ELECTRICAL SYSTEMS

PART1 – GENERAL

1.1 DESCRIPTION OF WORK

- A. Elevator electrical work is indicated by drawings, schedules and specifications.
- B. The feeder circuits, branch circuits and fire alarm interface shall include, but not be limited to, furnishing and installing a complete wire and conduit system with required equipment and components. This shall occur between the building's distribution panelboard, branch circuit panelboard, the fire alarm control panel and the elevator equipment, machine room, hoistway and elevator lobby.
- C. Types of equipment to be furnished and installed in this section shall include, but not be limited to, the following:
 - 1. Lighting (branch circuits)
 - 2. Power (feeder circuits)
 - 3. Control (fire alarm system)
 - 4. Signal (telephone system) (when required)

PART 2 – PRODUCTS

2.1 LIGHTING

- A. Furnish and install within the elevator machine room on strike side of machine room door, a 30 amp, 2 pole fused disconnect switch with conduit and wire to a junction box in the hoistway, final location of junction box shall be as directed by the elevator contractor.
- B. The non-fused disconnect switch shall be connected to the local branch circuit panelboard with 2 # 12 + 1 # 12 ground in ¾" conduit. This circuit shall be used to provide service to the elevator car lighting, exhaust fan and any other small loads required by the elevator equipment.

2.2 POWER

- A. Furnish and install within the elevator machine room on strike side of machine room door, a 100 amp, 3 pole fused disconnect switch with auxiliary contacts, with conduit and wire to the elevator controller, refer to the single line diagram for conduit and wire size. Fuse type and size shall be as directed by the elevator manufacturer. The auxiliary contacts shall be used to disconnect the control panel's battery backup during maintenance.
- B. Furnish and install within the distribution panelboard a 3 pole molded case circuit breaker with a shunt trip device, auxiliary contact and conduit and wire to the elevator disconnect switch. Refer to the single line diagram for the circuit breaker size and type and the conduit and wire size. The auxiliary contacts shall be used to disconnect the control panel's battery backup.
- C. Furnish and install a 20 amp, 120 volt, single phase power source for the molded case circuit breaker's shunt trip device from a local branch circuit panelboard.

2.3 CONTROL

- A. Furnish and install smoke detectors within areas of the building associated with the elevator as follows:
 - 1. Elevator Lobbies one on each level

2. Hoistway at the top of the shaft. In addition to the smoke detector, furnish and install a heat detector (when the building is sprinkled).
 3. Machine Room in addition to the smoke detector, furnish and install a heat detector (when the building is sprinkled).
- B. Each elevator lobby, hoistway and machine room smoke detector shall be zoned separately from each other and from the floor detectors. These detectors shall be wired and programmed to form a three (3) circuit control scheme for elevator recall as outlined in the National Fire Alarm Code 3-8.14.6.
- C. When the building is sprinkled the elevator machine room and the elevator hoistway shall have a heat detector installed. This detector shall be installed within 2 feet of the sprinkler head in accordance with the National Fire Alarm Code 3-8.15.2. The heat detector shall be furnished based on the Response Time Index (RTI) of both the heat detector and the sprinkler head. This detector shall be wired to the fire alarm control panel to provide for elevator shutdown in accordance with the National Fire Alarm Code 3-8.15.
- D. Furnish and install a shunt trip device and auxiliary contact with power source on the elevator molded circuit breaker located in the distribution panelboard. When the building is sprinkled this device shall be wired to the fire alarm control panel in accordance with ANSI/ASME A17.1 – 1996, Rule 102.2 (C) and National Electrical Code 620-51.
- 2.4 COMMUNICATIONS
- A. Furnish and install a four (4) pair, Cat 5 cable in ¾” conduit between the telephone terminal backboard and a junction box located in the elevator hoistway. Final location of the junction box shall be as directed by the elevator contractor.

PART 3 – EXECUTION

3.1 INSTALLATION OF ELEVATOR ELECTRICAL SYSTEMS

- A. Install equipment and components, complying with equipment manufacturer’s written instructions, applicable requirements of the National Electrical Code (NEC), NEMA and NECA’s “Standard of Installation”, and in accordance with recognized industry practices.

3.2 CONTROL WIRING

- A. The Electrical Contractor shall furnish and install all required wiring between the fire alarm control panel and the elevator controller to provide for elevator recall when the building has an alarm condition. This contractor shall consult and cooperate with the elevator installing contractor.
- B. The Electrical Contractor shall furnish and install all required wiring between the fire alarm control panel and the smoke detectors in the elevator lobbies, and the smoke and heat detectors in the elevator machine room and hoistway. This contractor shall consult and cooperate with the fire alarm manufacturer in providing the required programming and wiring needed to complete the recall system as required by the Elevator Code, NEC, NFPA and the NATIONAL FIRE ALARM CODE.
- C. The Electrical Contractor shall furnish and install all required wiring between the fire alarm control panel and the shunt trip circuit breaker located in the distribution panel. This wiring and programming shall provide for the trip signal from the fire alarm control panel and a supervisory signal to the fire alarm control panel as “TROUBLE” for the loss of the trip power source. This wiring and programming shall be in accordance with the requirements of the NEC and the NATIONAL FIRE ALARM CODE.

3.3 POWER WIRING

- A. The Electrical Contractor shall furnish and install an elevator circuit breaker in the distribution panel of the size and type as indicated on the single line diagram. This circuit breaker shall be complete with a shunt trip device rated 120 volt A.C and auxiliary contact. The shunt trip device shall be wired to an external 120 volt power source in a local branch circuit panel with a 20 amp – 1 pole circuit breaker and 2 # 12 + 1 # 12 ground in $\frac{3}{4}$ " conduit. Trip control and supervisory shall be furnished and installed as indicated above under 3.1 paragraph "C".
- B. The Electrical Contractor shall furnish and install within the elevator machine room a fused elevator disconnect switch of the size and type indicated on the single line diagram. This disconnect switch shall be furnished with an auxiliary contact and wired to the elevator controller's "optional" battery system for disconnect and shutdown. If the "optional" battery system is not selected then the auxiliary contact remains un-wired. All required wiring shall be in accordance with the requirements of the NEC and the ELEVATOR CODE. The Electrical Contractor shall consult and cooperate with the elevator installer in providing this function.
- C. The Electrical Contractor shall furnish and install a 30 amp, 1 pole fused disconnect switch within the elevator machine room. This switch shall provide power to the elevator car lighting and exhaust system, the switch shall be connected to the elevator equipment in accordance with the elevator contractor's requirements. The switch shall be connected to a local branch circuit panel with a 20 amp – 1 pole circuit breaker and 2 # 12 + 1 # 12 ground in $\frac{3}{4}$ " conduit.

3.4 COMMUNICATION WIRING

- A. The Electrical Contractor shall furnish and install one (1) four pair, CAT-5 cable in $\frac{3}{4}$ " conduit between the elevator equipment and the building's telephone system. The Electrical Contractor shall consult and cooperate with the Elevator Contractor in making this connection.

END OF SECTION 260475